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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held at the Marjorie and Arnold Ziff Centre,
311 Stonegate Road, Leeds LS17 6AZ
on Monday, 21st June, 2010 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;
S Hamilton	- Moortown;
M Harris	- Moortown;
B Lancaster	- Moortown;
G Hussain	- Roundhay;
V Kendall	- Roundhay;
M Lobley	- Roundhay;

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>ELECTION OF CHAIR 2010/11</p> <p>To elect an Area Committee Chair for the 2010/11 municipal year.</p> <p>Report of Chief Democratic Services Officer attached.</p>	1 - 4
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
6			<p>APOLOGIES</p>	

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>MINUTES - 15TH MARCH 2010 - AND MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 15th March 2010.</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	5 - 12
9			<p>COMMUNITY ENGAGEMENT STRATEGY (5 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	13 - 30
10			<p>CCTV- SIX MONTHLY UPDATE REPORT (5 MINS)</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	31 - 40
11			<p>WELLBEING FUND 2010/11 (10 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	41 - 74
12			<p>PRIORITY NEIGHBOURHOODS - UPDATE REPORT (5 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	75 - 88

Item No	Ward	Item Not Open		Page No
			<u>COUNCIL BUSINESS</u>	
13			AREA COMMITTEE ROLES 2010/11 (5 MINS) To receive and consider the attached report of the Director of Environment and Neighbourhoods.	89 - 98
14			LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES 2010/11 (5 MINS) To receive and consider the attached report of the Chief Democratic Services Officer.	99 - 110
15			NORTH EAST DIVISIONAL COMMUNITY SAFETY PARTNERSHIP - ANNUAL REPORT (10 MINS) Report of NE Divisional Community Safety Partnership attached.	111 - 136
16			DOG CONTROL ORDERS (5 MINS) To receive and consider the attached report of the Director of Environment and Neighbourhoods.	137 - 140
17			DATES, TIMES AND VENUES OF FUTURE MEETINGS 6 th September 2010, St. Edmunds Hall, Roundhay 18 th October 2010, Leeds Media Centre 6 th December 2010, Immaculate Heart, Moortown 31 st January 2011, City Learning Centre, Allerton Grange High School 14 th March 2011, Tech North All at 16.00. MAP OF TODAY'S VENUE Map attached.	



Originator: Name
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Report of the Chief Democratic Services Officer

North East Inner Area Committee

Date: 21st June 2010

Subject: Election of Chair 2010/11

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2010/11 municipal year.

1.0 Purpose Of This Report

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves.

3.0 Main Issues

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced below. It is important to note :-

- That, with the exception of Independent Members, all nominations **have** to be submitted via the respective Group Whips;
- That **all** nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

4.0 RECOMMENDATIONS

Members are requested to elect from amongst themselves an Area Committee Chair for the 2010/11 municipal year.

Background Papers

Area Committee Procedure Rules

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

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NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 15TH MARCH, 2010

PRESENT: Councillors J Dowson, R Harker, V Kendall,
B Lancaster, M Rafique, E Taylor and
P Wadsworth

Apologies Councillor M Harris and M Lobley

82 Election of Chair for the Meeting

In the absence of Councillor M Lobley, it was

RESOLVED – That Councillor P Wadsworth be elected Chair for the meeting.

(Councillor P. Wadsworth in the Chair).

83 Exempt Information - Possible Exclusion of the Press and Public

Reference was made to Agenda Item 13, Leeds City Credit Union, which was listed as an exempt item. A revised report was circulated, comprising an open cover report and an appendix, which the report author regarded contained exempt information which should not be made available to the press and public. It would be necessary for the Committee to decide when Agenda Item 13 was reached whether or not to accept the officer's recommendation regarding this proposed exempt information and, if so, to pass a formal resolution excluding the press and public from that part of the meeting when this information was discussed.

84 Declaration of Interests

The following personal declarations of interest were made:-

- Councillor B Lancaster – Agenda Item 13 (Minute No. 91 refers) – Leeds City Credit Union – in her capacity as a member of Leeds City Credit Union.
- Councillor J Dowson – Agenda Item 13 (Minute No. 91 refers) – Leeds City Credit Union – in her capacity as a member of Leeds City Credit Union.
- Councillor R Harker – Agenda Item 8 (Minute No. 88 refers) – Children's Services – Area Committee Report – in his capacity as Executive Member (Learning).

The following declaration of personal and prejudicial interest was made:-

- Councillor B Lancaster – Agenda Item 9 (Minute No. 89 refers) – Wellbeing Budget Applications – Application from KICK (Karate for Inner City Kids) – in her capacity as a Trustee of KICK.

Councillor Lancaster indicated that she would be leaving the meeting during the consideration of this particular application.

See also later Minute No. 89.

85 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors M Harris and M Lobley.

86 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee.

The Chair welcomed and invited to speak Mr Chris Say, a resident of Roundhay Ward. In summary, Mr Say addressed the Committee on the following:-

- The costs and extensive road works associated with the introduction of the High Occupancy Vehicle Lane (HOVL) on Roundhay Road. In Mr Say's opinion, the level of work and costs were excessive and the HOVL could have been introduced, perhaps initially on a trial basis, simply by means of road markings.
- The positioning of, and the time taken to introduce, the pedestrian crossing on Roundhay Road in the vicinity of the Tesco supermarket.
- The strategy, or perceived lack of, pursued by the Highways Department of the City Council which, in his opinion, led to uncoordinated and ill-thought out, piecemeal initiatives.

During the course of the ensuing discussion, in brief summary the main points raised were:-

- The HOVL scheme, together with new parking provision on Roundhay Road, were part of an overall improvement scheme under the Town and District Centre Improvement initiative.
- There were strict rules and guidelines governing the introduction and siting of pedestrian crossings. There had been two fatal accidents on

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to be held on Date Not Specified

this particular stretch of road, and the positioning of crossings also had to take into account pedestrians' natural 'desire lines', i.e. where they normally chose to cross the road, otherwise the danger was that the crossing would not be used.

- The introduction of the HOVL had not been uncontroversial, and objections had been received, many of them from cyclists concerned about the greater risks to cyclists compared to the existing bus-only lane. In order to accommodate the objectors, road widening and other traffic management measures had to be introduced into the scheme.
- All such traffic management measures, including pedestrian crossings, were subject to a statutory process, including an objection period, leading eventually to the making of a Traffic Regulation Order, and this obviously took time to process.
- There was never enough money in the budget to do all the improvements/schemes which Highways wished to introduce. Therefore, it was unsurprising that changes tended to happen in a gradual or phased fashion.

The Chair thanked Mr Say for sharing his concerns.

(NB: Councillor M Rafique joined the meeting at 16:10, during the discussion of this item.)

87 Minutes - 1st February 2010

RESOLVED – That the minutes of the meeting held on 1st February 2010 be confirmed as a correct record.

88 Children's Services - Area Committee Performance Report

Shaid Mahmood, Locality Enabler, Children's Services, presented a report on behalf of the Director of Children's Services. The report contained information, performance indicators and statistical information, broken down by Wards, in respect of a raft of issues, such as the outcome of OfSTED inspections, teenage pregnancy rates and young people Not in Education, Employment or Training (NEETs).

In brief summary, the main points of discussion were:-

- The need for the Committee's Children and Young People's Sub-Group to investigate the data in greater depth and to report back to the Committee regarding issues of concerns, e.g. teenage pregnancy.
- A request for separate information and further details regarding Education Leeds improvement targets across the City and in relation to schools in the Committee's area, and also regarding the one-to-one tuition initiative designed to assist pupils with English and Maths.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

- A plea for an appropriate person from Education Leeds to be present in future when these reports were considered.
- Initiatives with partner organisations to try to improve reporting in respect of NEET information.
- The improvements in accountability being introduced in respect of Connexions contractors.

RESOLVED –

- a) That the report be received and noted.
- b) That more detailed consideration and investigation of the information/ issues be referred to the Children and Young People's Sub-Group, with a view to a future report to the Area Committee.

(NB: Councillor E Taylor joined the meeting at 16:27, during the consideration of this item).

89 Well-Being Budget 2009/10 - Update

The East North East Area Manager submitted a report updating Members on the Committee's revenue and capital Wellbeing Funds, and containing several applications for consideration at tonight's meeting.

RESOLVED –

- a) That the report be noted, including the revenue and capital budget summaries set out at Appendices A and B.
- b) That the variances agreed to the existing Youth Service projects, as set out in Paragraphs 80 and 81 of the report, be noted.
- c) That the following decisions be taken in respect of the applications before the Committee today for determination:-
 - i) BTCV – Garden to Eat Project - £5,000 2010/11, £4,000 2011/12 and £3,000 2012/13 – Approved (in principle in respect of 2011/12 and 2012/13), subject to the normal stage payment arrangements and confirmation of match funding.
 - ii) Meanwood Elders Neighbourhood Action – Sunday Lunch Club - £705 – Approved.
 - iii) ZEST Meanwood - £800 only agreed in respect of Project 3 at this stage – further report back to next meeting regarding outstanding parts of application.

- iv) Chapel Allerton Loyalty Card Scheme - £1,513.19 – Approved – consideration to be given to rolling out similar schemes in Moortown and Roundhay Wards.
- v) Beckhills Recycling Centres - £4,888.32 – Approved.
- vi) Chapel Allerton Methodist Church -£3,750 maximum approved (entrance ramp and balustrade £750, basement steps, guardrail and gate £1,000 and ground floor meeting room decorating and curtains £2,000 max).
- vii) NE Divisional Community Safety Partnership - £4,400 – Approved, subject to the conditions set out in Paragraph 60 of the report.
- viii) Community Payback Scheme - £15,000 – Approved;
- ix) Summer 2010 Holiday Programme – all approved, with the exception of Child Seasons (clarification on business and financial status of the club required) and Club Panda (referred back to next Sub-Group meeting) and Red Ladder Theatre Company – Refused.

(NB:

- 1) Councillor M Rafique declared a personal and prejudicial interest in respect of the application for funding from the NE Divisional Community Safety Partnership, in his capacity as a member of the Partnership, and left the meeting during the consideration of that particular application.
- 2) Councillor B Lancaster declared a personal interest in respect of the above application in her capacity as a member of the Police Authority.
- 3) Councillor Lancaster left the meeting during the consideration of the application from KICK (Karate for Inner City Kids) – see Minute No. 84.)

90 Priority Neighbourhoods - Update and Priorities for 2010/11

The East North East Area Manager submitted a report updating Members on recent activities in the Priority Neighbourhoods within the Committee's area and outlined the Neighbourhood Improvement Plans for 2010/11.

In brief summary, the main points of the discussion were:-

- Some disappointment and frustration was expressed regarding the perceived lack of action by Leeds ENE Homes in pursuing through to fruition some of the promised initiatives for residents in the Beckhill and

Miles Hill areas, e.g. gating. Some residents were now very disillusioned.

- Clarification was requested in respect of the new Meanwood/Beckhills Priority Neighbourhood, regarding whether or not the Stonegate area was included. It was reported that the new Priority Neighbourhoods had been expanded to take in the bottom 10% Super Output Areas, which meant the new Meanwood area now included the 'Six Estates', and Chapeltown now included Scott Hall. A larger scale map would be sent to Members to make clearer the boundaries, and any issues would be addressed at Ward Member meetings.

RESOLVED –

- a) That approval be given to the outline 2010/11 Neighbourhood Improvement Plans (NIPs) for the Chapeltown/Scott Hall and Meanwood Priority Areas.
- b) That the intention to bring an updated action plan for the Moor Allerton Priority Neighbourhood, together with a NIP, to the June Area Committee meeting be noted.
- c) That approval be given to the framework for overseeing the development and implementation of the NIPs in each Priority Neighbourhood, and operational details for the proposed Community Leadership Teams be brought back for consideration to the June Area Committee meeting, following consultation with key stakeholders and existing local partnerships.
- d) That the progress made in each of the three Priority Neighbourhoods in the quarter December 2009 – February 2010 and key activity planned for the coming quarter be noted.

91 Leeds City Credit Union Branch Network

The Director of City Development and the Chief Customer Services Officer submitted a joint report which contained an 'exempt appendix'. The report outlined the current financial difficulties faced by the Leeds City Credit Union, the assistance already provided by Leeds City Council to date, and highlighted the pressures which the Credit Union was under in terms of maintaining its Branch network. The report sought possible financial assistance from the Area Committee via its Wellbeing Budget.

The Appendix to the report contained exempt information relating to the financial and business affairs of the Credit Union and, before considering this, the Committee passed the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the Appendix to the Credit Union report on the grounds that it is likely, in view of the nature of the business to be transacted or nature of the

proceedings, that, if members of the press and public were present, there would be disclosure to them of exempt information as defined in Paragraph 10.4(3) of the Access to Information Procedure Rules.

The Committee was supportive of trying to maintain a Credit Union presence in its area and acknowledged the urgency of the situation. However, it was not prepared to commit money without first receiving a costed options appraisal report.

RESOLVED – That the Committee is supportive of the Credit Union and would like to see a branch somewhere in the Committee's area, but it is not prepared to commit money until it has received and considered a costed options appraisal report.

(NB: Councillor M Rafique left the meeting at 18:16 during the consideration of this item.)

92 Area Delivery Plan 2008 - 2011 - Annual Refresh and Spending Plan for 2010/11

The East North East Area Manager submitted a report seeking the Committee's approval to the refreshed Area Delivery Plan (ADP) for 2010/11, together with the outline spending plan for 2010/11 linked to the Wellbeing Budget.

RESOLVED –

- a) That the report be noted, and the refresh of the Area Delivery Plan (ADP) be approved.
- b) That the amount of Wellbeing funds to be allocated to a Small Grants Fund, contribution towards the costs of a Neighbourhood Manager, Ward pots and to each ADP theme for 2010/11 be approved.
- c) That the need to earmark the balance to be brought forward from 2009/10 to cover existing projects that will be completed in 2010/11, with the remainder to be allocated to Ward pots according to each Ward's balance, and then spread between the ADP themes, be noted.
- d) That the design and production of the Area Community Charter be the subject of further discussion at Ward Members meetings in order to bring down costs significantly and make the design less wordy.

93 Inner North East Community Engagement Strategy

The East North East Area Manager submitted a report outlining a proposed new Community Engagement Strategy, 'Working Together', for implementation in 2010/11.

RESOLVED – That a decision on the community engagement strategy for 2010/11 be deferred, and a further report brought back to the June meeting,

Draft minutes to be approved at the meeting
to be held on Date Not Specified

by which time the consultation with key stakeholders on the potential model for Priority Neighbourhoods (Agenda Page 180) will have been completed.

94 Dates, Times and Venues of Area Committee Meetings 2010/11

RESOLVED – That the following dates be agreed for meetings during the 2010/11 municipal year, all at 16:00 hours, venues to be confirmed at a later date:-

Monday, 21st June 2010
Monday, 6th September 2010
Monday, 18th October 2010
Monday, 6th December 2010
Monday, 31st January 2011
Monday, 14th March 2011

The meeting concluded at 18:47.

Report of the East North East Area Manager

North East (Inner) Area Committee

Date: 21st June 2010

Subject: Inner North East Community Engagement Strategy

<p>Electoral Wards Affected: All Inner East Wards</p> <div style="border: 1px solid black; width: 80px; height: 30px; display: inline-block;"></div> Ward members consulted (referred to in this report)

Executive Summary

This report presents for approval a proposed new Community Engagement Strategy, "Working Together", for the Inner North East Area Committee for 2010/11.

The proposal has been updated following discussion at the previous Area Committee meeting. It better explains the role of the proposed Community Leadership Teams and how it is proposed to strengthen the links between residents and the business of the Area Committee.

The report asks the Area Committee to appoint chairs for each of the two new Community Leadership Teams, subject to approval by the Council's Member Management Committee.

Purpose of this report

1. This report seeks Area Committee approval to implement the attached Community Engagement Strategy (appendix A). The strategy sets out the how the Area Committee will consult, engage and communicate with residents within the resources it has available and is able to lever in from partner organisations (such as the Police and East North East Homes).
2. The proposal has been updated following discussion at the March Area Committee meeting to better explain the role of proposed Community Leadership Teams and how it is proposed to strengthen links between residents and Area Committee business.
3. The strategy includes the establishment of new Community Leadership Teams (CLT) for each of the two priority neighbourhoods that fall fully within Inner North East. The Area Committee is asked to agree this element and give authority to the Area Management Team to work with each set of ward members on establishing a CLT for their priority neighbourhood(s) as set out in the strategy.
4. The report asks the Area Committee to appoint a chair for each of the CLTs for the 2010/11 municipal year (subject to approval from the Council Member Management Committee).

Background Information

5. Community Engagement is one of the Area Committee's key delegated functions and as such it is important that there is a clear strategy in place for this to take place and be assessed against.
6. In 2009/10 the Area Committee's strategy was focussed on ward engagement events to fit in with the Area Delivery Plan cycle.
7. It is proposed that a new, more comprehensive community engagement strategy is put in place. The aim is to help:
 - improve everyday engagement and relationships between local staff and residents
 - improve residents influence on the planning and improvement of services to tackle local priorities
 - improve local accountability for promised actions
 - support the civic role of residents to help build stronger and more sustainable communities
8. The full background and draft strategy is attached at Appendix A.
9. It is hoped that the introduction of a more comprehensive strategy will assist in discussions with key partners and lead to proposals for a partnership strategy for the Area Committee in 2011/12. The ambition is to reduce duplication, reduce public confusion about consultation and to embed community engagement as something done as part of the day job rather than just through "meetings".
10. Progress had already been made in this regard, with details included in this report (see appendix B) on police proposals to connect the Police and Communities

Together (PACT) to the community engagement strategy. This has been agreed with partner agencies through the Divisional Community Safety Partnership who have committed to respond to non-police issues around crime and ASB raised at those public meetings.

Core Elements of the Strategy

11. The strategy sets out how the Area Committee will work with partner organisations to ensure that in every ward the following minimum public engagement will take place with residents:
- ✓ Two community engagement events a year to fit in with the ADP planning cycle (formats to be agreed with relevant ward members)
 - ✓ Ad-hoc public meetings to be held to debate and discuss hot topic issues as the need arises. Including bespoke consultation as required (e.g. school places, major planning issues etc).
 - ✓ 4-6 weekly public Police and Communities Together (PACT) meetings to allow residents to focus on local policing, crime and ASB issues. Top 3 current priorities agreed and progress reported at next meeting (see appendix B for proposals from the Police, agreed at Divisional Community Partnership, to widen PACT meetings to involve partner organisations where appropriate).
 - ✓ Support for existing community events and summer galas, with attendance and information from local services where possible
12. In the priority neighbourhoods the following additional engagement will take place:
- ✓ Quarterly meetings of the Community Leadership Team held in public (split into a business meeting and open meeting incorporating a “have your say” item)
 - ✓ An annual community conference (incorporated into one of the CLT meetings) which brings the team of local services/front line staff together with residents to help plan improvements for the year ahead
13. These commitments will complement existing public engagement that is supported by partner organisations such as tenant and resident association meetings.

Community Leadership Teams

14. The strategy sets out to create a more empowering role for local residents by establishing Community Leadership Teams (CLT) for each of the two priority neighbourhoods that fall wholly within the Inner North East area, namely:
- Chapeltown & Scott Hall
 - Meanwood
- (note – discussions with relevant ward members and the existing partnership arrangement will take place regarding the best approach for the Moor Allerton priority neighbourhood)
15. Although CLT meetings will be held in public, there will be a core membership who will be responsible through the business part of the meeting for discussing, debating and agreeing issues for which the CLT is responsible as set out in their terms of reference (see appendix C).

16. A role of the CLT is to support and develop civic roles within the priority neighbourhood and to broaden influence beyond the traditional meeting attendees that have hitherto dominated discussions.
17. The Area Committee is asked give authority for the Area Management Team to work with ward members on establishing a CLT for their priority neighbourhood(s) based on the framework set out in the strategy. Core membership is proposed to be drawn from:
- ✓ local Governing Bodies to nominate a parent or community governor resident in the area
 - ✓ local tenant and resident associations to nominate a local resident
 - ✓ Community Champions – selection to cover a range of skills and background
 - ✓ youth councils and/or school councils to nominate local young people
 - ✓ Good Neighbour and Elderly Action groups to nominate local older people
 - ✓ Local Children Centres to nominate a local parent from their advisory boards
 - ✓ Further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.
18. The first meetings of the CLTs are anticipated for September/October 2010.
19. To ensure consistency across the CLTs it is proposed that the core agenda for every meeting will be:

Business Meeting (45mins)

- Neighbourhood Improvement Plan (NIP) – to receive an update from the Neighbourhood Manager on progress against the agreed priorities, to identify where key priorities/ADP promises are at risk of not being delivered and agree what actions should be taken. To report concerns back to the Area Committee.
- Community Relations/Engagement – to share, plan and agree support for engagement activity over the coming quarter
- Team Neighbourhood - to receive quarterly highlight reports from Crime and Grime Tasking meetings and other partnership activity not covered by the NIP. To provide opportunity to refer concerns in the community back through the Neighbourhood Manager to the relevant tasking team/service.

Open Meeting (45 mins)

- To focus discussion and debate on one of the key priorities in the NIP with relevant organisations present to take part.
- “Have Your Say” session at the end of the meeting – 15 minutes for residents to raise issues that haven’t been covered for which they would like responses.

20. The above proposals for the CLTs were modified following discussion at the now dissolved Impact Partnership (set up to help oversee the development of neighbourhood management in Chapeltown & Harehills and use of Safer Stronger Communities Fund monies) and with representatives of the Impact Residents Network. The partnership was supportive of the revised proposals and welcomed the opportunity being provided by the Area Committee to evolve local arrangements now that SSCF had finished. The Impact Residents Network continued to have concerns around that the proposed approach is still too “paternal”, “top-down” and not as inclusive as they would like.

Improving Every Day Engagement

21. A key aim of the strategy is to improve everyday engagement and relationships between frontline services and residents. There should be fewer residents who feel they have to raise issues at public meetings in order for them to be listened to and resolved.
22. The strategy therefore emphasises development and support for Team Neighbourhood as a mechanism for empowering front-line staff to be able to build trust and good relationships with each other and residents alike.
23. As part of the engagement strategy, Team Neighbourhood will be rolled out across the priority neighbourhoods with an increasing emphasis on preventative working and community relations.
24. Team Neighbourhood aims to create a sense of dual accountability for front-line staff – both to their organisation and to the neighbourhood in which they work.
25. Examples of work that will take place in 2010/11 to help develop this include:
 - neighbourhood extranets to help frontline staff (teachers, youth workers, tenant officers, pcso's, health visitors etc) share ideas, request help and build local contacts
 - neighbourhood training – to ensure all local staff have basic awareness in cross cutting issues such as safeguarding, offender management and housing allocation policies.

Working Better With Existing Networks

26. A further core element of the strategy is to work better with what is already out there. This includes where groups of residents are already being brought together either as part of an association, resident network or by a particular organisation/service as a user or advisory group.
27. As part of an annual programme for engagement in each priority neighbourhood, the Area Management Team will work with local ward members to identify where there are significant gaps in who is being engaged and where opportunities are greatest for reaching more numbers. Within the resources available, Area Management or partners will seek to factor in engagement with these groups/opportunities at the appropriate stage in the ADP planning cycle.
28. For example, this may involve staff (and perhaps local councillors) getting a slot on the local school council meeting, a luncheon club meeting, a childrens centre advisory group or a "friends of" group. The purpose would be to raise awareness of the work and role of the Area Committee, the Area Delivery Plan and to consult on future priorities.

Implementation

29. If approved, work will begin on establishing the 2 Community Leadership Teams with the first meetings to be scheduled for September/October.

30. Discussions will take place over the summer with ward members from Moortown and Alwoodley together with stakeholders on the existing Moor Allerton Partnership (MAP) as to how best to develop work in that priority neighbourhood.

Election of Chairs

31. The Area Committee is asked to elect a chair for each of the new Community Leadership Teams for the 2010/11 municipal year. The appointments may need to be confirmed through the Council Member Management Committee. The elections are for the priority neighbourhoods of:

- Chapeltown and Scott Hall
- Meanwood

32. Area Committee Procedure Rules state that “where an Area Committee establishes a ward based Community Forum, the Chair of that Forum must be appointed by the Area Committee. In making that appointment however the Area Committee must ensure that Chairs are appointed with regard to the political balance of the ward to which a forum relates and having regard to the number of ward based Community Forums. Where a political group has the majority of members within a ward, the chair will be appointed from those Members. Where no political group has a majority, the chair will be appointed by the Area Committee from Members of the ward to which the forum relates”.

Recommendations

33. The Area Committee is asked to:
- (a) note the contents of this report, including the agreement between partner agencies to provide greater support and attendance at public Police and Community Together (PACT) meetings (as set out in appendix B).
 - (b) approve the “Working Together” community engagement strategy for 2010/11
 - (c) to appoint chairs for the priority neighbourhoods of Chapeltown/Scott Hall and Meanwood for the new Community Leadership Teams to cover the 2010/11 municipal year. Subject to approval by Council Member Management Committee.
 - (d) give authority for the Area Management Team to work with relevant ward members on establishing the CLTs for priority neighbourhood(s) as set out in the strategy.
 - (e) to agree that Area Management work with Moortown ward members on the best approach to managing partnership and community engagement activity in the Moor Allerton priority neighbourhood and bring back recommendations to Area Committee as appropriate.

“Working Together”

Community Engagement Strategy 2010-11

Inner North East Area Committee

Covering the wards of:

Chapel Allerton, Moortown, Roundhay



REVISE DRAFT JUNE 2010: JOHN WOOLMER, ENE AREA MANAGEMENT

1. Introduction

This strategy sets out how the Area Committee will ensure residents across the inner north east area have opportunity to influence priorities set out in the Area Delivery Plan and other responsibilities delegated to the Area Committee.

It sets out how services will interact and build good relationships with residents across the neighbourhoods of inner north east Leeds to identify and tackle issues that require services to plan and work together.

It is not a strategy for how individual services will engage with their own clients on delivering their own business objectives; although there will often be a cross over which provides opportunity for key partners to sign up to the strategy

There is a strong tradition of partnership working in the inner north east area, the strategy seeks to build on that. It sets out a formal structure to how engagement will work in neighbourhoods, roles to be shared amongst partners and how the strategy will support development of a “team neighbourhood” approach to working in priority neighbourhoods.

The strategy will inform a forward plan for each ward which will set out a programme of partnership engagement for the year. This is not to say that this is everything that will happen, but provides a framework on which further local activities and events can be developed as opportunities and need arise.

2. Background

Area Committees in Leeds have a number of roles that have been delegated by Executive Board. One of those roles is “Community Engagement”. The role is formally defined as follows:

Overview of local engagement activities linked to improvement of local services and Area Delivery Plan priorities.

Area based community engagement plan to be produced setting out minimum standards including:

- Community profile – update of local intelligence twice a year with information about local stakeholders and how to reach local communities
- Calendar of planned communication and engagement activities - including information in About Leeds for all households, minimum of one ward based engagement event per annum linked to priority setting and themed discussions at Area Committees
- Additional activities with particular neighbourhoods and communities linked to Area Delivery Plan priorities
- Annual report to Area Committees and Executive Board to give overview of progress.

The Area Committee has previously agreed a Community Engagement Strategy based around holding three community events per year in each ward.

The events are based around the service planning cycle of organisations so that the issues raised and priorities identified had greater opportunity to influence how services were delivered in the year ahead. This fits with the Area Delivery Plan process. Some events build in

opportunity for information and debate on issues of the day – with a “debating room” set aside with scheduled discussion on hot topics. Examples of debates that have been held include traffic issues in Roundhay, concerns on the King Alfred’s estate, better use of open and green spaces in Moortown and how the programme to replace street lighting will work across the area. Further outcomes sought from the events are to build better relationships and trust between residents and frontline staff/services and to promote the role of local voluntary and community sector organisations.

The numbers of residents attending the events varies. The events are also quite resource intensive – in time spent organising the events, cost of materials/facilities and attendance from staff. Although this has reduced as the format of the event has established itself and roles are clearer. The direct cost to the Area Committee (materials, publicity, refreshments, venue) for the 5 events in 2009 was £1,500 and 213 residents attended – which works out at a cost of £8 per resident.

Feedback from Elected Members is that the events are more successful and worthwhile to residents where they build in opportunity to debate local issues.

This new engagement strategy includes the development of a “community leadership team” for each priority neighbourhood. This is to help provide that facility and support residents’ civic role within their neighbourhood. The new strategy also builds-in the ability for local public meetings to be called to discuss specific hot issues where that is considered the best way forward to listen and act on public concerns and build public confidence.

3. Making More of What is Already Out There

What the existing arrangement and pilots have shown is that holding event/meeting led engagement alone will only reach those able and willing to come along. The capacity of local services to attend and hold such events are limited and so therefore are the opportunities for residents to have a say on how priorities are agreed.

There are however a number of existing opportunities where services/organisations already bring together residents that could potentially be used as mechanisms for discussion, debate and consultation. With a little planning, some moving round of dates and filling of gaps where necessary the following list could provide a good platform for local engagement:

- ⇒ School /Youth Councils
- ⇒ Good Neighbour Schemes/Luncheon Clubs
- ⇒ Disabled groups
- ⇒ Parent Associations/Children Centre Parent Groups
- ⇒ Tenant and Resident Associations
- ⇒ Police and Communities Together (PACT) Meetings
- ⇒ Community galas/school and church fairs

If added to the community events, development of “community leadership teams”, continued development of resident networks and priority neighbourhood surveys the strategy would ensure that:

- (a) all residents have an opportunity to have say if they choose to in an accessible and unintimidating way
- (b) there is a measurable, representative response to consultation
- (c) residents feel confident that services are listening to their views and they are influencing decisions on how improvements are made

- (d) the role of the elected member as a community champion is strengthened
- (e) residents are able to call for public meetings to be held to discuss a particular local problem/issue that normal processes do not seem to be resolving and expect appropriate staff to attend

This strategy sets out how that will be achieved.

4. Community Leadership Teams in Priority Neighbourhoods

The strategy includes the establishment of new Community Leadership Team (CLT) for each of the five priority neighbourhoods. A terms of reference is provided in appendix C. The purpose of the CLT will be to:

- ✓ bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents
- ✓ support and develop existing civic roles of residents in the neighbourhood
- ✓ oversee the development and implementation of a Neighborhood Improvement Plan (NIP) on behalf of the Area Committee
- ✓ report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed
- ✓ provide opportunity for public debate on agreed local priorities
- ✓ provide a mechanism for local consultation to be steered through

Membership will be restricted to local councilors and residents only. The Area Committee will appoint the Chair annually. The core membership will consist of:

- local Governing Bodies to nominate a parent or community governor resident in the area
- local tenant and resident associations to nominate a local resident
- Community Champions – selection to cover a range of skills and background
- youth councils and/or school councils to nominate local young people
- Good Neighbour and Elderly Action groups to nominate local older people
- local Children Centres to nominate a local parent from their advisory boards
- further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.

The CLT meetings will be open to the public to attend and will be split into 2 parts:

- (a) Business meeting (45 mins) – covering responsibilities such as monitoring the NIP
- (b) Open meeting (45mins) – providing opportunity for discussion on an agreed local priority plus a “have your say” item at the end

Although the whole meeting will be open to the public to attend, the business meeting part will be restricted to discussion between the agreed membership through the Chair. This is to help ensure all members feel able to contribute with an equal voice and that business can be conducted within a manageable timeframe. This will allow more time for the second part of the meeting to be opened up to others present to contribute through the Chair. This part will be themed on a particular local priority identified in the NIP and enable relevant organisations to be present where appropriate.

5. How It Will Fit Together

The strategy will have 3 main strands to it:

1. Improving everyday engagement between local staff and residents
2. Influencing the planning and improvement of services to tackle local priorities
3. Improving accountability for promised actions

The overall strategy showing how these three strands will be approached across the area is set out in appendix A.

The delivery of the strategy will be coordinated at ward level through an annual ward engagement programme.

Each ward would expect to see the following minimum partnership led community engagement during 2010/11:

2 x community engagement events a year to fit in with the ADP planning cycle (formats to be agreed with relevant ward members to maximise attendance and local relevance)

Police and Community Together (PACT) meetings every 4/6 weeks; with invited guests from partner agencies depending on priority issues raised by residents – with feedback on issues agreed at previous meeting

On top of this would be:

- (a) the commitment to organise public meetings as required to deal with localised hot-topics on a case by case basis (including consultation on big issues). Such meetings would have a clear lead agency and appropriate attendance from relevant staff and be chaired by an agreed local councillor.
- (b) support to community galas, school fairs and other events held during the summer months; with opportunities taken to consult, provide information and build community relations.

In priority neighbourhoods the following additional engagement would take place with residents:

4 x meetings of new Community Leadership Teams to oversee engagement, neighbourhood improvement plan progress and report to Area Committee. To incorporate an open meeting focusing on a key priority and a “have your say” item.

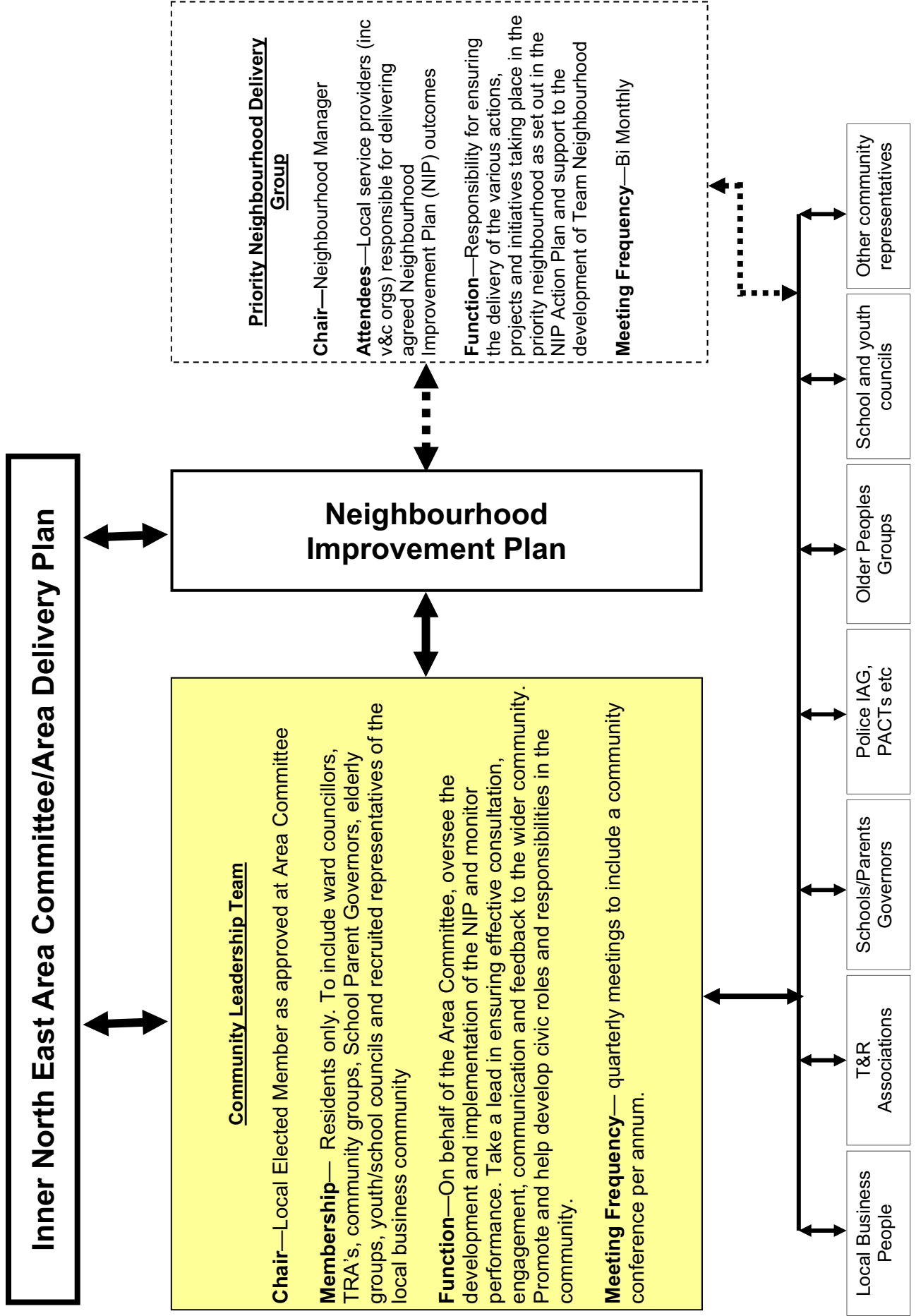
1 x community conference (as part of one of the above CLT meetings) which brings together front-line staff and residents to share information, build relationships and plan improvements for the coming year.

Community Engagement Strategy for Inner North East

Appendix A:

Aim	Local Strategy	How This Will Be Done
<p>To improve everyday engagement and relationships between local staff and residents</p>	<p>(i) Development of a Team Neighbourhood approach in priority neighbourhoods in order to build the capacity of frontline staff in responding to residents.</p> <p>(ii) Provide ways for residents to raise issues with local staff and find out what is available in their area.</p>	<ul style="list-style-type: none"> ▪ Crime and Grime and Preventative Tasking ▪ Training and induction programmes for local staff on cross cutting issues ▪ Harness new technology to build working relationships and knowledge ▪ Neighbourhood Managers to develop Team Neighbourhood approach in priority neighbourhoods ▪ Development of Community Champion roles ▪ Development of Community Leadership Teams for priority neighbourhoods
<p>To increase the influence of residents in the planning and improvement of services to tackle local priorities</p>	<p>(i) Engage and involve residents at key parts of the service planning cycle to help identify local priorities and perceived weaknesses in order to improve how services plan and work together to tackle problems. The cycle will be:</p> <p><i>Autumn (Oct/Nov)</i>– identify priorities for the next year that will see promises for actions developed by services</p> <p><i>Winter (Jan/Feb)</i> –consult on the draft list of proposed promises, identify specific local actions for each.</p> <p><i>Summer (Jul/Aug)</i> - provide information on what is being done and available locally to meet promises and gather feedback on the Community Charter.</p>	<ul style="list-style-type: none"> ▪ Community engagement events: <ul style="list-style-type: none"> ▪ <i>Autumn</i> – participatory activity enabling residents to review last year’s promises and decide which should remain and add new ones against each ADP theme. ▪ <i>Winter</i> – participatory activity that enables residents to comment on the proposed promises for action, prioritise them through allocation of “money” and identify specific local actions they want to see. ▪ Targeted work with representative groups: Similar activity as set out above to be undertaken with existing local mechanisms that bring together different groups of residents that ensure a representative sample of the community has been engaged. This will include: <ul style="list-style-type: none"> ▪ Young people – School/Youth Councils ▪ Older People – Good Neighbour/Elderly Action networks ▪ Parents – through Children Centre and School parent networks ▪ Disabled people – method to be agreed ▪ Resident Networks: Same as above but using resident networks where they exist to undertake consultation and gather views e.g. “friends of” groups. ▪ Summer galas and community events/fairs: <ul style="list-style-type: none"> ▪ Support the variety of events held throughout summer in communities including school and church fairs. Using the events to help build community relations, provide information on what is available and gather feedback on the Community Charter. Attendance where possible by local services to be coordinated through the tasking network and financial support to events encouraged through the Small Grants Scheme.
<p>To improving accountability for promised actions</p>	<p>(i) Provide clear and timely information to residents in response to priorities they have helped set, including what is to be done, progress made and how resources have been allocated.</p>	<ul style="list-style-type: none"> ▪ Public facing version of the Area Delivery Plan – publish an annual Community Charter and a quarterly progress report. ▪ Development of Community Leadership Teams for Chapeltown, Meanwood and Moor Allerton priority neighbourhoods ▪ Utilise resident networks to communicate progress ▪ Feedback sent to all residents who attend consultation events etc.

Inner NE Area Priority Neighbourhoods Framework



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Review of PACT Meetings

1. Background

The introduction of the Policing Pledge formalised the provision of public meetings by undertaking to arrange a public meeting at least once per month in order to agree priorities and provide an opportunity to meet local officers.

The Pledge suggests that such meetings are held on a neighbourhood level but the definition of a 'neighbourhood' has been open to interpretation. BCU's and Police areas have varied from a neighbourhood being defined as a council ward area to a small identifiable community.

When directives to introduce the Pledge first came, it was agreed at the NE Divisional Community Safety Partnership that preference would be for a 6-weekly cycle that aligned with Tasking Team arrangements. However it was acknowledged that the Police needed to implement the national guidance as a priority and therefore a monthly Police and Communities Together (PACT) meeting led by the NPTs focusing clearly on local policing of crime and ASB issues was accepted as the best way forward.

Information on how PACT was to be rolled out was provided to local Councillors through the Area Committees.

North East Leeds BCU has a varied interpretation of a neighbourhood for the purpose of PACT meetings from the small villages in Wetherby and Harewood NP area to a densely populated ward area in Roundhay.

Most PACT meetings in North East Leeds are stand alone meetings held in public buildings in the heart of the community. Attendance is varied and fluctuates according to whether there are any particular concerns or issues ongoing at the time.

Attendance tends to be limited to member of the public who are already active within the community such as Neighbourhood Watch Coordinators or member of residents associations.

2. Current PACT Provision across Inner North East wards

The following section provides a summary of views of Inspectors on how the PACT meeting has developed in each NPT and highlights the main issues of concern regarding their effectiveness and ideas for improvements.

Chapel Allerton NP Team

Number of Council wards	1
Number of PACT meetings per month	3

Attendance varies from 6-15.

Traffic calming issues regularly crops up on PACT meetings so it would be useful for area management to be present.

NP Inspector feels that the meetings would be more attractive if we had guest speakers such as Crimestoppers, neighbourhood watch co-ordinators and crime reduction road shows.

to 5 in February but this may be due to weather.

Would welcome the idea of the Community Engagement type events that are held in North Yorkshire where there is a monthly opportunity to contact all key partners at the same time.

Also feels that PACT needs to be attractive and interesting e.g guest speakers.

Roundhay, Alwoodley and Moortown NP Team

Number of Council wards	3
Number of PACT meetings per month	3

PACT meetings are always Inspector lead and are well attended with 20-30 at each meeting. Regular attendance from neighbourhood watch groups and other residents groups.

Local councillors attend when they are available.

Would welcome the idea of guest speakers e.g. ASBU.

3. The Future of PACT

(a) Priorities

To ensure compliance with the Policing Pledge by arranging public meetings to agree local priorities at least once per month which also provide an opportunity for communities to meet their local team.

To utilise the meetings to give monthly updates on local crime and policing issues and also provide details in partnership work ongoing in the area to make it safer.

(b) Constraints

Current financial pressures dictate that PACT meeting provision should be robustly managed and opportunities to deliver the provision without any cost to the Force should be capitalised upon. Opportunities for efficiencies by sharing meetings with partners should be explored.

PACT meetings should seek to engage with the wider community rather than just a small section or those residents and communities who are already involved with policing activity.

PACT meetings need to be carefully managed in terms of frequency and location to ensure that they remain fresh and interesting and inclusive of all communities and neighbourhoods.

Service delivery needs to take into account the requirement for a bespoke delivery taking into account the needs and wishes of the local community and should not follow the 'one size fits all' method.

(c) Opportunities for more efficient and effective engagement

Many of the issues raised at PACT meetings require partnership solutions/working. Each of the main agencies that have a role to play in tackling the issues have their own community engagement strategies and resources to support resident involvement. For example ENE and Aire Valley Homes each have a tenant involvement team and local Housing Support Assistants.

In the Priority Neighbourhoods the proposal is to develop Community Leadership Teams which will be made up from local residents who have a civic role in the community. ENE Homes, the NPT and local Neighbourhood Manager in Gipton are also looking at how a Community Champion role for residents could combine the desire to develop Key Individuals Networks, tenant champions and community leaders. This will see a move away from old style forum meetings to more inclusive and empowering involvement of residents in a way that better suits their own requirements. At the heart of this is better frontline engagement and relationships with residents at delivery level with local staff empowered to respond to issues as they arise.

There is an opportunity to link with the Community Engagement Strategies being developed for each of the Area Committees to put PACT meetings into the context of local partnership engagement with residents. This may help avoid duplication for residents and staff alike and if linked properly to tasking make the meetings more meaningful and effective.

4. Preferred Options

The current delivery of PACT meetings in the RAM neighbourhood is a success in terms of numbers attending and involvement from the community. It is concluded that this should remain unchanged.

Research suggests that there are sufficient residents and community meetings for the Police and Partners to join up with and more effectively deliver PACT.

NP Inspectors will plot the location of other meetings and then timetable a rotation of the PACT meetings to ensure that we engage with the widest possible audience.

The PACT provision will be widely advertised to all other groups and meetings as well as the wider community and the other meetings will be used as a feeder into the main meeting. This will inform any requirement for other partners to be present at the meeting. This system will be subject to review for a period of 6 months.

Police and partners will identify opportunities for relevant guest speakers to attend the PACT meeting to provide inputs and updates. This is in response to community feedback and a drive to keep the meetings interesting and relevant.

Partners have already agreed to attend PACT meetings where issues are specifically raised which require their action and feedback.

NP teams will develop a electronic mailing list of community contacts in order to provide timely updates and advertise future events.

Attendance will be monitored for a 6 month period and will be reviewed via the DCSP.

Chapel Allerton NP Team

Number of Council wards	1
Number of PACT meetings per month	3

The Chapel Allerton and Meanwood PACT provision will remain unchanged. Chapeltown PACT provision will link in and piggy back other residents meetings.

Roundhay, Alwoodley and Moortown NP Team

Number of Council wards	3
Number of PACT meetings per month	3

Intends to stay with current format as attracts sufficient community interest.

Parish councils will receive crime and news updates by e mail each month and there will be attendance once per quarter to discuss any live issues that may need addressing.

The DCSP in May agreed to sign up to the review of PACT meetings as outlined, with the following principles:

- **Each NP area should be allowed to create the right PACT structure for its own area which must comply with the Policing Pledge and retain a focus on tackling local crime and ASB priorities.**
- **PACT meetings should look to join up police and partner agencies to make the most effective and efficient engagement in the NP area around issues of crime and ASB.**
- **Unless locally agreed with partners, PACT meetings should be arranged to follow the tasking team's 6 week cycle so that issues can be fed straight into local tasking**
- **Partner agencies confirm their commitment to attending PACT meetings when there is a specific item to address and will seek to support further where they can (e.g. through taking responsibility for actions that may come from them). This particularly applies within the priority neighbourhoods.**
- **Where possible PACT meetings will be scheduled to bolt onto existing residents meetings or local forums/engagement events.**



Originator: Derek Whitehouse

Tel: 395 0806

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: North East (Inner) Area Committee

Date: 21st June 2010

Subject: CCTV Report – for Leeds City Council Community Safety CCTV Service in North East (Inner) Area Committee

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available for Call
In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This is a six monthly report prepared by Leeds City Council's Community Safety CCTV service that provides a monitoring service of public space surveillance cameras (i.e. fixed CCTV cameras in open spaces across Leeds), 24 hour per day, 365 day per year. The service also provides two mobile CCTV vans for deployment within communities across Leeds.

The purpose of public space CCTV is to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds.

1.0 Introduction & purpose of report

1.1 This report sets out to highlight the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in

reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by both mobile and fixed CCTV cameras.

- 1.2 The service has two mobile CCTV vans which are deployed using appropriate intelligence gathering information in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

2.0 Background

2.1 Service Description

- 2.1.1 Leeds City Council Community Safety CCTV is currently in a transition period of moving into new premises and upgrading the current analogue video recording system to a new digital recording system.

- 2.1.2 A suitable site has been procured and work is currently being undertaken in building a new control room and procuring a digital CCTV recording system.

- 2.1.3 Leeds City Council Community Safety CCTV work in partnership with other council enforcement departments, emergency planning, Urban Traffic Control (UTC) and the police.

- 2.1.4 Community Safety CCTV complies with a strict Code of Practice which is compliant with the following legislation:

- The 'Data Protection Act'
- Human Rights legislation
- Regulation of Investigatory Powers Act (RIPA)
- The Private Security Industry Act 2001.

- 2.1.5 The Private Security Industry Act ensures that all CCTV staff are security vetted, trained and licensed by the Security Industry Authority (SIA) to operate the public space surveillance cameras.

- 2.1.6 Community Safety CCTV received accreditation to monitor the police national digital communication system (radio) known as Airwave, which has proven to be an effective tool. It enables CCTV operators to record valuable evidence at incidents prior to police arrival and the images being recorded are relayed to the police control room.

- 2.1.7 Community Safety CCTV are security accredited to monitor the police national digital communication system (radio) known as Airwave, which has proven to be an effective tool. It enables CCTV operators to record valuable evidence at incidents prior to police arrival and the images being recorded are relayed to the police control room for their information.

- 2.1.8 The department works closely with other council enforcement, emergency planning departments and the police in relation to dealing with crime and anti social behaviour in the Leeds area.

2.1.9 The department also monitors the Business Against Crime In Leeds (BACIL) radio. This is a licensed radio system that is utilised by many of the city centre shops and the licensed trade to inform other businesses of incidents of interest to other businesses. Monitoring this radio system has also proved to be an effective tool in dealing with crime.

2.2 Description of Delegated Function / Enhanced role

2.2.1 CCTV provides reassurance to the public and helps reduce crime, the fear of crime and assists in detecting crime in areas covered by CCTV.

2.2.2 The service works in partnership with the police and other council services to target crime and anti social behaviour. They also work closely with Area Management, Divisional Community Safety Partnerships (DCSPs) and Neighbourhood Policing Teams (NPT's) on multi-agency operations.

2.2.3 There are 25 CCTV operators who monitor over 300 cameras across Leeds with a further 4 mobile CCTV operators to carry out the 24/7 operations every day of the year.

2.2.4 The police provide dedicated CCTV liaison officers to support each of the three police divisions and other law enforcement agencies in Leeds. The liaison officers have the responsibility for viewing and seizing images of crime and public disorder for evidential purposes.

2.2.5 Other relevant council departments also have dedicated CCTV liaison officers who also have a responsibility for viewing and seizing images of CCTV evidence to support council prosecutions.

2.2.6 Leeds City Council Community Safety CCTV contributes in partnership initiatives e.g. Neighbourhood Policing Team's (NPT) activity, Automatic Number Plate Recognition (ANPR) operations and Anti Social Behaviour Unit (ASBU) activity. Community Safety CCTV contributes to the overall crime reduction and reassurance agenda at area level through Divisional Community Safety Partnerships (DCSP).

2.2.7 The service produces a weekly CCTV report which is sent to Ward Members, Enforcement, ASBU, Area Management and West Yorkshire Police.

2.3 Role and Responsibilities of the Area Committee

2.3.1 Area Committees, where appropriate, have approved capital fund spending regarding the installation of public space surveillance CCTV cameras. The installation of such cameras can never be considered a stand alone option in the fight against crime and they must be considered as part of a local strategy to address crime and disorder and allaying the fear of crime. The installation of CCTV systems is a long term investment which requires continued financial support in relation to the annual revenue costs..

2.3.2 Area Committees may wish to consider developing or enhancing CCTV coverage in specific areas to tackle crime and disorder, the service will

provide details of the full cost of funding such projects when requested to do so and offer appropriate advice concerning such installation projects.

- 2.3.3 Area Committees via the Area Community Safety Co-Ordinator and Neighbourhood Policing Team Inspector, can request that the mobile vans be deployed in specific areas for crime prevention, crime detection, allaying the fear of crime and to combat anti-social behaviour or to take part in partnership initiatives.

2.4 Contributing to Delivery of the Leeds Strategic Plan Targets and Outcomes

- 2.4.1 The service is contributing to the delivery of Leeds Strategic Plan via

- Council Business Plan 2008-2011
- Area Delivery Plans
- Safer Leeds Annual Plan
- Divisional Community Safety Partnership Plans
- Safer Leeds Service Plan
- Crime & Disorder Act 1998

- 2.4.2 The service contributes to the delivery of other council departmental strategic plans such as ASBU, Enforcement, Peace and Emergency Planning, Land Drainage, Licensing, Security Services, Planning Department, Highways, ALMO's and Area Management.

- 2.4.3 Leeds City Council Community Safety CCTV have CCTV links to METRO, Bradford, Wakefield, Huddersfield and Calderdale local authorities and share images with the police, Urban Traffic Control, Land Drainage and Peace & Emergency Planning.

3.0 The Service at Area Committee level

3.1 Area Profile of the Service

- 3.1.1 All Departmental members of staff have been security vetted and the Department has been security accredited to utilise the police digital communication system known as Airwave. The ability to listen and react to police radio transmissions has proved to be effective in the fight against crime and anti-social behaviour.

- 3.1.2 Within the CCTV control room additional police equipment has been installed as part of the working partnership in crime prevention, detection and allaying the fear of crime such as Automatic Number Plate Recognition (ANPR).

- 3.1.3 The Department also has two mobile CCTV vans which are also fitted with ANPR equipment which are used in partnership working in conjunction with the police and other council enforcement services in identified locations throughout Leeds area.

3.2 Area based Service Priorities and contributions to the Area Committee's Area Delivery Plan for 2010 / 2011

3.2.1 Leeds City Council Community Safety CCTV camera operators have the ability to respond to record evidence at any incidents that the police have been informed about or where they are attending in areas where there are public space surveillance CCTV cameras as a result of monitoring the police digital communications system (Airwave). This allows evidence to be obtained as the incident is ongoing and images of the incident are also relayed to the police control room.

3.2.2 Using intelligence information there is also the ability to monitor identified areas via various formats;

- Crime Reduction Partnerships
- Residents Groups
- Community Groups
- Tasking meetings
- Vehicle Crime Sub Group
- Drugs and Robbery Sub Group
- Robbery Analysis Group
- Transit Robberies Group
- Acquisitive Serious Crime Group

3.3 Customer and community engagement

3.3.1 Strong partnership working underpins the activity of the Safer Leeds Partnership in making Leeds a safer place to live and work. Leeds City Council Community Safety CCTV is actively involved with all partners (internal and external) in 'Operation Champion'.

3.3.2 Leeds City Council Community Safety CCTV control room is situated in a secure environment and cannot actively engage directly with the community at its workplace; however the mobile CCTV vans are deployed at partnership community events (including the annual 'Face the People' event).

3.3.3 Communities place an active role in influencing the installation of CCTV cameras and the deployment of the mobile CCTV vans through partnership meetings, residents groups, Neighbourhood Policing Team meetings or by speaking directly to Councillors.

3.3.4 When seeking to fund a new CCTV installation or additional cameras, community consultation is undertaken to support the process. CCTV must be regarded as part of an overall strategy in the prevention and detection of crime and allaying the fear of. It cannot be used as a stand alone tool, but one that complements activity of other agencies and the police.

3.3.5 Leeds City Council Community Safety CCTV Codes of Practice have been approved by the council Legal Services and are reviewed annually.

4.0 Performance Management and Reporting

4.1 Baseline Position and key targets for the Service

4.1.1 Leeds City Council Community Safety CCTV supports the aim of the 'Safer Leeds' Crime & Disorder Reduction Partnership which is 'To secure sustainable reductions in crime and disorder and address the fear of crime in Leeds.'

4.1.2 As a department we are committed in working within the national framework to deliver improvements and change at a local level via:

- Effective Leadership
- Visible and constructive accountability
- Intelligence-led business processes
- Effective and response delivery structure
- Engagement with the communities and
- Staff having appropriate skills and knowledge

4.1.3 'Safer Leeds' has a statutory duty to produce a partnership plan which is aligned with other planning cycles such as the Leeds Area Agreement which supports the delivery of Public Service Agreements (PSA's) relating to crime reduction, community safety and substance misuse.

4.1.4 The Leeds Strategic Plan (LSP) 08 – 11 / Council Business Plan highlight the need for 'reduced crime and fear of crime through prevention, detection, offender management and changed behaviour.

4.1.5 Leeds City Council Community Safety CCTV is a front line service which supports partners and contributes to these plans by providing evidenced based information to partners about the scale and nature of crime and disorder.

4.2 Other Outcomes for the Area Committee area

4.2.1 CCTV is used on a daily basis to reduce crime and the fear of crime by facilitating in the apprehension and prosecution of offenders and assisting in the prevention and detection of crime committed in public areas in Leeds. CCTV Operators receive daily intelligence briefings about highlighted areas of concern.

4.2.2 Mobile CCTV vans are deployed throughout the city on a daily basis working alongside Neighbourhood Policing Teams and staff are also given intelligence briefings about the areas of interest they are to patrol in the Leeds areas.

4.3 Reporting Arrangements

4.3.1 The service provides weekly reports to all relevant partners and every six months a report is now to be provided to all Area Committees.

5.0 Programme of Activities 2010 / 2011

5.1 The service provides a daily monitoring service of the public space surveillance cameras and the mobile vans are deployed within areas identified but the details of that deployment are dependent upon the intelligence information received on a daily basis.

6.0 Implications for Council Policy and Governance

6.1 The proposals outlined within this report have no implications on Council Policy as the proposals are in accordance with agreements and existing policies.

7.0 Legal and Resource Implications

7.1 As previously mentioned within the report, Leeds City Council Community Safety CCTV is strictly controlled by a Code of Practice outlining the operating procedures in accordance with relevant legislation as previously outlined within this report.

8.0 Equality Considerations

8.1 Access to members of the public into the CCTV control room is not allowed for security reasons.

8.2 The Service Plan plays a key role in contributing to the delivery of the Equality and Diversity Strategy.

9.0 Any Other Considerations

9.1 Leeds City Council Community Safety CCTV services are strictly controlled under the Data Protection Act for the purpose of crime prevention, detection and allaying the fear of crime including environmental crime and cannot be used for any other purpose. The service presently acts as the council CCTV single point of contact for all matters pertaining to CCTV and all enquiries are directed to the CCTV Co-ordinator.

9.2 CCTV is an emotive issue; however the public of Leeds, on the whole, are supportive of the Council's use of this technology to reduce crime and the fear of crime. The cameras have a proven track record as a key strategy in crime prevention and detection and allaying the fear of crime.

9.3 The average cost for the installation of a single CCTV camera system costs in the region of £22,500 (Capital) and on average continuous annual revenue costs are £4,500 per year. Annual revenue costs cover the cost of the BT line rental, electrics, monitoring and maintenance of the system, but do not include any insurance for damage to the system e.g. motor vehicle collision or vandalism.

10.0 Conclusions

- 10.1 Community CCTV is a vital component of any crime prevention or reduction strategy. During 2006/2007 CCTV recorded images provided vital evidence which led to over 3,000 arrests, from April 2008 to March 2009 it provided evidence leading to 3,033 arrests and during the last year April 2009 to March 2010 there has been a total of 3388 known arrests ranging from serious criminal offences such as murder, robbery and burglary to anti- social behaviour incidents.
- 10.2 Leeds City Council Community Safety CCTV provides very high quality images that are of excellent evidential quality.
- 10.3 The mobile vans have been involved in various joint multi agency operations and initiatives with the police and other enforcement agencies.
- 10.4 People have different views on the issue of the use of CCTV, but overall CCTV is popular with the public and its removal would be likely to cause a public and political backlash. In areas where public space surveillance cameras have been removed there is clear evidence to show that crime rates increase and often substantially.

11.0 Recommendations

- 11.1 Committee members can influence the installation of additional CCTV cameras in appropriate identified areas, subject to funds being available.
- 11.2.1 Area Committees may wish to ensure that appropriate reporting mechanisms are in place to highlight areas of concern within the community to local NPTs. The NPTs also need to ensure that there is a reciprocal line of communication back to the Area Committees and other council departments such as ASBU and enforcement services to ensure that CCTV both fixed and mobile, are effectively used.

Background Papers

There are no background papers

Appendix 1

12. Financial Cost breakdown for North East (Inner) Area Committee

- 12.1. There are no charges levied to the North East (Inner) Area Committee regarding public space surveillance camera(s).

Appendix 2

13. Summary of incidents reported in the North East (inner) Area Committee

- 13.1. There have been a total of 32 arrests in the North East (Inner) Area Committee Area in relation to a wide ranging number of offences such as drugs, burglary, criminal damage, assaults, robbery, theft, offensive weapon and theft from motor vehicle.
- 13.2 CCTV footage has been used in a further 975 arrests within the North East Leeds Policing area for a various number of other offences. Additionally within the North East (Inner) 12 additional incidents has been seized where evidence has been recorded in relation to crime..

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Originator: Nicola Denson
Tel: 214 5876

Report of the East North East Area Manager

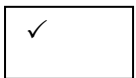
North East (Inner) Area Committee

Date: 21st June 2010

Subject: Well-Being (Revenue and Capital) Budget Update and New Applications

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay



Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity



Community Cohesion



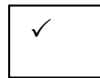
Narrowing the Gap



Council
Function



Delegated Executive
Function available
for Call In



Delegated Executive
Function not available for
Call In Details set out in the
report



Executive Summary

This report contains details of proposed projects/activities to deliver local actions relating to agreed themes and promises of the Area Delivery Plan for which Wellbeing funding is being requested. The proposals have been discussed at a meeting of Area Committee's Member Well-Being Group and their recommendations are included for noting and/or approving.

The latest financial position of this year's Wellbeing (revenue and capital) budget is also provided together with a complete record of expenditure for 2009/10 and the year end balance.

Purpose of this report

1. The purpose of this report is to provide the Area Committee with a summary of project applications/proposals for the use of Wellbeing funds that have been discussed in detail with the Member Working Group and to seek approval of their recommendations where relevant.
2. The report also provides a final position statement for 2009/10 and information on this years budget to assist decision making.

Background

3. At the March 2010 meeting the Area Committee again agreed to split the Well-being revenue budget between the strategic themes identified in the Area Delivery Plan/Community Charter. The committee also agreed to top slice funding for ward based projects and the continuation of the Small Grants scheme.
4. The final position for the 2009/10 financial year is shown in appendix A. This shows against each theme how much was committed/approved by the Area Committee, how much was spent by the end of the year and therefore what needs taking into account in 2010/11.
5. The 2010/11 spending decisions made to date against each heading (inc small grants and ward pots) are summarised in appendix C. This summary includes those projects carried forward from 2009/10 because they had not been completed and therefore fully paid. It also includes the revised budgets for each theme taking into account the c/f balances from 2009/10.
6. A breakdown of the Wellbeing capital budget and spend is attached as appendix B.

Applications

7. The Area Management team undertake checks and take relevant professional advice relating to applicants financial accounts, CRB checks, constitutional documents and other related documentation to ensure safeguarding requirements and financial regulations are being met.

Project/Activity Proposals:

Exhale Training

Training Scheme and Promotional Material - £6,000 revenue (ADP Theme - Healthy Living)

8. Exhale training is a Community Interest Company whose aims are to provide holistic personal development training by supporting disadvantaged women that are unemployed, on a low-income or in receipt of benefits and are experiencing low self esteem and lacking self confidence.
9. The group propose that training would take place as part of a three month pilot programme. After reviewing statistics for Leeds, inner north east and inner east Leeds have been chosen by them as the most appropriate areas for the pilot. These areas have high rates of unemployment and income deprivation as well as a large number of women who meet the project target audience categories.

10. The women will access the training scheme through direct referrals from other key organisations including Women's Aid, Social Services, East North East Homes and other housing providers.
11. The applicants state the training will involve an innovative personal development programme based on tried and tested methodology to support women from all backgrounds to progress and succeed in their personal and working lives. It will empower them to make the correct choices in life and restore their confidence after past abuse. The training programme is currently going through copyright which the applicant hopes will help secure future income for the scheme.
12. The programme will be closely monitored and outcomes will be measured for effectiveness. A full evaluation of the programme will take place at the end in order to judge its success and help identify a way forward in sustaining the activity.
13. The applicant hopes that if the programme is successful then other organisations in the city who have shown an interest, for example Social Services and NHS Leeds, will commission the programme for their vulnerable clients.
14. The funding will be used to cover the venue hire, cost of delivering the training (including materials for the course), lunch and refreshments for participants and other stationery and publicity items needed to promote the project to relevant partners. The total cost of the project is £12,000 and the Inner North East Area Committee is being asked for £6,000. The remainder of the funding is being sought from the Inner East Area Committee. It is worth noting that the Inner East Area Committee's budget is already almost fully committed for 2010/11.
15. The Wellbeing Working Group requested that Exhale training group provide further information on other organisations who have been supportive of the bid and that the Area Management Team discuss with Adult Social Care and North East Domestic Violence Sub Group the proposals and seek their views. Investigations such as sustainability and future funding were also asked to be considered as well as some of the outcomes and measures.
16. ***Community Charter Promise:*** *This project will assist in achieving the Area Committee promise to organise events in community venues to provide residents with information and activities that encourage healthier lifestyles.*
17. *The Well being Fund Working Group requested that more information was gathered as outlined above and did not make a decision on the application.*

ZEST Meanwood

Family Projects – £5,160 (ADP Theme - Healthy Living)

18. At the March Area Committee it was agreed to support the Zest "Family Group" project but that other projects within the bid be reconsidered by the Well Being Working Group and then brought back to the Area Committee for reconsideration.
19. Zest-Health for Life is an independent registered charity whose aims are to strengthen disadvantaged communities and reduce health and social inequalities in the area.

20. They have applied to run a number of projects focussing on the Meanwood area of the wedge, working in partnership with primary schools, voluntary and faith groups and older and active people's groups, to deliver the projects that aim to reduce health inequalities. A question was raised at the working group about the exact area covered and it can be reported that a map has been sent to the applicant who have subsequently confirmed most participants would come from within the inner north east area.
21. **Project 1 - Zesty Tuesdays/Friendship group** - The aim of Zesty Tuesdays/Friendship group is to engage and provide opportunity and friendly environment for social interaction for socially isolated older people. The group will be based at the Meanwood Working Club for 12 weeks and involve partnership working with community health educators from the "Older and Active" scheme. The aim is to build the confidence of group members to eventually initiate their own activities with support of Zest Health for Life. During the summer the group will work in partnership with Meanwood Valley Farm to learn new skills of how to grow their own vegetables. This will also create opportunities for recreation, exercise, therapy and education. Total costs is £2,960.
22. **Project 2 - Confident Women's' Group** - The Confident Women's group provides a holistic approach to changing the participants life for the better by exploring the skills needed for behavioural change. This is achieved by identifying personal goals which are explored during the course, methods and techniques which work towards building confidence, communication skills that assertiveness, physical health and impact on assertiveness and confidence, emotional wellbeing and its impact on confidence. The duration of the course is 8 weeks. Total cost is £700
23. **Project 3 - Zest-after school club** - Zest will work in partnership with local primary schools, parents and Stainbeck church to develop and facilitate an after school club. Community members will be employed to deliver the sessions and the club will run for 8 weeks. The first hour will focus around play and craft activities and the second hour will have themed healthy living activities that incorporate the eight Change 4 Life messages. Change 4 Life is a government campaign, aiming to help people to change their lifestyles, so that they can eat well, move more and live longer. Total cost is £800.
24. **Project 4 - Parenting course 'Escape'** - The 'Escape' parenting course will be delivered at Meanwood Children Centre. It also offers additional services to support families into the local community such as accessing Citizens Advice Bureau, housing drop in, stay and play, family support and health services. Meanwood Children Centre will identify families they currently work with who would benefit from attending the course. It will also be promoted to other agencies offering support to families living in Meanwood. The 'Escape' course is a 6 week parenting course to support families with children between 8-13 years. The aim of the course is for parents to recognize their trigger points, how to avoid arguments and difficult situations, help parents to decide what are acceptable and unacceptable behaviours, help parents develop and set clear boundaries to suit the parent and the family and regain control and influence in the young persons life. The only cost incurred is for a the trainer at £700.
25. **Community Charter Promise:** *These projects will assist in achieving the Area Committee promise to provide local activities for young people and also to organise*

events in community venues to provide residents with information and activities that encourage healthier lifestyles.

26. *The Well-being Members Working Group was supportive of projects 3 and 4 and recommended that the amount of £1,500 be approved to ZEST to administer.*

CANPLAN

Open Day and Printing of Plan - £1,325 revenue (ADP Theme - Community Life)

27. CANPLAN was established by a group of residents in Chapel Allerton in 2006, with the support of local Ward Councillors. It was set up in response to a number of concerns expressed by residents that included increased density of housing, increased number of bars/cafes, the decline in the number of businesses and shops of use to local residents and the increase in traffic.
28. The aim of the project has been to galvanise and empower local people to take an active role in influencing the local decision making process. By organising public events and undertaking a major consultation process CANPLAN has supported local people in taking an active role in expressing their views on their area.
29. CANPLAN received an Inner North East Area Committee Wellbeing Fund Grant of £9,810 in 2007/08. The CANPLAN bank balance is currently £4,034.20 but as they reach the final stages of this lengthy consultation process and draft report stage they have estimated that this current balance will be insufficient to cover the outstanding costs.
30. The predicted shortfall totals £2,500 and will fund the following elements of this extensive project: publicising the community plan and design statement in the Yorkshire Post, which is a statutory requirement, hosting a community event to be held in 2010 to launch the final draft community plan and design statement and printing of the final Chapel Allerton Community Plan and Design Statement
31. Approval to fund the £1,175 cost of advertising in the Yorkshire Post has already been given from the Chapel Allerton ward pot due to the short timescales and just needs ratifying by the Area Committee. This leaves £1,325 to be requested from the Inner North East Area Committee from the Community Life theme to cover the cost of the open day and printing of the final plan and design statement.
32. ***Community Charter Promise:*** *This project will assist in achieving the Area Committee promise to provide support to community-led events across the area.*
33. *The Well-being Members Working Group was supportive of the project and recommended that the full amount of £1,325 be approved to CANPLAN to administer.*

Chapel Allerton Food Festival

Village Fete and Food Festival - £1,500 revenue (ADP theme - Community Life)

34. The Chapel Allerton Food Festival is a fringe event of the Leeds Loves Food Festival taking place in the City Centre the same weekend (July 1st – 4th 2010).
35. The aims of the project are to:

- Promote Chapel Allerton as a great place to eat and drink.
 - Promote and celebrate the cultural diversity Chapel Allerton has to offer through the restaurants, bars, pubs and food shops.
 - Attract existing and new consumers to Chapel Allerton thus improving the local economy.
 - Widen the Leeds Loves Food Festival into the suburbs, giving Chapel Allerton businesses the opportunity to showcase their food and drink.
 - Put Chapel Allerton in people's minds as a great alternative to City Centre dining.
 - Promote harmonious communities.
36. The four day food festival will include a Mad Hatter's Tea Party, contemporary fete, demonstrations and master classes, sample tastings, music and children's entertainment.
37. Local businesses are giving their time, food and staff for free for the festival and paying for their stalls. They are also giving away free samples and are not taking any money from the event's activities. Any money raised through ticket sales and donations will be given to St Gemma's Hospice.
38. The funding will be used for the hire of the demo stage and cooker, bands and dancers for the village fete, bouncy castle and kids entertainment, bunting and promotional material.
39. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to provide support to community-led events across the area.*
40. *The Well being Fund Working Group was supportive of the project and recommended that the full amount of £1,500 be approved to the Chapel Allerton Food Festival to administer. Due to the time constraints the decision to approve the funding based on the working group's recommendation was taken by the Area Manager and the Area Committee is asked to ratify this decision.*

Chapeltown Youth Development Centre (CYDC) New Portable Goalposts - £4,833.95 Capital

41. Chapeltown Youth Development Centre (CYDC) describe themselves as a group of motivated and committed volunteers who provide organised sports and self-development activities to raise and realise aspirations and educate young people in a safe, respectable and stimulating environment. They utilise football's popularity to attract then engage them in self-development and educational activities.
42. CYDC has over 500 members aged 4-19 and is increasing in popularity on a weekly basis. Ten football teams are run from the centre that play in both the Garforth Junior Football League and the Leeds and District Football League.
43. The organisation is in a strong position to work with 'hard to reach' and challenging young people in a positive learning environment. Activities are geared to challenge and transform attitudes and behaviour.
44. The current goalposts, which were donated a few years ago (second hand), have been fixed a number of times are no longer safe and pose a hazard to young people

using them. The goals are also used by young people out of session times and it is especially important that they are safe then as they are unsupervised.

45. The new goals will give the added benefit that they can be moved around the pitch and will allow games to be played on different pitches, which gives the added advantage of not wearing away all the grass in one area.
46. As a number of users of the centre come from the inner east it was agreed to look into whether the inner east Area Committee would give any funding towards the goalposts.
47. ***Community Charter Promise:*** *This project will assist in achieving the Area Committee promise to renovate children's play areas and make better use of public open spaces.*
48. *The Well-being Member Working Group was supportive of the project and recommended that 60% of the amount, £2,900.37 be approved to CYDC to administer. The remaining funding should be applied for from the Inner East Area Committee and/or other sources.*

St Edmund's Community Hall Stage Two Improvements - £3,584 Capital

49. The community hall is located on Lidgett Park Road, Roundhay and is owned by the St. Edmund's Scout and Guide Parents Association. The building is on a single level and is of 1960's "A" frame design, creating a tent effect. However there is currently no heating insulation to any of the external surfaces.
50. The hall serves the local community, has a capacity of approximately 80 people and is accessed by 222 young people in the area per week. In addition it is used by the local community on a regular basis for Tai Chi classes and Youth Church group. The hall is also used for children's parties on evenings and weekends and is open for additional bookings by all sections of the community for events and activities as required. However, current usage of the hall is restricted due to the poor insulation and heating particularly in the winter months.
51. The hall is now moving into its second phase of improvements that includes replacing the 34 glazing and frames in the hall's roof atrium. This is currently a mixture of single glazing and polycarbonate due to accidental damage and vandalism and the flashings are badly deteriorated so they leak when there is heavy rain.
52. This will make the building water tight again and also improve the heating and energy efficiency of the building, helping to sustain its long term future by increasing usage.
53. An application has been submitted to Green Leeds for 75% of the funding, the expected decision date is June 2010, and the remaining 25% is being sought from the Area Committee.
54. The hall received funding last year for the first phase of the works which included insulating the external walls and installing a new boiler and heater, of which the area committee funded £9,862 - approximately 35% of total costs.

55. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to modernise community facilities.*
56. *The Well-being Member Working Group was supportive of the project and recommended that the full amount of £3,584 be approved St Edmund's Community Hall to administer.*

LCC Youth Service and Extended Services

Young People's Accredited Out of School Activities - £11,605 revenue (ADP Theme - Learning for All)

57. The project will be run as a partnership between Youth Services and Extended Services. It will provide a menu of accredited activities that will be available to young people, aged between 13-19 years, to enable them to gain skills in an informal learning environment to help prevent them from becoming NEET (not in education, employment or training).
58. These opportunities will contribute to the young people's personal and social development, whilst also contributing towards a reduction in youth related anti-social behaviour.
59. All activities will be geared to vocational skills that young people wish to pursue that they may not otherwise have the opportunity to engage in. The accreditation programme covers a wide range of skill bases that young people have identified that are important for them in order to enable them to gain employment or training. Young people will access one session per week which will be run after school or at the weekend depending on which activity they opt for.
60. The sessions will be delivered from a variety of locations across the area that are easily accessible and will be available to the young people in the long term, for example the Prince Phillip Centre. Transport will be provided to enable the young people to access activities in different parts of the area. Within the programme are a number of events that will encourage different groups of young people to come together to share new experiences including a celebration event and fun day at Herd Farm.
61. Proposed activities include junior first aid, CV writing, time management, budgeting skills, basic office/IT skills, basic childcare and basic food hygiene. The funding would also cover additional learning resources (stationary, printing, publicity, books, accreditation registration etc), transport and a graduation event to be planned by the participating young people from across the 3 wards.
62. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to provide out of school activity that supports homework and extra curricular activity.*
63. *The Well-being Member Working Group was supportive and recommended that £8,500 be approved to LCC Youth Service to administer. This took into consideration that it was felt the pre-learner driver, confidence building and hair and beauty elements should not be supported.*

Leeds Ahead

Business and Community Projects - £4,500 revenue (ADP Theme - Learning for All)

64. Leeds Ahead supports the Leeds Initiative and Leeds City Council by linking business support to voluntary sector organisations in the most deprived areas of the city and is a recent recipient of an Audit Commission Green Flag for its unique and innovative work.
65. Leeds Ahead have a broad programme of work and run a number of projects matching up businesses and the community. A full list was provided to the wellbeing working group and includes sourcing a board member, team activity days, business attendance at school options evenings and group mentoring.
66. Based on the successful programme the Area Committee funded last year the working group suggested that the Area Committee should again commission one "World of Work" session in a primary school for each ward (£3,000 total) and the business leader mentoring, one per ward (£1,500 total).
67. Last years funding provided professional service matching for the DOJO, linking in architect support from Carey Jones and PR support from the NHS Communications Team, Space2 received support with devising a development and growth strategy from Pinsent Masons and mentoring support from Brahm and LATCH had mentoring support from West Yorkshire Playhouse and CMC Consultancy plus a board member from Yorkshire Bank.
68. The first sessions of the World of Work Days have been successfully completed at Carr Manor Primary, supported by 11 volunteers from Barclays Commercial Banking and Wrigleys Solicitors together with Gledhow and Chapel Allerton Primary Schools who both had a team of volunteers from KPMG and Pinsent Masons.
69. The follow up days will be held in July and the feedback will be fully evaluated and included in the final report.
70. ***Community Charter Promise:*** *This project will assist in achieving the Area Committee promise to create links between businesses and schools and provide support to local community and voluntary groups.*
71. *The Well being Fund Working Group was supportive of the project and recommended that £4,500 be approved to Leeds Ahead to administer.*

Child Seasons

Holiday Playscheme and Equipment - £12,500 revenue (ADP Theme - Things to Do)

72. The initial application was taken with all the other summer holiday activity applications to March's Area Committee, where the committee agreed to defer the application.
73. Child Seasons is a small organisation based at both Bracken Edge Primary School and Holy Rosary & St Anne's Primary School. It primarily provides before and after school facilities for disadvantaged and single parent families, although there is a charge of £15 per child per day.

74. The group applied for both a large and small grant at the same time and so it was agreed we would combine the applications.
75. The grant will be used to fund equipment and trips for the summer playscheme, including coaches for 12 trips over 6 week period (£4200), food and drink (£720), Playstation and Wii (£490), Television x 2 (£400), admission fees for trips, average per trip 50 children (£4,500), sports equipment, arts and crafts materials and books (£1650) and equipment detailed in the small grant application (3 bikes, 3 scooters, 3 footballs and 2 basketballs and hoops).
76. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to provide local activities for young people.*
77. *The Well being Fund Working Group was supportive only of the items detailed in the small grant project and recommended that £500 be approved to Child Season's to administer subject to clarification that they are either a registered charity, voluntary/community group or not-for-profit organisation.*

Groundwork Leeds

Stonegates Playspace - £9,639 revenue (ADP Theme - Clean & Green)

78. Groundwork have been working with Leeds Federated Housing and their tenants over the last few years and have come up with a masterplan for the area. The masterplan sets out all the improvements local people would like to see happen if possible and Groundwork are currently looking at improving the Stonegates Playspace, which came out as a priority area.
79. The site has been severely neglected and subject to anti-social behaviour and the old play area is now dilapidated and unusable. However the area has great potential as it is quite a big space and capable of accommodating new innovative play features.
80. The improvements will consist of the remains of the old play area being removed and new play facilities being integrated within the site in a more desirable and interesting arrangement. The whole site will be utilised to incorporate informal play facilities which will complement the adjacent LCC Parks & Countryside MUGA (multi-use games area). The perimeter fencing which has poor quality paintwork will be improved and there will be tree planting and creation of a wildflower area.
81. The aim is to utilise the existing landform and other natural features to help the site evolve into an innovative natural play area. Maintenance requirements need to be kept to a minimum, while the aspirations of local young people are reflected in the design. Using examples of best practise from across the National network of Trusts, Groundwork Leeds has been working in close partnership with the Leeds Federated Housing Association (LFHA) and the fledgling Stonegates Community Group to help design & secure the necessary funding for the project and to engage local people in this process.
82. Funding is also being sought from BIG Community Spaces (£49k), Leeds Federated Housing Association (£15k) and LCC Groundwork Playscape funding (£10k).
83. The Inner North East Area Committee funding would be used to pay for seating (£800), a youth shelter (£2,000), footpaths and other hard surfaces (£3,400) and the artwork entrance feature (£2,476). The grant would also make an appropriate

contribution of £963 towards the cost of the Project Management & Contract Administration for the project.

84. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to tackle green areas of neglect and get them tidied up for the community to enjoy.*
85. *The Well being Fund Working Group was supportive of the project, except the artwork entrance feature, subject to a review of the design at a Moortown ward meeting, and the involvement of the local Neighbourhood Policing Team and designing out crime team on the design. The working group therefore recommended that funding of £7,163 be approved to Groundwork Leeds to administer.*

DOJO

Club Panda - £10,000 revenue (ADP Theme - Learning for All)

86. The initial application was taken with all the other summer holiday activity applications to March's Area Committee, where the committee agreed to defer the application to enable a revised bid to be submitted.
87. The DOJO has been delivering children's activities from its gym in Chapeltown since August 2005 and has a large client base amongst the young people who live in the area.
88. The bid is to run a diverse programme of activities for these young people over the final three weeks of the summer holidays, which will include arts and craft activities, health and fitness activities and day trips. They state that activities will have a strong emphasis on getting the young people ready for the new school term.
89. The majority of the funding required for the summer holiday programme was for staffing but money will also be spent on arts materials, equipment and stationery (£669), food (£400) and the five day trips (£3,000 total). Additional funding will come from parental contribution £750 and CHIP £500.
90. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to provide local activities for young people, particularly in the school holidays and to provide out of school activity that supports homework and extra curricular activity.*
91. *The Wellbeing Fund Working Group was supportive of the project, but recommended that the trips be reduced to one a week and that the food element is not agreed. Therefore they recommended that £8,500 be approved to Club Panda to administer, conditional on outstanding documentation being provided including CRB checks and a robust business plan.*

Area Management Team

2010 Volunteer Thank You Event - £2,000 revenue (ADP Theme - Community Life)

92. Every year the Inner North East Area Committee holds a celebration event in December for the local volunteers who live and work in the area.

93. The event is always very well attended and is held in the Lord Mayor's Banqueting Suite in Leeds Civic Hall. The evening usually begins with refreshments for the guests before the show starts.
94. In the past we have had performances from New World Steel Pan Orchestra and RJC Dance, presentations from Leeds VAL and poems about volunteers. The event is a good way of showing local volunteers how much they are valued for the work they do and also gives them a good chance to network with other volunteers.
95. Organisations that use volunteers in the area or who have information that would be useful to such organisations, such as Meanwood Valley Partnership and West Yorkshire Police, are invited to have a stall at the event.
96. The Lord Mayor's Banqueting Suite has been provisionally booked Thursday 9th December 2010 for this year's event.
97. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to provide support to local community and voluntary groups.*
98. *The Wellbeing Fund Working Group was supportive of the project and recommended that the full amount of £2,000 be approved to the ENET Area Management Team to administer.*

**West Yorkshire Police Neighbourhood Police Team
Cold Calling Reduction Project - £1,800 revenue (Safe Neighbourhoods)**

99. Cold Calling has been identified as a problem in a number of areas in Inner North East. A project to combat this has been proposed by West Yorkshire Police to help prevent and displace bogus, sneak in and distraction burglaries, with particular emphasis on vulnerable victims.
100. The four areas in Inner North East that have been identified are the Queenshills, Fitzroy Drive junction with Gledhow Lane, Brackenwood Drive and The Romans.
101. Each area would encompass around 300 homes and would cost £1 per home. The scheme would be carried out by trading standards subject to consultation with local residents.
102. Statistics are still being awaited for the key areas in Chapel Allerton ward but it is suggested that the Area Committee set aside an additional £600 to allow two areas in that ward to be looked at for consultation, pending statistical evidence.
103. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to deliver burglary reduction schemes and work together to safeguard vulnerable adults.*
104. *The Well being Fund Working Group was supportive of the project and recommended that the full amount of £1,200 be approved to the West Yorkshire Police (Roundhay, Moortown and Alwoodley NPT) to administer and £600 be approved to West Yorkshire Police (Chapel Allerton NPT) to administer pending statistical evidence and discussion with ward members..*

Leeds Lights

Festive Lights in Inner North East - £20,157 capital and £12,892 revenue (ADP Themes - The Local Economy and Community Life)

105. In March 2009, the Inner North East Area Committee agreed a programme of festive lights installation across the three wards. It agreed that £33,049 would be set aside from the Area Committee's capital allocation to fund the initial installation.
106. Due to the Streetlighting PFI programme not reaching the three wards last year however it was agreed that the scheme should be deferred until this year with the funding being carried forward.
107. At recent ward member meetings the locations of additional festive lights have been identified and the recommendation of the Well being Fund Working Group was to release funding to provide a total of 83 festive lights across the ward. This will include 42 in Chapel Allerton (including 20 lights already in place along Chapeltown Road that will incur revenue costs in 2010/11), 16 in Moortown and 25 in Roundhay.
108. The costs have changed from last year due to increased material costs and a change in accounting so the Area Committee is asked to support the change in capital investment to £20,157 to be paid in 2010/2011 for the initial installation (original figure earmarked was £33,049). This leaves £12,892 that can be injected back into the capital expenditure pot.
109. There will also need to be revenue agreed of £13,695 for the hire and installation of the motifs for this year, followed by further investments year on year, subject to inflation increases of approximately 3% each year. As there is not enough money in The Local Economy pot it is suggested the remaining £3,569 comes from Community Life. See Appendix D for further information and detailed breakdown of the distribution of lights across the inner north east area.
110. ***Community Charter Promise:*** *This project will assist in achieving the Area Committee promise to make shopping centres more attractive by putting up festive lights.*
111. *The Well being Fund Working Group was supportive of the project and recommended that the full amount of £20,157 capital and £13,695 revenue, with £10,126 coming from the local economy pot and £3,569 from the Community Life pot, be approved to Leeds Lights to administer.*

Consultation and Community Engagement (including Community Charter) - £3,000 (ADP Theme - Community Life)

112. The Area Committee has a Community Engagement Strategy to help encourage community involvement in the Area Committee and Area Delivery Plan process. Working with ward members, the Area Management Team will develop a full programme of engagement across the three wards to include community consultation events, support to existing events, new Community Leadership Teams, an easy to read public version of the ADP (the Community Charter) and other ad-hoc consultation activity as required.

113. To help support this engagement it is proposed that £3,000 is set aside from the Community Life theme allocation to fund items such as publicity, printing, refreshments, room booking, small incentives for people to get involved etc.
114. The funding will also be used to pay for the Community Charter for 2010/11, which as requested by the March Area Committee has been reduced and will cost approx £905, made up of design production £420, printing of 3,000 copies £385 and printing of posters £100.
115. The amount applied for is based on last years cost of events and the reduced charges for the charter.
116. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to deliver at least three events in each ward over the year so that people can be more involved in decision making..*

Materials for Probation and Leeds Ahead Various - £1,000 (ADP Theme - Clean and Green)

117. The Area Committee has again agreed to fund the Probation Service to carry out environmental improvement work in the area and the Area Management Team have also been working with Leeds Ahead to provide additional labour.
118. Often schemes that need completing have need for materials, for example paint and brushes, and it is suggested that based on last years costs £1,000 is set aside to purchase these materials as they are needed. Previously materials have been applied for through the small grant process but this can often delay the work being done and takes time to administer.
119. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to tackle green areas of neglect and get them tidied up for the community to enjoy.*

Skips Budget Community Groups - £5,000 (ADP Theme - Clean and Green)

120. The Area Committee in the past has set aside a skips budget of £2,500 for groups who require skips to help them with their community clean up.
121. The scheme is always very successful and well appreciated by the groups who use the service, however last year the scheme did go over budget and so it is requested that this year the Area Committee sets aside £5,000 to enable as many groups as possible to use the service.
122. A full log is always kept of where the skips have been placed and when and last year 49 skips were provided to approx 30 different community groups in the area.
123. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to tackle green areas of neglect and get them tidied up for the community to enjoy.*

Leeds City Credit Union

Chapeltown Joint Service Centre Partnership - £5,000 (ADP Theme - Local Economy)

124. Leeds Credit Union presented a report to the March Area Committee detailing the current financial difficulties which they are working through. It was highlighted that there was a need to consider a facility to run from the new Joint Service Centre (JSC) on Chapeltown Road to support local residents and the local economy.
125. The project proposal that has been produced would allow for a facility to be run from the centre for two and a half hours per day, providing in depth advice and assistance to prospective and existing credit union members.
126. Staff would work closely with other services within the JSC some of whom would act as an information point and make appointments as required (Customer Services). A similar facility is to be provided at the Harehills JSC part funded by the Inner East Area Committee.
127. The original request was made by the Area Committee was for an fully costed options appraisal to be conducted, however, due to the staffing and budget constraints this is not possible for the Credit Union to complete. An explanatory note is attached as appendix E supporting this and providing additional information.
128. The Well being working group in discussing this application were supportive of funding a short term project but felt that given lack of uptake in other parts of the area a full and robust analysis was needed towards the end of the project before any consideration would be given to further funding beyond March 2011.
129. **Community Charter Promise:** *This project will seek to meet the Area Committee priorities within the Local Economy theme and support residents through addressing income inequalities in priority neighbourhoods.*
130. *The Well Being Working Fund Group were supportive of the project and recommended that the full amount of £5,000 be given to Leeds City Credit Union to administer the project, but that detailed monitoring and outcomes of the project be requested and presented back to the working group by March 2011.*

Wellbeing Fund Final Spend 2009/10

131. Attached at appendix A are the final accounts for the wellbeing budget from last year 2009/10. It shows how much was spent under each heading, the amount of funding committed, the amount actually spent and the amount of funding left to be carried forward and reallocated in the 2010/11 budget. Schemes that are still ongoing and live on the financial system have been brought forward are shown in blue in appendix A.

Well Being Budget Allocation for 2010/11

132. At the March 2010 Area Committee it was agreed the new budget for 2010/11 be broken down based on the recent resident consultation. The Wellbeing allocation

for 2010/11 is £176,980, and added to this is the balance of £66,795 uncommitted in 2009/10 and carried forward giving a budget of £243,775 for 2010/11.

133. It was agreed at the March Area Committee that amounts would be top sliced from the budget for the following items:
- £10,000 small grants in 2010/11,
 - £35,000 Neighbourhood Manager post
 - £30,000 ward pots
134. Taking into account the amounts top sliced from the revenue budget allocation it leaves a balance of £168,775 to be split across the themes in the ADP/Community Charter based on the percentages gathered in community consultation, although consideration may need to be given to allocating extra budget to headings such as Local Economy (to help cover festive lights commitments). Appendix C shows this spread across the themes, the figures within appendix C also show amounts that were committed in 2009/10 on projects that are carried forward and not yet fully spent.

Budget Implications of Wellbeing Decisions Pending

135. The following table shows the budget position of the eight ADP themes that the Area Committee has allocated wellbeing funding against including the updated position if the all the above bids are approved.

ADP Theme	Current Budget remaining following March Area Committee - based on current approvals	Total funding requested At June working group	As recommended by working group (if different)
Things to do	-£1,784	£12,500	£0
Clean & Green	£23,131	£15,639	£13,163
Local Economy	£10,126	£15,126	£15,126
Learning for all	£20,253	£27,355	£21,500
Safe Neighbourhoods	£12,712	£1,800	£1,800
Community Life	£21,941	£11,393	£11,393
Healthy Living	£990	£11,160	£1,500
Getting Around	£15,190	£0	£0
Total	£102,560	£94,171	£60,680

136. If the Area Committee were to approve the bids, based on the working group's recommendations a number of themes would be over spent. "Things to do" is already £1,784 overspent, "Learning for All" would be £1,247 overspent, "Healthy Living" overspent by £516 and "The Local Economy" overspent by £5,000.
137. It is suggested that the shortfall is transferred from the Getting Around funding given that it has not spent anything on projects this year, and no projects were forthcoming in 2009/10.

138. To make sure that the rest of the budget is used as prescribed however, Area Management will work up a relevant schemes to bring back to a future Area Committee for approval through the Wellbeing Member Working Group.

Wellbeing (Capital) Budget

139. Further to the report to the Area Committee in October 2009 and March 2010 it has now been confirmed that the corporate request for a contribution of 10% savings from the 2009/10 allocation has been withdrawn and an additional £20,000 has also been approved for 2010/11.
140. This now leaves the total amount of capital left in the inner north east budget £9,900. However, if the festive lights request (paras 105-111) is agreed the total amount of capital available would increase to £22,790.
141. If the two capital schemes included in this report are approved this would leave a revised capital balance of £16,310. A full breakdown of capital expenditure is attached at Appendix B.

Recommendations

92. The Area Committee is requested to:
- a) Approve the following amounts of Wellbeing (revenue) budget to be released to the organisations and projects listed from the 2010/11 budget :
- i) ZEST Meanwood - Family Projects 3 and 4 – £1500 (Healthy Living)
 - ii) CANPLAN – Open Day and Printing of Plan - £1,325 (Community Life)
 - iii) Chapel Allerton Food Festival – Village Fete and Food Festival - £1,500 (Community Life) ratify decision to approve funding
 - iv) LCC Youth Service and Extended Services – Young People’s Accredited Out of School Activities - £8,500 (Learning for All)
 - v) Leeds Ahead – Business and Community Projects - £4,500 (Learning for All)
 - vi) Child Seasons – Holiday Playscheme and Equipment - £500 (small grant)
 - vii) Groundwork Leeds – Stonegates Playspace - £9,639 (Clean and Green)
 - viii) DOJO – Club Panda - £8,500 (Learning for All); subject to additional documentation being provided.
 - ix) Area Management – Volunteer Thank You Event - £2,000 (Community Life)
 - x) West Yorkshire Police NPT – Cold Calling Reduction Project - £1,800 (Safe Neighbourhoods)
 - xi) Area Management – Consultation and Community Engagement - £4,000 (Community Life)
 - xii) Area Management – Materials for Probation and Leeds Ahead - £1,000 (Clean and Green)
 - xiii) Area Management – Community Skips Budget - £5,000 (Clean and Green)
 - xiv) Leeds City Credit Union – Provision of Facility at the JSC - £5,000 (Local Economy)
- b) Approve the recommendation of the Wellbeing Member Working Group to defer the application Exhale training to gather more information on the bid.

- c) Approve the following projects from the Capital budget allocations:
 - i) CYDC – New Portable Goalposts - £2,900.37
 - ii) St Edmund’s Community Hall – Stage Two Improvements - £3,584
- d) Note the budget variation between capital and revenue and approve Leeds Lights – Festive Lights in Inner North East Leeds - £20,157 (capital) and £12,892 revenue (£10,126.50 from *The Local Economy* and £3,568.50 from *Community Life ADP Themes*).
- e) Note the budget variance and agree any overspend to be covered by a transfer from the “Getting Around” theme budget and agree the recommendation that Area Management encourage appropriate bids for the remaining funding.
- f) Note the year end position of the 2009/10 revenue budget.

Background Papers

Area Committee Roles and Functions 2009/10.

INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2009/10 FINAL REPORT**ADP Priority Theme**

Environment	Reference	Project	Amount Applied for	Amount Approved	Actual amount spent
Greater recycling, cleaner streets/ open spaces - inc purchase of skips, litter bins etc	-	Skips - (part funded by Stronger Communities)	£2,500	£4,604.57	£4,604.57
	INE.09.12.LGR	Community Payback Scheme	£15,000	£15,000	£15,000
	INE.09.13.LGR	Moortown in Bloom and Neighbourhood Design	£13,365.43	£13,365.43	£5,000
		Total	£30,865.43	£32,970	£24,604.57
Budget	£32,970.00				
Uncommitted	£0				

Culture	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Greater use of libraries, support local festivals, increase participation in sport	INE.09.04.LGR	Environmental Playscheme	£6,750	£6,750	£6,750
	INE.09.07.LGR	New World Steel Pan Orchestra	£13,000	£11,000	£11,000
	INE.09.08.LGR	Kids day Out 3	£1,200	£1,200	£1,200
	INE.09.64.LGR	Chapel Allerton Methodist Church improvements	£17,750	£3,750	£0
		Total	£38,700	£22,700	£18,950
Budget	£30,000				
Uncommitted	£7,300				

Learning	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Better skilled school leavers					
		Total	£0	£0	£0
Budget	£20,000.00				
Uncommitted	£20,000.00				

Transport	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Resident parking schemes, promoting cycling, walking buses					
		Total	£0	£0	£0
Budget	£5,000.00				
Uncommitted	£5,000.00				
Health & Well Being	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Reduction in smoking, increase physical activity/reduce obesity rate, reduce teenage conceptions, increase independent living/choices for vulnerable adults.	INE.08.08.LGR	Tai Chi Classes	£1,500	£1,500	£1,500
	INE.09.03.LGR	Baby Reality/Coaching school	£3,158	£3,158	£3,160
	INE.09.28.LGR	Fuel Poverty	£3,000	£3,000	£0
	INE.09.30.LGC	Moortown RUFC Hall Improvements	£4,400	£2,200	£2,200
	INE.09.40.LGR	Chapel Allerton Good Neighbours	£3,000	£3,000	£0
	INE.09.45.LGR	MENA Lunch Club	£704	£704	£0
	INE.09.59.LGR	ZEST	£6,280	£800	£0
		Total	£22,042	£14,362	£6,860
Budget	£25,000				
Uncommitted	£10,636				
Thriving Neighbourhoods	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Helping reduce crime and providing providing diversionary activities for young people.	INE.08.31.LGR	Operation Buzzer/Burglary Reduction	£5,114	£5,114	£5114
	INE.08.31.LGR	Burglary Reduction	£7,831	£7,831	£7840.60
	INE.09.09.LGR	Alwoodley Activities Fund	£4,000	£4,000	£2,000
	INE.09.11.LGR	INE Summer Sports Project	£26,275	£26,275	£15,669
	INE.08.32.LGR	Princes Trust Engagement Programme (08/09)	£2,760	£2,760	£0 (cancelled)
	INE. 09.14.LGR	Kick Project	£10,000	£10,000	£10,000
	INE.09.48.LGR	Trembler alarms	£3,900	£4,400	£4,400
		Total	£59,880	£60,380	£45,023.60
Budget	£70,000				
Uncommitted	£12,370.40				
Stronger Communities	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent

Appendix A

Increase in people engaged in community activities, more local influence in decision making, increase in community pride and sense of neighbourhood	INE.09.23.LGR	Consultation & Engagement	£2,500	£2,500	£1,770.39
	INE.09.36.LGR	Volunteer Thank You Event	£2,000	£2,000	£1,830.30
	INE.09.15.LGR	Community Charter	£6,000	£3,000	£1,755
	INE.09.21.LGR	Probation and Leeds Ahead equipment	£2,500	£2,500	£355.10
	INE.09.16.LGR	Chapel Allerton Festival	£2,500	£2,500	£2,500
	INE.09.31.LGC	Roundhay Allotments site extension	£3,000	£3,000	£0
		Skips (part funded)	£2,500	£2,500	£285.43
	INE.09.44.LGR	BCTV Garden to Eat	£12,500	£5,000	£0
	INE.09.63.LGR	Beckhills Recycling	£4,888	£4,888	£0
	INE.09.26.LGR	Community Voices – Radio Fever	£21,000	£8,950	£0
		Total	£59,388	£31,838	£8,496.22
Budget	£35,000				
Uncommitted	£4,665.78				

Page 61

Enterprise & Economy	Reference	Project	Amount Applied For	Amount Approved	Actual amount spent
Reducing worklessness and supporting local business/shopping centres	INE.08.27.LGR	Chapeltown Townscape Initiative - Training Project	£10,000	£10,000	£0
	INE.08.33.LGR	Festive Lights	£1,982	£1,982	£1,676.84
	INE.09.06.LGR	Leeds Ahead world of work and professional services	£5,000	£5,000	£2,500
	INE.09.62.LGR	CARA loyalty card	£1,513	£1,500	£0
		Total	£18,495	£18,482	£4,176.84
Budget	£25,000				
Uncommitted	£6,823.16				

*NB projects showing a difference between amount approved and actual spent are ongoing and have been carried forward to 2010/11 and reflected in appendix C

Total Allocation	£240,000.00
Total Committed	£173,204.66
Total Spent	£108,111.23
Total Remaining	£66,795.34

Small Grant Projects	Reference	Amount Applied for	Amount Approved
Remembering yesterday caring today	INE.09.01.SG	£500.00	£500.00
Prince Philip Centre	INE.08.19.SG	£187.50	£187.50
Palace Improvements (paint)	INE.08.23.SG	£115.00	£115.00
Palace Improvements (paint)	INE.08.23.SG	£15.69	£15.69
Gardening / Environmental Club	INE.08.22.SG	£500.00	£500.00
Under 11 and Under 14 Teams	INE.09.02.SG	£500.00	£500.00
Lidgett Lane Allotment Grass Mower	INE.09.03.SG	£499.98	£499.98
ENE Leeds Locality Development Group	INE.09.04.SG	£500.00	£500.00
Mandela Centre Fridge	INE.09.05.SG	£449.00	£449.00
Carnival Highlights	INE.09.07.SG	£250.00	£250.00
Beckhills Fun Day	INE.09.08.SG	£500.00	£500.00
Our Community, Our Vision, Chapeltown event	INE.09.09.SG	£500.00	£500.00
The Leeds Gathering	INE.09.10.SG	£500.00	£500.00
Friends of Highwood Community Day	INE.09.11.SG	£350.00	£350.00
Active Actions	INE.09.12.SG	£500.00	£500.00
Apna Youth Club	INE.09.14.SG	£250.00	£250.00
Health on a high note – healthy living day	INE.09.17.SG	£430.00	£430.00
Mandela Centre 5-A-Side Goals	INE.09.19.SG	£140.00	£143.90
Winter Well-being Work	INE.09.20.SG	£495.00	£495.00
Girl Guiding UK Centenary Event	INE.09.21.SG	£500.00	£500.00
Sloppy Slippers	INE.09.22.SG	£480.00	£300.00
Community Xmas Party	INE.09.24.SG	£500.00	£500.00
Greek Orthodox Church Open Day	INE.09.29.SG	£250	£250
Potternewton Heights Community Room Refurb	INE.09.30.SG	£400	£400
Disabled Fire Egress – Moor Allerton Sports & Social Club	INE.09.32.SG	£500	£500

Elmete Enterprise Project	INE.09.36.SG	£200	£200
		Total Allocation	£12,360.00
		Total Committed	£9,836.07
		Total Remaining	£2,523.93

Ward Pot Funding

Chapel Allerton	Reference	Info	Amount Approved
Chapel Allerton Tree Lighting - feeder pillar	INE.09.32.LGC		£1,424.50
Chapel Allerton Tree Lighting - up lighting	INE.09.32.LGC		£1,579.20
Paint from Seagulls for Mandela Youth Room	-		£35
Paint etc for Mandela youth room	-		£82.15
Bulbs for probation planting	INE.09.35.LGR		£687
6 Litter bins for Chapel Allerton			£2,000
Plaques x 10			£183.25
CA/CT 25 A frames		To be part funded; plus watering cost	£2,287.50
Millfield Primary school			£2,000
Bonfire Period 2010			£1,000
Gledhows traffic calming		Highways to match fund	£2,500
Conservation review printing			£121.15
Mustard Pot car park sign			£150
2 bins, benches and plaques at Saville Park			£2,650
Waymarker Lighting			£3,400
RJC Dance Trophy			£225.37
Youth Service Caving Trip			£500
Beckhills noticeboard fitting			£217
CANPLAN			£1,175
		Total Allocation	£24,197
		Total Committed	£22,217.12
		Total Remaining	£1,979.88

Moortown	Reference	Info	Amount Approved
Stonegate Allotment Fencing	INE.09.33.LGR		£5081
Meanwood Memorial garden	INE.09.25.LGR		£6502
Grit bins – King Alfred’s Estate			£279.64
4 additional grit bins			£745.72

Appendix A

10 litter bins			£4,000
10 plaques			£183.25
Cherry Picker Graffiti removal			£500
Total Allocation			£25,085
Total Committed			£17,291.61
Total Remaining			£7,793.39

Roundhay	Reference	Info	Amount Approved
	INE.09.34.LGR	Oakwood Clock Tower	£1,000
	INE.07.36.LG	Gledhow Rise Traffic Management Scheme	£5,000
		Grit bin x 2	£372.86
		Noticeboards	£2,500
		Benches	£2,526
Total Allocation			£11,820
Total Committed			£11,398.86
Total Remaining			£421.14

Exec Board One-off Allocation	Reference		Amount Approved
Conservation reviews/NDS and Resident Parking schemes	INE.09.13.LGR	Amount added to Environment theme budget to part fund Moortown Neighbourhood Design Statement	£2,970.00
Total Allocation			£2,970.00
Total Committed			£2,970.00
Total Remaining			£0

GRAND TOTAL	Total Allocation	£316,432
	Total Committed	£233,948.32
	Total Remaining	£82,483.68

Inner North East Capital Budget Current Position 2010/11

Total budget = £610.4

	Committed	Actual
2004/5 Miles Hill Sure Start Centre	20.0	20.0
2004/5 Seven Arts Community Centre	25.0	25.0
2004/5 Gate-It On The Granges Contribution	7.0	7.0
2004/5 North Leeds Bowling Club Fencing	8.6	8.6
2005/6 Open Door' Project - 225 Lidgett Lane	3.5	3.5
2005/6 Moortown RUFC	0.0	0.0
2005/6 New Roof - Roscoe Methodist Church	20.0	20.0
2005/6 Scott Hall Sports Centre	15.0	15.0
2005/6 Queenshill Drive Drying Area Project	0.0	0.0
2005/6 North Park Avenue Allotments Project	3.0	3.0
2005/6 Extension of Community Hall	20.0	20.0
2005/6 North Leeds Cricket Nets Ground Development	15.0	15.0
2005/6 Meanwood Methodist Church Disabled Toilets	7.7	7.7
2005/6 53 Louis Street Disabled Access	6.0	6.0
2006/7 Cowper Street Community Gardens	7.0	7.0
2006/7 Alleys & Ginnels Safety Improvements	69.5	37.5
2006/7 Meanwood Park Improvements	39.5	39.5
2006/7 St Andrews Church Comm Project	12.5	12.5
2006/7 Potternewton Park	5.0	5.0
2006/7 Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
2006/7 Stainbeck Church Outreach & Development Project*	3.3	3.3
2006/7 Fieldhouse Drive Improvements	2.4	2.4
2007/8 Gledhow Valley Lake Disabled Access Path	10.1	10.1
2007/8 Fencing At North Leeds Cricket Club	15.0	15.0
2007/8 Seven Community Arts Centre	20.0	20.0
2007/8 Deen Enterprises Community Forum Minibus	8.0	8.0
2007/8 Roundhegians Sports - Kitchen Upgrade	2.5	2.5
2007/8 Lidgett Pk Methodist Church-Room For All	7.0	7.0
2007/8 Moor Allerton Sports Ctre - Carpark Imps	12.0	12.0
2007/8 Woodhouse Cricket Club	6.0	6.0
2007/8 Sugarwell Hill Entrance	5.0	5.0
2007/8 Friends of Wykebeck Valley Woods - Bridge	7.0	7.0
2008/09 Gledhow Rise Traffic Mgt Measures	5.0	0.0
2008/09 Toliet Replacement St Andrews Church	10.0	10.0
2008/09 Electrical work at Meanwood Parkside Road	1.1	1.1
2008/09 Meanwood Valley Footpaths and Gardens	5.9	5.9
2008/09 Gledhow Towers CCTV	4.4	4.4
2008/09 Roundhay Park Cricket Wickets (NE Contribution)	7.1	7.1
2008/09 Disabled Access - North Leeds Bowling Club	7.0	7.0
2008/09 ICT & Comm Equip - 208 Squadron	3.0	3.0
2008/09 Allerton Croft Security	2.9	2.9
2009/10 Improvements to Community Hall - Roundhay	9.9	9.9
2009/10 Carrib Care Meals on Wheels	5.1	5.0
2009/10 Woodland Trail Acitivity Project	3.5	3.5
2009/10 Radio Jcom	8.0	8.0
2009/10 Youth Service Games Hardware	1.7	1.7
2009/10 The Bumps Playspace	15.0	15.0
2009/10 Heritage Lighting	45.0	0.0
2009/10 Gate at Potternewton Park	4.0	4.0
2009/10 Chapel Allerton Festive Lights	33.3	0.0
2009/10 Stainbeck Church Improvements	15.0	15.0
2009/10 Meanwood Cricket Club Fencing	6.5	6.5
2009/10 Prince Philip Ground Improvements	10.1	0.0
	600.5	475
Unallocated Budget remaining	9.9	

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INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2010/11

Neighbourhood Manager post = £35,000 topslice

Wellbeing by ADP Priority Theme

Things to Do			
Project	Reference	Amount Applied for	Amount Approved/ Carried forward 09/10
Chapel Allerton Methodist Church improvements	INE.09.64.LGR	£17,750	£3,750
LCC Youth Services 2010 Summer Holiday Programme	INE.09.49.LGR		£17,800
Leeds Reach Summer 2010 Programme	INE.09.52.LGR		£4,237
		Total Committed inc c/f	£25,787
		New budget	£20,253
		Budget inc c/f	£24,003
		Remaining	-£1,784

Page 67

Clean & Green			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Moortown in Bloom and Neighbourhood Design	INE.09.13.LGR	£13,365.43	£8,365.43
Community Payback Team	INE.09.56.LGR	£15,000	£15,000
Meanwood Valley Urban Farm Environmental Summer Play	INE.09.61.LGR	£5,750	£5,750
		Total Committed inc c/f	£29,115.43
		New budget	£43,881.50
		Budget inc c/f	£52,246.93
		Remaining	£23,131.50

The Local Economy			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Chapelton Townscape Initiative - Training Project	INE.08.27.LGR	£10,000	£10,000
Leeds Ahead world of work and professional services	INE.09.06.LGR	£5,000	£2,500
CARA loyalty card	INE.09.62.LGR	£1,513	£1,500
Total Committed inc c/f			£14,000
New budget			£10,126.50
Budget inc c/f			£24,126.50
Remaining			£10,126.50

Learning for All			
Project	Reference	Amount Applied For	Amount Approved
Total Committed			£0
New Budget			£20,253
Remaining			£20,253

Safe Neighbourhoods			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Alwoodley Activities Fund	INE.09.09.LGR	£4,000	£2,000
INE Summer Sports Project	INE.09.11.LGR	£26,275	£10,606
Junior YIP Holiday Programme			£5,853
Total Committed inc c/f			£18,459
New budget			£18,565
Budget inc c/f			£31,171
Remaining			£12,712

Community Life			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Roundhay Allotments site extension	INE.09.31.LGC	£3,000	£3,000
BCTV Garden to Eat	INE.09.44.LGR	£12,500	£5,000
Beckhills Recycling	INE.09.63.LGR	£4,888	£4,888
Community Voices – Radio Fever	INE.09.26.LGR	£21,000	£8,950
Total Committed inc c/f			£21,838
New budget			£21,941
Budget inc c/f			£43,779
Remaining			£21,941

Healthy Living			
Project	Reference	Amount Applied For	Amount Approved/ Carried forward 09/10
Fuel Poverty	INE.09.28.LGR		£3,000
Chapel Allerton Good Neighbours	INE.09.40.LGR		£3,000
MENA Lunch Club	INE.09.45.LGR		£704
ZEST	INE.09.59.LGR		£800
LCC Community Sports			£7,625
ZEST Summer Health and Wellbeing Project			£2,200
KICK Summer Programme 2010			£7,750
Total Committed inc c/f			£25,079
New budget			£18,565
Budget inc c/f			£26,069
Remaining			£990

Getting Around			
Project	Reference	Amount Applied For	Amount Approved
Total Committed			£0
New Budget			£15,190
Remaining			£15,190

Total Committed inc c/f	£134,278.43
Total Budget inc c/f	£236,838.43
Total Remaining	£102,560

Small Grants

Project	Reference	Amount Applied for	Amount Approved
Mandela Centre Celebration	INE.10.01.SG	£500	£500
		Total Allocation	£10,000
		Total Committed	£500
		Total Remaining	£9,500

Ward Pot Funding

Chapel Allerton	Reference	Info	Amount Approved
6 Litter bins for Chapel Allerton			£2000
Plaques x 10			£183.25
CA/CT 25 A frames		To be part funded; plus watering cost	£2287.50
Bonfire Period 2010			£1,000
Mustard Pot car park sign			£150
2 bins, benches and plaques at Saville Park			£2,650
Youth Service Caving Trip			£500
CANPLAN			£1,175
Festive motif			£450
Total Budget inc c/f			£21,925.63
Total Committed			£10,395.75
Total Remaining			£11,529.88

Moortown	Reference	Info	Amount Approved
4 additional grit bins			£745.72
10 litter bins			£4,000
10 plaques			£183.25
Total Budget inc c/f			£22,722.36
Total Committed			£4,928.97
Total Remaining			£17,793.39

Appendix C

Roundhay	Reference	Info	Amount Approved
Gledhow Rise Traffic Management Scheme	INE.07.36.LG		£5,000
Grit bin x 2			£372.86
Noticeboards			£2,500
Benches			£2,526
		Total Budget inc c/f	£20,820
		Total Committed	£10,398.86
		Total Remaining	£10,421.14

GRAND TOTAL	Total Allocation	£176,980
	Total Budget inc c/f	£347,306.42
	Total Committed inc c/f	£195,502.01
	Total Remaining	£151,804.41

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Inner North East Festive Lights Programme

Capital Start-up Costs (includes manufacture of motifs and installation of necessary electrical equipment)

£403.14 per motif

Ward	Location	Number of motifs	2010/11
			£
Chapel Allerton	Chapel Allerton Centre	21	£8,465.94
	Regent Street	1	£403.14
Moortown	Meanwood Shopping Centre	5	£2,015.70
	Harrogate Road to Moortown Corner	11	£4,434.54
Roundhay	Oakwood Shopping Centre	12	£4,837.68
Total Capital Cost:		50	£20,157.00

Annual Revenue Costs (to pay for re-installation each year and maintenance)

£165 per motif

(note that an annual 3% inflation increase has been built in)

Ward	Location	Number of motifs	2010/11	2011/12
			£	£
Chapel Allerton	Chapel Allerton Centre	21	£3,465.00	£3,568.95
	Regent Street	1	£165.00	£169.95
	Chapeltown Road	20	£3,300.00	£3,399.00
Moortown	Meanwood Shopping Centre	5	£825.00	£849.75
	Harrogate Road to Moortown Corner	11	£1,815.00	£1,869.45
Roundhay	Street Lane	11	£1,815.00	£1,869.45
	Oakwood Junction	2	£330.00	£339.90
	Oakwood Shopping Centre	12	£1,980.00	£2,039.40
Total Revenue Cost:		83	£13,695.00	£14,105.85

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Inner NE Area Committee,
c/o Rory Barke,
E&NE Area Manager,
Leeds Media Centre,
21 Savile Mount,
Leeds
LS7 3HZ.

08.06.10

Dear Councillors,

Leeds City Credit Union

Over the recent months Leeds City Credit Union (LCCU), supported by officers of the Council, has been visiting various Area Committees to seek support for the credit unions 'branches' in neighbourhoods across the City.

One of the committees visited was your own, Inner North East, and the credit union location under discussion at this Committee was the proposed site in the new Chapletown Joint Service Centre.

As you may know the original plans for the Chapletown Joint Service Centre included the provision of a 'full service' credit union branch however, due the financial constraints of LCCU the plans had to be altered earlier this year to remove the provision of a full service unit in favour of a simpler 'information and advice point'.

It was the funding for this smaller scale service that was the subject of discussion at the Inner North East Area Committee in April.

I did not attend this particular Area Committee meeting however it has been reported back to me that the Committee, before making a decision, asked what other options could be considered for providing a credit union service in Chapletown and the area covered by the Committee and it was asked if in fact an alternative site could be found for the credit union, e.g. a shop type location, instead of being in the Joint Service Centre at all.

Due to the financial situation of the credit union that was set out in the papers provided for the Committee the underlying position is that LCCU cannot support the costs of a presence in Chapletown from its own resources at the present time. This is the same whether space is taken in the Joint Service Centre or an alternative site is considered. Indeed an alternative site would almost certainly be a more costly option than the Joint Service Centre as rent and redevelopment costs would be incurred on top of the staffing and other running costs. Such higher costs would still need to be funded by the community and or the Area Committee.

Therefore, in response to the discussions at the April committee meeting my recommendation is that the best option for a credit union presence in the Chapletown area is to proceed with funding our presence in the new Joint Service Centre. Indeed, I



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INVESTOR IN PEOPLE

also recommend this option as it makes sense to me that as a new location the service provision should be established in a modest way and built up as the demand requires rather than carrying the costs of a full service branch right from the beginning as was originally planned into the Joint Service Centre development. A presence in the centre would also form a base for credit union development work in the wider Inner North East community.

I hope that you and the Committee will agree with this recommendation and explanation and LCCU will still very much value any financial support that your Committee will give to establish a service point in the Joint Service Centre. For our part LCCU will then work closely with partners in the local community to establish and develop the service.

Finally, if it would help for me to brief you in person about LCCU and the background to this note then I would be very pleased to meet with you.

Thank you for your consideration and that of the Committee.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'C Smyth', with a stylized flourish at the end.

Chris Smyth
Chief Executive Officer

07920 116136

chris.smyth@leedscitycreditunion.co.uk



Originator: Steve Lake

Tel: 0113 214 5859

Report of : Director of Environments & Neighbourhoods

Area Committee : Inner North East

Date: 21st June 2010

Subject: Priority Neighbourhoods – Progress Report and Action Plans for 2010/11

<p>Electoral Wards Affected:</p> <p>Chapel Allerton Moortown</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p style="text-align: center;">Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
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Council Function

 Delegated Executive Function available for call in

 Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the Area Committee with a quarterly update on activity/actions in the agreed priority neighbourhoods within the Inner North East area.

The report also provides initial action plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods. These show how actions are being developed and delivered to address the Neighbourhood Improvement Plan priorities agree by the Area Committee at the March meeting.

Purpose of This Report

1. The purpose of this report is to provide the Area Committee with:
 - a) a quarterly update of partnership actions and activity in the three Inner NE priority neighbourhoods
 - b) action plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods. These show how actions are being developed and delivered to address the Neighbourhood Improvement Plan priorities agreed by the Area Committee at the March meeting.

Background Information

2. The Area Committee has agreed to establish and support three priority neighbourhoods in the Inner North East area with effect from April 2010. These are:
 - ✓ Beckhill and Miles Hill (Meanwood)
 - ✓ Chapeltown and Scott Hall
 - ✓ Moor Allerton
3. These priority neighbourhoods have also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.
4. Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.
5. The three priority neighbourhoods build on existing arrangements which saw the establishment of partnership groups in each of the areas described. In Chapeltown's case the partnership group to date also included an element of Harehills so as to follow Safer Stronger Communities funding boundaries. Now that the funding is no longer available and therefore an issue, a new priority neighbourhood for Chapeltown and Scott Hall has been established and new arrangements required.
6. To support the development of new arrangements and the implementation of action plans for each priority neighbourhood, the Area Committee approved funding to continue the existing Neighbourhood Manager post within the Area Management team to report to the Area Committee. This is an annually reviewable funding agreement.
7. At its March meeting the Area Committee approved Neighbourhood Improvement Plan priorities for each of the priority neighbourhoods from which action plans would be drawn up and delivered through local partnership arrangements.

Neighbourhood Improvement Action Plans for 2010/11

8. The Neighbourhood Manager is responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for each of the priority neighbourhoods. Each NIP identifies the key domains that the Neighbourhood Index is evidencing as having the most urgent need to address and where appropriate target the super

output areas (SOAs) that are demonstrating the greatest inequalities. The Area Committee has agreed these as the key priority headings for the development of local actions.

9. Provided in appendix A are the current 2010/11 Neighbourhood Improvement Action Plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods. The Area Committee is asked to note the progress being made and advise on where it feels greater progress should be being made.
10. The Moor Allerton Partnership (MAP) has an existing Action Plan in place which will be reviewed and incorporated into a Neighbourhood Improvement Plan in line with the other priority neighbourhoods.
11. The existing Beckhill Implementation Group (BIG) meeting has agreed to cover the extended Meanwood priority neighbourhood as the delivery group for that area.
12. There have been two meetings of the IMPaCT partnership in Chapeltown which have focused on the proposed partnership delivery and engagement models. These discussions have delayed the establishment of delivery group which has had an impact upon developing some of the actions, however the first meeting of the delivery group is planned before August 2010.

Proposed Framework for Overseeing Delivery of NIPs

13. The Community Engagement Strategy report to be considered at this Area Committee meeting includes a framework to help the Area Committee oversee and monitor the NIP. This includes the establishment of new Community Leadership Teams consisting of local residents and ward councillors with the main role of providing a reality check for the Area Committee on whether the agreed priorities are successfully being addressed through local partnership working and actions.
14. The proposal creates a consistent framework for the priority neighbourhoods in Inner North East and builds on lessons learnt from the SSCF led "Impact" approach and local partnership work taken forward by the Beckhill Implementation Group (BIG).
15. It is important to make clear that the Area Committee approves the Neighbourhood Improvement Plan priorities and will continue to receive progress reports and six monthly Action Plan updates.

Quarterly Progress Report (March – May 2010)

Chapeltown and Scott Hall Priority Neighbourhood

16. Key activity in the last quarter and planned for the next quarter:
 - NEET's – Information has been sought around levels of activities to be developed for the priority areas in Chapeltown (notably the Granges). Activities have been initiated through Leeds REACH project which has completed some detailed work with young people. A particularly promising intervention has been initiated by the Chapeltown Youth Development Centre who are working with approximately 30 people aged in the 20-30 age range who are in the NEET category from this area and have previously been very difficult to engage with.

Plans are being developed to provide assistance through statutory providers to support this group.

- Young Peoples Action Plan – the first meeting of the new Chapeltown Youth Work Partnership has taken place, terms of reference agreed and links made to the NIP for this area. Initial gaps in provision have been identified (both employment and training requirements and diversionary activity) and actions for agencies to develop projects to initiate new activity has started. Of particular interest the link between local providers and Leeds City College has resulted in a solution to a previously contentious issue relating to young peoples access to college courses due to CRB requirements.
- Infant Mortality – the Chapeltown Health and Wellbeing partnership and Infant Mortality group have been operating and investigating activity to reduce the Infant mortality rate in Chapeltown. In addition, the statistics are being analysed in more detail and brought up to date. These are indicating significant improvements to previous sets of results. Activities have included running advice sessions around financial inclusion, promotion of the Healthy Start voucher schemes, linking with Care and Repair to promote insulation grants to reduce fuel poverty, developing a partnership with Leeds City College around the MEDACT information pack to better inform residents there are language issues.
- Environmental Improvements – There have been a number of clean up operations undertaken within the Chapeltown area including a particularly successful operation in the Savilles and Mexboroughs. The neighbourhood tasking team have been coordinating local activities following both partner and resident concerns about issues in the Sholebrokes, Granges and Spencer Place in Chapeltown. This has resulted in communications with residents about waste removal services and enforcement activity by the EAT's against those responsible for fly tipping. Probation have also been in active in Chapeltown through a number of clean up operations and painting the street furniture along Chapeltown Road.

Meanwood Priority Neighbourhood

17. Key activity in the last quarter and planned for the next quarter:

- Environmental Issues – This is one of the primary concerns for residents living in the Meanwood priority neighbourhood. From visual environmental audits the major area of concern remains the Beckhill estate and although other works have been developed this promises to be the most impactive. The pilot small area clean up operation took place in May and five local agencies made a significant improvement into the look of the estate, this was coupled with information handed out to residents and enforcement action being completed and planned in after the event. It is hoped that this will continue throughout the summer months with at least a further five taking place this year.
- Improve Youth Provision – The local partners have developed a large range of youth activities together over the summer months with partners including Zest For Life, ENEHL and NETWORKS extended services as well as local VCS organisations (based at Stainbeck Church) including two summer gala days, a mini breeze and a full breeze on tour event. The play pod which has been funded by the extended services has been sited and will be the focus for new and existing provisions on the Beckhill and Miles Hill estates. The Area Committee have funded community sports to run the cage football project in Chapel Allerton over the summer and it is anticipated that by placing the site at a

number of venues including the nearby Prince Philip Centre, young people will be encouraged to get involved on a longer term basis. Works are progressing with ENEHL and partners to establish the venue of the house on Beckhill Avenue. Agencies have agreed to attend and now funding for utilities is being sought from local partners. It is anticipated that this will be open for the summer.

- Community Safety – there have been some notable improvements made in this area following information provided by members of the public through the operation Champions that have taken place in previous months alongside ongoing intelligence gathering exercise. The tasking partners have developed a new ASB group to improve coordinated activities targeting perpetrators of crime and ASB and this has resulted in the recent operation Bewhisker which has resulted in many of the nominals receiving ASB interventions from Leeds City Council ASB Unit, ENEHL and West Yorkshire Police. There has been targeted work supporting victims of Race Hate offences on Scott Hall Road and arrests have been made with court dates imminent.
- Health and Wellbeing –Promotion of activities for young people and improved access to healthy foods is being run by all partners but noticeably NHS Leeds through ZEST for life and works are ongoing with local agencies to make best use of the 'Change For Life' marketing campaign through local schools, VCS agencies and local partners to promote a healthy lifestyle. These will also be forming part5 of the range of fund days and gala days in the Meanwood area throughout the summer. The issues relating to high cancer mortality rates is being examined at a higher level than the NIP and actions are awaited for any interventions that local partners can deliver. The major thrust of activities in this area will be relating to poverty and low incomes and HS Leeds neighbourhoods team are looking to promote support networks available and work with local partners to raise awareness of these mechanisms.
- Low Income and Worklessness – Job Centre Plus already run one session per month from the local childrens centre and opportunities are being investigated to increase the frequency and have an alternative location for this type of activity as it is fully booked every session. In addition opportunities for front line staff training to be rolled out to increase officers awareness of how agencies supporting people back into education and employment have been discussed.

Moor Allerton Priority Neighbourhood

18. Key activity in the last quarter and planned for the next quarter:

- Culture - Northcall have produced a film about family life in the community which will be shown on the Milleneum Square big screen;
A fashion and body image course involving 8 young girls at Northcall;
Bollywood dance sessions at Northcall culminating in dancers performing at the Town Hall;
Feel Good Factor running informal play sessions at Open House;
A programme of activities is being developed through the Activities Fund Arts Champion, based on the outcomes of consultations with young people over what they would like to do which includes:
After school clubs at all schools – arts, dance, sculpture, drama;
Performance poetry for girls who are vulnerable or have low self esteem;
(Summer 2010 term);
Urban arts tracker project for KS2 boys with challenging behaviour; (Summer 2010 term);

Arts week during the summer holidays;
Multi sports camp in the summer holidays;
There will be opportunities for young people involved in these activities to get involved in the citywide Firebird Project.

- Enterprise and Economy - Job Centre Plus sessions held monthly at Alwoodley Children's Centre;
Jobseekers sessions started in Moor Allerton Library from 7 May;
Northcall have recruited a volunteer co-ordinator who will offer basic skills training to assist in finding employment;
A new home for adults with learning disabilities built on the site of the former Cranmer Bank pub has created 20 job vacancies which have been targeted at local people; Interviews were held locally at Northcall.
- Learning - Alwoodley Children's Centre offering learning opportunities including ESOL, and confident women courses.
STEPs parenting courses proving successful with many of the attendees moving on to further training and development and becoming involved as volunteers with Northcall.
Maecare run silver surfer sessions;
- Transport/Environment - Funding is being sought for a pilot project to give better access to and through local woodland by improving cycling and walking routes through Tynewald Woods.
- Thriving Places - 13 off-licences participated in Operation Buzzer. Test purchases are continuing and local shops have not failed.
Trembler alarms and smart water being offered to repeat burglary victims.
- Harmonious Communities - Intergenerational Projects have taken place at Alwoodley Primary and Brodetsky Primary in partnership with Moor Allerton Elderly Care and Leeds Jewish Housing Association. ES Leader brokered partnerships and linked all organisations to free training. Over 35 pupils and 15 "Golden Friends" took part. A third project is planned with St.Paul's and Moor Allerton Elderly Care.
Moor Allerton gala planned for 9th/10th/11th July, being co-ordinated by local residents groups with support from LCC, ENEHL, WYP.

Recommendations

19. The Area Committee is asked to:
 - (a) note and comment on the initial action plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods.
 - (b) note the framework for overseeing the development and implementation of the NIPs and Action Plans in each priority neighbourhood and the link with the community engagement strategy.
 - (c) note the progress made in each of the three priority neighbourhoods in the quarter covering March 2010 to May 2010.

Background Papers

Area Committee Roles and functions 2010/11
Priority Neighbourhoods Report March 2010

CHAPELTOWN & SCOTT HALL - NEIGHBOURHOOD IMPROVEMENT ACTION PLAN

Reducing NEET's and Supporting Young People

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Improve access to statutory support services around employment education and training.			
Set up a Chapeltown Youth Partnership (CYP) to identify gaps in provision and develop actions.	May 2010	ENE AMT	Meeting organised and diarised
Provide more available on the ground services within the Chapeltown Priority neighbourhood for young people to access support around education and training		JET Partnership via ENE AMT	
Improve front line staff awareness about support networks and services for people not in education, employment and training to assist in their signposting.		JET Partnership via ENE AMT	
Work with CYP and Leeds City College to promote their foundation course which will increase opportunities for young people with CRB issues.		CYP / Leeds City College	Increased access to this course from young people in Chapeltown
DISC to work with local residents identified through VCS organisations, who are at risk of becoming active criminals to develop skills and encourage activities		DISC / WYP / CYDC	
Develop and promote activities for young people in Chapeltown			
Map all current youth activity taking place within the Chapeltown Priority Neighbourhood	July 2010	ENE AMT / CYP	Report to be produced
Identify gaps in existing provision through mapping exercise and the CYP meetings	August 2010	CYP	Gaps identified as below
Work with existing and new partners to develop projects and initiatives to improve activities for young people in Chapeltown.	Ongoing	CYP	
Develop project brief and costing for activities to take place on Friday and Saturday evenings through members of the CYP	July 2010	CYP	Costings and project brief to be received
Increase and promote the effectiveness of the Breeze website and encourage all providers to advertise their provisions in this way.	July 2010 and ongoing	CYP	
Increasing the available material for outreach teams to advertise all provision through mapping exercise	July 2010 and ongoing	CYP / ENE AMT	No Booklets produced and distributed
Encourage and promote positive message of and with young people in Chapeltown			

Through CYP build a database of positive media stories from all youth providers	May 2010 and ongoing	CYP / ENE AMT	
Develop schools and community project promoting local positive role models and encourage positive messages	May 2010 planning and Oct 2010 Implementation	CHESS / CYDC / Chapeltown 10-2 / ENE AMT	Xx media releases developed
Develop projects through the cluster and activities fund to improve aspirations for young people in the area	Apr 2010	CHESS	XX New projects developed

Reducing infant mortality

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Poverty and low income			
Carry out an audit of organisations involved in the delivery of financial Inclusion work and to increase publicity of current provision	Apr 2010	NHS Leeds	Audit report completed
Using financial Inclusion audit, produce a resource of service provision and publicise widely to frontline workers	May 2010	NHS Leeds	Initial article completed
To help publicise and promote the uptake of Healthy Start Vouchers. To carry out a mapping exercise of retailers in Chapeltown that accept HS Vouchers. Increase retailer involvement in scheme. Increase awareness and uptake of scheme among the public.	May 2010 and ongoing	NHS Leeds and Chapeltown Health and Wellbeing Partnership	Initial article complete, promotion work ongoing
Generate training opportunities for frontline staff around financial Inclusion eg Let's Talk Money, illegal money lending.		NHS Leeds / Chapeltown Childrens Centre / FGF	Running two 'Lets Talk Money' sessions
Raise awareness of fuel poverty and warmth initiatives with care and repair and through identifying and marketing materials to private landlords via Care and Repair.	June 2010	ENE AMT / Care and Repair	Completing Mapping exercise
Infant mortality			
Support Delivery of the MEPC programme of work	Commenced Apr 2010	NHS Leeds	Packs bought and distributed to key partners
Obesity to ensure that all work around nutrition and mother health is linked with IM workstreams.	May 2010	NHS Leeds / Feel Good Factor / Chapeltown CC	Midwives from Chapeltown CC to set up 4 wekk healthy living programme, FGF to deliver healthy eating talk
Link the MEPC work to ESOL to engage people where language is a barrier	May 2010	NHS Leeds / Chapeltown CC / Leeds City College	

Promotion of healthy start vouchers as outlined in section above.			
Promote healthy, active lifestyles and health diet in Chapeltown			
Implement the Change For Life project in Chapeltown	Apr 2010 and ongoing	NHS Leeds and all partners	Promotional material developed and rolled out through all local partners
Develop Allotment space at Leopold Street and Newton Lodge Grove to teach people about healthy food and health lifestyles.	Apr 2010 expected completion Oct 2010	ENEHL (Newton Lodge Grove)and CHESS (Leopold Street)	2 improvements completed
Junior YIP Healthy Cooking project providing healthy cooking information to young people in Chapeltown	May – July 2010	NACRO	Project completed xx no young people engaged
Promote the NHS Health Check for those aged 40-74	Ongoing	NHS Leeds / Feel Good Factor	Increase in take up of services

Cleaner and Greener Environment

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Reduce Waste Issues in Chapeltown.			
Monitor hot spots and coordinate activities through the Ward tasking meetings	Ongoing	ENE AMT	Improvements in environment
Improve community awareness of waste removal services	Ongoing	ENE AMT / Streetscene and partners	Increased uptake of LA services
Complete clean up and community information exercises to target identified areas of concern.			
Monitor condition of streets in priority areas and ensure regular contact with LCC	Ongoing	Streetscene / EAT	Improvements in Streetscene through CLT
Increase community awareness of enforcement activities taken in the Chapeltown area	Date being collected July 2010 expected start	EAT / ENE AMT	Increased promotion of outcomes and numbers of notices
Work with partners to reduce impact of dog fouling within Chapeltown.	Ongoing	LCC Dog Wardens / Parks and Countryside / WYP	Reduced concerns from residents around this issue measured via CLT
Improvements to buildings and green spaces within Chapeltown			
Improvement works to the Leopold Street Green Space	Planning ongoing expected completion by end of Oct 2010	CHESS / Groundworks	Improvements to green space – measure through CLT
Improvements to the play ground to the rear of the JSC Building	Consultation complete, completion by Oct 2010	Parks and Countryside	1 x improvement to green space and improved play area.

Improvements to Chapeltown Road			
Work with planning enforcement to take action against owners of buildings and land around Chapeltown.	Commenced Apr 2010 now ongoing	LCC Planning / LCC Regeneration	Improvements to a number of identified properties on Chapeltown road
Empty Shop fund project to be developed and rolled out to improve the look of the shop frontages and increase the let ability for empty units	Contractor appointed, project completion expected Sept 2010	Groundworks / LCC Regeneration / ENE AMT	Improvements to xx shop frontages and misc. other areas.
Painting of street furniture to improve the look of the street.	Completed May 2010	ENE AMT / WYPS	Complete

Reducing Worklessness and NEETS

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Improve access to services within Chapeltown</u>			
Identify services within Chapeltown for education, training and employment advice and provision	Jul 2010	JET Partnership	Mapping exercise complete
Identify gaps in provision through consultation with Delivery group and CYP group	Aug 2010	BIG group	
Identify opportunities with the JET partnership to develop improvements in service provision with the JET partnership	Tbc		
<u>Improve awareness of frontline staff and VCS agencies about services available for employment, education and training</u>			
Identify the services operating within Chapeltown as outlined above	Jul 2010	JET Partnership	
Identify a training package for local agencies to send staff to inform them of service providers and opportunities for training, education and employment	Mar 2011	JET Partnership	2 x training sessions completed
<u>Develop new projects and initiatives through the Delivery group and JET Partnership</u>			

MEANWOOD - NEIGHBOURHOOD IMPROVEMENT ACTION PLAN

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Reduce waste deposition issues in Meanwood			
Monitor Grime hotspots through ward tasking to monitor hotspot areas.	Ongoing	6 weekly meetings per annum	LCC AMT and Partners
Target Multi Agency and Community Clean Up Operations to hot spot localities within Meanwood, in particular the Beckhills	Commence May 2010	All BIG Partners	6 clean ups per annum
Promote Environmental Services within the area and encourage use of Bulky Item Collection and better resident waste management	Commence May 2010	All BIG Partners	Door knocking in conjunction with operations
Monitor condition of streets in priority areas and ensure regular contact with LCC Streetscene to tackle issues	Ongoing through CLT and BIG	ENE AMT	Improvements in Streetscene
Put in place 3 recycling sites in the Beckhills to reduce the amount of rubbish left out in bags.	Complete by Aug 2010	LCC Recycling	3 sites across the Beckhill estate
Deliver leaflets to streets following successful enforcement actions.	Commencing June 2010	ENE AMT	Leaflets to be delivered at least 4 times per annum
Gap in provision relating to litter picking and cleansing of footpaths in the Beckhills estate identified. Work with partners to alter service delivery.	May 2010	ENE AMT / ENEHL / Highways / Streetscene	Service delivery improvement in the area
Highways maintenance in Beckhills			
Work with Highways and ENEHL to identify responsibility for land in the Beckhills in particular and work to improve the maintenance.	Complete Apr 2010	ENE AMT / Streetscene / Highways / ENEHL	Land identified and partners aware of issues
Identify issues with repair and maintenance of highways footpaths and ginnels and develop a plan of improvement works	June 2010	ENE AMT / Highways	Action plan and programme of improvements developed
Advise and inform residents of these developments and improvements works when in place.		ENE AMT / CLT	Residents aware that issues are being dealt with reduced apathy amongst the community.
Green space improvements in Meanwood			
Potternewton Lane verges to be cut back and cleared of fly tipping	Complete May 2010	ENEHL	Green space improved
Potternewton Crescent green space to be cleared and a maintenance agreement developed for long term improvement	Partial May 2010	WYPS / ENEHL / Parks and Countryside	Partial improvement, site cleared but maintenance agreement outstanding
Meanwood Road Bandstand Allotments, improve the site, increase opportunities for new uptake on sites and link in with Probation to reduce re-offending	Sept 2010	ENE AMT	Improvement of the site Increased uptake of plots Probation working to up skill offenders

ASB and acquisitive crime

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Reduce ASB in the neighbourhood			
Target local perpetrators of Crime and ASB through the Chapel Allerton ASB Group and Ward tasking	Apr 2010 ongoing	WYP	Reduction in ASB calls and public concerns
Develop targeted action plan for nominal's and operate with local partners to take enforcement action	May 2010 and ongoing	WYP	Reduction in ASB calls and public concerns
Develop a gating and fencing project for Beckhills estate to target priority area for crime and ASB.	Complete June 2010	ENE AMT / Safer Leeds	Project developed
Identify funding for the Beckhills gating project to install by end of financial year	Complete by Sept 2010	ENE AMT	Funding obtained
Deliver some fencing and gating improvements to elements of the Beckhill estate		Safer Leeds / ENE AMT	Project delivered
Improve the fencing to the Miles Hill Ginnel in the Miles Hill estate	Ongoing project		Fencing improvements along this ginnel
Monitor and incorporate activity for nominal's in the Potternewtons and Stone gate parts of the wider Meanwood area through ASB Action Plan	Ongoing	WYP / ASBU / ENEHL / RSL	Reduced ASB calls and concerns of victimisation
Link peripheral nominals to local youth activity being developed through the Youth Activities section			
Reduce acquisitive crime			
Gating project for Beckhills outlined above is expected to have a positive impact on acquisitive crime.		ENE AMT / Safer Leeds	Reduction in acquisitive crime in neighbourhood
Fencing project in Miles Hills is expected to deliver improvements to burglary in the Miles Hill locality		ENEHL / ENE AMT / Safer Leeds	Reduction in acquisitive crime in neighbourhood
Target perpetrators of acquisitive crime for ASB initiatives to deter offending including work with tenancy enforcement and ASB ward group as appropriate	May 2010 ongoing	WYP / ENEHL / ASB Unit	Reduction in acquisitive crime in neighbourhood
Run operations to identified hot spots to target victims and potential victims, raise awareness and provide target hardening where possible	Apr 2010 Ongoing	WYP / Safer Leeds / ENEHL / ENE AMT	Reduction in acquisitive crime in neighbourhood
Improve public confidence			
Gating projects and improvements to streetscape will have positive impact over public confidence as outlined in sections above.	As above	ENEHL / ENE AMT / Safer Leeds / WYP	
Improved information about activities and communication with local	Ongoing from Apr	All BIG Partners	XX No operations per annum to improve

partners through operations	2010		communications
Link project to Facebook and new Partnership Information Pack to keep residents informed of how to report concerns and updates on activities.	Ongoing from June 2010	All BIG Partners and Tasking Partners	Improved public confidence by residents measured through status surveys and reassurance mapping
Complete a reassurance mapping exercise with partners across the top two estates for crime and ASB, the Beckhill and Mills Hill estates	Complete by Oct 2010	WYP and all BIG partners	Operation completion and reported

Youth obesity and cancer mortality

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Increase the activities on offer for young people in Meanwood			
Open, set up a management committee and agree funding for the 17-21 Beckhill Avenue community provision.	July 2010 completion	ENEHL / ENE AMT	Property to be open and increased use by young people
Agree location and install a play pod facility to run outdoor activity within the Beckhills and Miles Hill estates	June 2010 completion	NETWORKS	Increased youth activity within the estates
Target activities between WYP and Youth Services to target individuals at risk of taking part in ASB with other activities.	May 2010 and ongoing	WYP / Leeds Youth Service	Reduced rate of offending and increased attendance at youth provision
Advertise events and provisions through the Facebook page and local events.	June 2010 and ongoing	NETWORKS	Increased awareness and attendance at youth provisions and events
Cage football project to operate in the Beckhills / Miles Hills estate and link to Prince Philip Centre to encourage long term youth involvement with the facility	July 2010	Community Sports	Increased attendance of young people from Meanwood at Prince Philip Centre sessions
Increase the number of local events to provide young people			
Mini Breeze	26.07.10	NETWORKS	Successful event
Beckhills Fun Day	31.07.10	ENEHL / ZEST	Successful event
Breeze – Scott Hall Leisure Centre	18.08.10	PAYP / Community Sports	Successful event
Promote healthy lifestyles			
The Healthy Living Network will promote activities and healthy eating opportunities with parents and young people in Meanwood	Mar 2010 Ongoing	NHS Leeds	Reduced child obesity within Meanwood
Implement the Change For Life project in Meanwood.	Feb 2010 and ongoing	NHS Leeds	Implementation and advertising campaign
Promote the Change for Life campaign through all partners in Meanwood.	May 2010 and ongoing	NHS Leeds / BIG Partners	All agencies use the Change for Life branding and advertise
Cycle path linking Beckhills with City Centre and Harewood to be completed.	Tbc	LCC Regeneration	

Cancer mortality rate			
The wider health and well being partnership to discuss this issue and develop actions. BIG to identify potential interventions within Meanwood.			

Improve school attendance – Actions to be developed through the BIG group in consultation with Extended Services and Area Committee Sub Group

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Develop initiatives through BIG group to improve school attendance			

Reducing Worklessness and NEETS

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Improve access to services within Meanwood			
Identify services within Meanwood for education, training and employment advice and provision	Jul 2010	JET Partnership	Mapping exercise complete
Identify gaps in provision through consultation with BIG group	Aug 2010	BIG group	
Identify opportunities with the JET partnership to develop improvements in service provision with the JET partnership	Tbc		
Improve awareness of frontline staff and VCS agencies about services available for employment, education and training			
Identify the services operating within Meanwood as outlined above	Jul 2010	JET Partnership	
Identify a training package for local agencies to send staff to inform them of service providers and opportunities for training, education and employment	Mar 2011	JET Partnership	2 x training sessions completed
Develop new projects and initiatives through the BIG group and JET Partnership			



Originator: Liz Jarmin

Tel:

Report of The Director of Environment and Neighbourhoods

Inner North East Area Committee

Date: 21 June 2010

Subject: Area Committee Roles for 2009/10

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report presents the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2010/11. As there are no significant changes proposed to the functions agreed by the Executive Board for 2009/10, it has been agreed that this approval is rolled forward to 2010/11.

1.0 Purpose Of This Report

1.1 To provide the Area Committee with a summary of the Area Functions and Priority Advisory Functions for 2010/11.

2.0 Background Information

2.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

2.2 This report does not propose any changes to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2010/11.

3.0 Main Issues

- 3.1 In 2009/10 Area Committees and service managers across the Council, delivered a programme of local service delegations across a wide range of service areas. The implementation of these has been taking place throughout the year.
- 3.2 This report does not propose any significant alterations to the number or scope of Area Functions delegated to Area Committees in 2009/10. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval is to be rolled forward to 2010/11.
- 3.3 A summary of the functions to be rolled forward to 2010/11 is appended to this report. A full schedule of the Area Functions and Priority Advisory Functions for Area Committees for 2010/11 is currently being finalised and will be distributed to Committee Members in July 2010.
- 3.4 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.
- 3.5 The review will aim to identify progress to implement the functions; gain a better understanding in practical terms of how Area Committees can support service delivery at local level; gain an understanding of the challenges and opportunities they have encountered, and begin to understand how we can make the functions more realistic and deliverable moving forward. The review will also seek to identify further service areas where delegated powers could be assigned to the Area Committees in future.

4.0 Implications For Council Policy and Governance

- 4.1 The work described in this report and the recommendation fits with existing Council policy and governance arrangements. Area Committees' Executive Functions are exercised concurrently by Area Committees, the Executive Board and by Directors under the officer delegation scheme (executive functions).
- 4.2 Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.
- 4.3 Officers will provide proper advice and support to Area Committees and their Chairs to ensure that delegated Executive Functions continue to be exercised in accordance with the Area Committee Procedure Rules.

5.0 Legal and resource implications

- 5.1 The budgets to deliver the 2010/11 Area Functions, were agreed by Full Council on 24th February 2010.
- 5.2 Any proposed changes to resources relating to Area Functions would need to be made in consultation with the relevant service Director/Chief Officer(s) and with the agreement of the Area Committee and Executive Board, where appropriate.

5.3 There are no new resource or legal implications arising from the proposed extended priority advisory functions of the Area Committees.

6.0 Conclusions

6.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

6.2 There are no significant changes proposed to the Area Functions approved by the Executive Board in 2009/10. It has therefore been agreed that this approval is extended to 2010/11.

6.3 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.

7.0 Recommendations

7.1 The Inner North East Area Committee is asked to note:

- The summary of approved the Area Functions and designated priority functions for 2010/11 which are appended to this report.

List of Background Documents:

Area Committees Terms of Reference
Council Constitution

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Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	<p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
Community Environmental Officers (CEO) and Community Environmental Support Officers (CESO)	In relation to the Committee's area, to agree priority areas for and deployment of CEOs and CESOs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.

Priority Advisory Functions

Role	Summary
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.
Changes for 2010/11	No change to role of Area Committees.
Community Greenspace	<p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p>
Changes for 2010/11	No change to role of Area Committees.
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.
Changes for 2010/11	No change to role of Area Committees.
Environmental Action Teams	<p>Three area based teams of 20 staff working across the City, are responsible for a range of neighbourhood related enforcement activities including noise nuisance, waste in gardens, overgrown vegetation, littering, placards, A-boards, graffiti, waste from domestic and commercial bins, drainage, pest control. The teams will carry out the enforcement and preventative work, rather than the litter picking, waste collection role which is done by other staff.</p> <p>Area Committees will receive regular reports about</p>

	<p>this new combined service and be able to influence service planning and local priorities for action based on local knowledge about issues and hotspots. Operational policies will be created for Leeds, but the priority afforded these could be influenced by local issues, such as littering and bin yards. Close working arrangements will be developed with the newly established Community Environmental Officers (CEO)/Community Environmental Support Officers (CESO).</p>
Changes for 2010/11	No change to role of Area Committees. Links to closer working with new Community Environmental Officers (CEO) /Community Environmental Support Officers (CESO)
Street Cleansing	<p>This covers teams of staff and specialist equipment to provide mechanical sweeping of adopted carriageways and footpaths, manual litter picking and litter bin emptying.</p> <p>Area Committees will be regularly presented with information about the services in their area and given opportunities to influence service planning and local priorities and hotspots. This would be primarily based on ward level discussions with Elected Members. Priority will be given in the forthcoming review to how this service can be delegated.</p>
Changes for 2010/11	No change to role of Area Committees
Grounds Maintenance	<p>This covers various elements of maintenance work including grass cutting, shrub and rose bed maintenance and hedge maintenance. There are currently two contracts for Grounds Maintenance, which will end in February 2011. Members have been consulted on the new specifications and contract packaging. Regular client/contractor meetings take place to address both operational and financial issues relating to the delivery of the contracts, where concerns / issues raised by Members are fed in.</p>
Changes for 2010/11	No change to role of Area Committees.
Highways Maintenance	<p>Area Committees will be asked to Comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p>
Changes for 2010/11	No change to role of Area Committees.
Local Children and Young	Area Committees will continue to influence the

People Plans	<p>strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through Area Delivery plans and extended service cluster plans.</p>
Changes for 2010/11	<p>No change to role of Area Committees. Key issues for Area Committees to be aware of: New Children Trust arrangements The role of the Leeds Safeguarding Children Board</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT at the local level. Adult Services and the PCT are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p>
Changes for 2010/11	No change to role of Area Committees
Area Based Regeneration Schemes and Town and District Centre Projects	<p>Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.</p>
Changes for 2010/11	<p>No change to role of Area Committees. Clearer distinction will be made in future between schemes where the committee has an influencing role, and those where their role is consultative only.</p>
Conservation Area Reviews	<p>This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and</p>

	to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.
Changes for 2010/11	<p>No change to role of Area Committees</p> <p>Key issues for Area Committees to be aware of: Of the 17 conservation area reviews agreed, the final 7 will be completed in the 1st quarter of 2010/11. There is an opportunity for Area Committees to fund a continuation of the programme beyond what has been currently been agreed.</p>
Advertising on Lampposts	Propose that function is suspended until April 2012
Changes for 2010/11	<p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract will be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It is therefore proposed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual</p>

	return that each committee will receive.
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Originator: Mike Earle

Tel: 0113 2243209

Report of the Chief Democratic Services Officer

North East Inner Area Committee

Date: 21st June 2010

Subject: Local Authority Appointments to Outside Bodies

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 and referred to in Paragraph 4 of the report.

1.0 Purpose of this Report

- 1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :
- Agree the nominations to those organisations which fall to the Committee to make an appointment to. This year, the Area Committee are requested to make appointments to **Community Action for Roundhay Elderly, the ALMO East North East Inner Area Panel and the four District/Area based Partnerships** (see paragraph 4 onwards).

2.0 Background

- 2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

- 2.2 Attached at Appendix 1 is the agreed Appointment to Outside Bodies Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.
- 2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees had **previously** been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. **However**, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2. The Area Committees do, however, still appoint to the ALMO Area Panels.
- 3.0 The Appointment Procedure - Community and Local Engagement Category**
- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

¹ This Procedure is now incorporated into the Council's Constitution

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.
- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 Appointments 2010/11

- 4.1 This year there are seven appointments to be made – to Community Action for Roundhay Elderly, East North East ALMO Inner Area Panel and the four Area/District Based Partnerships.

Community Action for Roundhay Elderly

Community Action for Roundhay Elderly covers the areas of Roundhay, Oakwood, Moortown (East of Harrogate Road), Brackenwood and north of Easterly Road to its junction with Shadwell Ring Road and Gledhow.

It provides a range of services to promote independent living for older people.

An annual appointment is made by the Area Committee, and **Councillor Kendall** is the Council's current representative.

East/North East Homes Inner North East Area Panel

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

The new Area Panels are now meeting on a regular basis. Covering the whole of the new organisation, the area panels include

Inner North East: Chapeltown, Chapel Allerton, Meanwood, Moortown and Roundhay

Outer North East: Wetherby and its surrounding villages and Alwoodley

Inner East: Ebor Gardens, Lincoln Green, Gipton, Harehills, Osmondthorpe, Burmantofts and Richmond Hill

Outer East: Seacroft, Crossgates and Halton Moor

The Area Panels have two main roles.

- Ensuring that the organisation is providing a good service to our customers and
- Delivering environmental and community safety schemes that benefit our customers.

By examining company performance and meeting with senior managers from East North East Homes Leeds, the Area Panels can tackle poor or underperforming areas of work or commend managers on good performance.

Each Area Panel will have a dedicated Partnership Development Officer whose role will be to support the panels and to represent the panels at the various meetings that currently exist in each of the four areas as well as developing new partnerships to reflect the needs of the neighbourhoods and the priorities of the panels.

The Partnership Development Officers will also be responsible for identifying and developing customer led environmental and community safety schemes. This includes consulting with affected residents, identifying and applying for match funding, drawing up specifications liaising with contractors and ensuring contract delivery.

The panels have a wide responsibility that is set out in their Terms of Reference including:

- Business & delivery Plans
- Tenant Inspections
- Performance
- Tenant Participation
- Tenancy Management
- Repairs & Improvements
- Lettings
- Tenant Satisfaction
- Staffing and
- Service Development

Although generally the panels will be monitoring and measuring the organisation's performance across these headings they will, in time, get involved in more detailed work such as.

- Consulting on contracts for Grounds Maintenance & Repairs

- Recommending priorities for inclusion in Business Plan
- Leading a tenant Inspection
- Developing strategies for Hard to reach Groups
- Be involved in deciding how to enforce tenancy conditions
- Participating in contract evaluation
- Making recommendations for Local Lettings Policies
- Recommending changes in service delivery
- Getting involved in induction of new staff

These are annual appointments, and the Council's current representatives, appointed last year by the Area Committee, are **Councillors Kendall and Dowson**.

District or Area – Based Partnerships

In November 2008, the Council's Member Management Committee agreed that Member appointments to District and area – based partnerships should be categorised under the Appointments to Outside Bodies Procedure Rules (see Appendix 1) as 'Community and Local Engagement' appointments, to be made by the relevant Area Committee. For governance and administration purposes, it has been decided to review these appointments annually, and details of this Committee's current appointments are set out later in the report.

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These are:

- Divisional Community Safety Partnerships
- Area Children's Partnerships
- Area Health & Social Care Partnerships
- Area Employment Enterprise and Training Partnerships

There are three of each of these theme based district partnership groups for the City, all broadly co-terminus with the three Area Management wedges of Leeds City Council. The exception to this is the Area Children's Partnerships, where there are to be five, corresponding to the former five Area Management wedges across the City.

These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or 'champion') to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Local, area - based partnerships make an important contribution in determining the local actions that can be taken to support the delivery of the strategic outcomes and improvement priorities set out in the Leeds Strategic Plan. The broad commitments and actions of these local partnerships are captured in each Area Committee's Area Delivery Plan (ADP), and they are accountable to the Area Committees for these commitments. The accountability and feedback to Area Committees will be through the regular monitoring reports on each ADP and through an annual report from the partnership group to each Area Committee. The Area Management Teams will support local Member involvement and facilitate Member representatives to raise any issues at their Area Committee as appropriate. It is further proposed that the minutes of all such partnership

meetings are available to all Area Committee Members.

There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and action plans of the partnerships, ensuring they are complimentary and supportive of the Area Committees' ADPs. Direct participation by elected Members on these local partnerships will strengthen the role of Members and their voice as 'community champions' within our partner agencies, and overcome any perceived 'democratic deficit' there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.

The Committee's current designated partnership representatives, or 'champions', are as follows :-

- Divisional Community Safety Partnership – **Councillor Rafique**
- Area Children's Partnership – **Councillor Harker**
- Area Health and Wellbeing Partnership – **Councillor Lancaster**
- Area Employment, Enterprise and Training Partnership – **Councillor Harker**

Members are requested to review the above appointments, and to re-appoint, or appoint a new Member, in respect of each Partnership.

5.0 RECOMMENDATIONS

The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified above and in the Schedule at Appendix 2, having regard to the Appointment to Outside Bodies Procedure Rules outlined in this report and detailed at Appendix 1.

BACKGROUND PAPERS

Appointment to Outside Bodies Procedure Rules (Attached – Appendix 1).

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

Appointments to Outside Bodies Procedure Rules

- **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Officer (Legal Licensing and Registration) as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

Area Committee Appointments to Outside Bodies (North East Inner)

Appendix 2

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Community Action For Roundhay Elderly	Yes	1	Jun-10	1	Valerie Kendall	Y	Annual	Conservative
Chapelton CAB	Yes	1	Jun-11		Eileen Taylor	Y	3 yearly	Labour
East North East ALMO Area Panel	No	2	Jun-10	2	Valerie Kendall Jane Dowson	Y	Annual	Conservative Labour
Divisional Community Safety Partnership	No	1	Jun-10	1	Mohammed Rafique	Y	Annual	Labour
Area Children's Partnership	No	1	Jun-10	1	Richard Harker	Y	Annual	Liberal Democrat
Area Health & Wellbeing Partnership	No	1	Jun-10	1	Brenda Lancaster	Y	Annual	Liberal Democrat
Area Employment, Enterprise & Training Partnership	No	1	Jun-10	1	Richard Harker	Y	Annual	

8 7 8

Number of places 8
 Places held pending review 7
 Places currently filled beyond June 10 1
 Number of places to fill 7

Number of Members in the Committee Area 9

Percentage of Members on the Committee
 Notional Places Allocated

Labour	5	56	4.44
Liberal Democrat	2	22	1.78
Conservative	2	22	1.78
Other to list	0	0	0.00
Total	9	8	

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Report of the East North East Divisional Community Safety Partnership

Inner North East Area Committee

Date: 21 June 2010

Subject: North East Divisional Community Safety Partnership Annual Report

Electoral Wards Affected:
 Roundhay
 Moortown
 Chapel Allerton

Specific Implications For:

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input checked="" type="checkbox"/>

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides Members of the Area Committee with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams. It will also include details of the key initiatives that have been delivered in local communities to reduce crime and disorder. The report focuses on the period 1 April 2009 to 31 March 2010.

The purpose of this report is to:

1.
 - Update Members on progress and outputs of the Neighbourhood Management Tasking Arrangements
 - Report on Thematic Sub Groups and activities
 - Report on the Performance of the NE Police Division and partnership
 - Summary of ward crime statistics, public confidence and user satisfaction
 - Report on multi agency 'Operation Champions'
 - Report on agreed community initiatives funded via Proceeds of Crime confiscations (POCA).

Update on the structure of the North East Police Divisional Community Safety Partnership and Neighbourhood Management Tasking Arrangements

2. The Divisional Community Safety Partnership (DCSP) Strategic Plan 2008-11 continues to be the framework upon which the DCSP will develop activity and manage performance against strategic outcomes of the city, Safer Leeds Strategy 2008–11 and the Area Delivery Plan. We are currently awaiting ratification on performance targets from Safer Leeds for 2010/11. Attached is a brief of final Divisional targets (09/10) based on actual outturns (see Appendix A) and Divisional targets set for 2010/11.
3. The neighbourhood management tasking teams continue to meet every six weeks and are now firmly embedded into agencies day to day business. The Divisional Intelligence Unit continue to produce 6 weekly reports for each of the 11 tasking teams which now include data from West Yorkshire Fire Service and Leeds City Council's Graffiti and Needle team. Members continue to attend and support the neighbourhood management tasking process.
4. Attached is an updated structure chart of the North East DCSP (see Appendix B) with details of the relevant lead officers.
5. A review took place around multi-agency operations 'Operation Champion' across neighbourhoods and how it would be delivered during 2010. It was agreed that each Neighbourhood Policing Team (8) would have a **minimum** of 1 day of action per 6 weekly tasking cycle. Where there are 2 neighbourhood management tasking teams this would be alternated. An agreement was taken that the planning of the operations would be devolved to the Neighbourhood Police Team Inspectors and agency co-chairs with support from the Community Safety Co-ordinator and the Safer Leeds Project Officer. In order to work more efficiently and reduce demand on staff resources, the operations would be planned around the 6 weekly tasking meeting. The area of focus is agreed using the analysis to identify areas of concerns and can be influenced by other data and partner agencies. A themed approach has been adopted, for example, burglary dwelling, offender management, reassurance, public confidence and satisfaction.

6. A time table has been produced for 2010 to maximise opportunities in accessing external partners such as customs & excise, DVLA and city wide resources (see Appendix C). Please note that on occasions these dates may change due to operational demands or unforeseen circumstances.

POCA

7. The North East Police Division allocated to the DCSP £24K in February 2009 funding that had been confiscated from criminals through the Proceeds of Crime Act. This was to support local groups with community projects/activities which help deliver local priorities and actions against strategic outcomes. In June 2009 a further £26k was allocated to be spent by the end of March 2010. During the period June 2009 to 31 March 2010, 149 applications have been processed. We have been successful in allocating and spending the £50k and are currently awaiting further allocations for 2010. In addition we have received several e-mails of thanks from local groups. Information about the awards have been communicated via neighbourhood management quarterly newsletters and some media articles (see Appendix D which provides a summary of allocations in the Inner East committee area).

Public Confidence and Satisfaction

8. Operation Confidence commenced in February 2009. The overall objective of the initiative was to increase public confidence in neighbourhood policing and partnership work. The North East Police Division produced 11 newsletters highlighting partnership activity undertaken by the neighbourhood management tasking and the neighbourhood policing teams. The leaflets, 128,000 in total, were hand delivered by Police Community Safety Officers (PCSO's) over a 6 week period every quarter. On average the PCSO's engaged face to face with one in four persons. Overall feedback we have received has been positive from community members. During the year, performance data from the police has highlighted an increase in public confidence in the police and how to contact NPT's. The DCSP has agreed to continue with Operation Confidence during 2010/2011 but to reduce from quarterly to three times a year. Discussions are currently underway with regards to joint funding from Safer Leeds, East North East Homes, Aire Valley Homes and North East Police Division and currently investigating ways of increasing public confidence in the Council and Police working together.
9. A very positive year for the North East Police Division and DCSP in relation to achieving performance targets and reducing overall figures of crime and disorder during 09/10 demonstrated by the reduction in the three crime categories listed in the key performance indicators.
10. Burglary Dwelling remains a key pressure in relation to allocation of resources both staffing and financial. Tackling burglary dwelling is a key priority within the Division and across the whole of Leeds, we will be working closely with Safer Leeds Strategic burglary group to maximise opportunities for closer working and sharing good practise and continue to deliver initiatives at a local neighbourhood level

Key Achievements 09/10 – Neighbourhood management tasking teams

11. This is not an exhaustive list of activities but includes key achievements from each of the 11 neighbourhood management tasking teams (data extracted from Divisional Community Safety Partnerships Executive quarterly highlight reports).

12. Chapel Allerton

- Multi-Agency clean up at former Frankland Place Nursery - responding to issues around use of site for drug using and prostitution.
- 100 Trembler Alarms bought and distributed.
- 2 Days of Action in Sholebroke area - 9 new ASB cases opened by ENEHL.
- Targeted work around burglary reduction in the St Martins area.
- Targeted work with LCC licensing section to promote crime prevention messages to taxi drivers in the Chapeltown area.
- Multi-Agency door knocking to complete reassurance mapping and environmental audit in The Granges.
- Operation Champion on the Beckhill Estate in June.
- Graffiti mapping exercise in Chapeltown linked to Gangs Prevention Strategy.
- Alleygating in Mexboroughs fully completed.
- Addressing the issues of youths gathering and ASB through Independent Advisory Group role play exercises (idea and suggestions obtained).
- Burglary Action Plan for Miles Hills and Beckhills (Overtime operation with offender management).
- Action planning to tackle ASB use of motor bikes. Joint working with off road motor cycle unit and ASB unit.
- Links built with CFYDC with sponsoring of under 11's football kit with POCA money.
- Funding of sports equipment for St Matthews School POCA.
- Funding of Easter activities at Herd farm and Meanwood Urban Farm for kids from Chapeltown and Meanwood (POCA).
- Funding refurbishment of Yorkshire Amateurs (POCA).
- Operation BARD in conjunction with Partners targeting needle deposition areas.
- Policing Operation targeting robbery issues at Buslingthorpe Lane and crime reduction work with students halls of residence has been very successful.
- Targeting of criminal damage in Roxholmes in Chapel Allerton.
- Rolling programme of works agreed with partners to tackle ASB which link directly into the Sholebroke days of action and Sholebroke Operaton Champions. Tenancy warnings, joint visits etc.
- St Martins Burglary prevention - over 500 houses visited and trembler alarms distributed and crime prevention advice offered.
- Frankland Place - joint agency action for clear up and needle prevention work.
- Theft from vehicles - in principle agreement with Benfield Ford to offer free anti-theft devices to the Chapel Allerton area during a crime prevention day.
- Identification of cannabis factory in Sholebrooke area leading to over 600 cannabis plants being recovered.
- Joint working around issues with the old Sikh Temple, Chapeltown Road. Covert Policing operation undertaken over a period of a few weeks. 5 arrests, 3 for supply class A. 25 wraps of crack and £600 recovered. Joint working now underway to deal with related environmental issues. All local residents given a mail-out to publicise the success.
- 3 separate Policing operations put in place to deal with the issues of ASB use of motorcycles in the ward area, especially in Chapeltown and Meanwood. Numerous bikes seized and formal section 59 warnings handed out. Where there is insufficient evidence for S59 warnings then joint informal warning letters from Police and ASBU are delivered to riders of bikes suspected to be engaged in ASB.
- Issues over ASB gatherings associated with business premises on Reginald Row

and Chapeltown Road addressed. Evidence gathering undertaken leading to joint partnership visits (licensing issues) and then followed up by formal action planning meetings with the proprietors. Mass mailshot undertaken to all residents in those areas which did not generate too much in terms of concerns. Public reassured and under review.

- Evictions carried out in Hall Court area following successful drugs warrants by NPT. Action taken by Places for People.
- Over 300 residents surveyed as part of a reassurance mapping exercise conducted jointly with partners. Also at same time evidence gathering in relation of `tagging` and `graffiti` and environmental work. This has led to the production of a full action plan or work to take forward through tasking for the next 12 months and to be fed back through engagement events.
- Operation Bellwether saw the issues of burglary in Meanwood being tackled by NPT and other units, but this links to ward tasking issues. There were 8 significant arrests for burglary in Meanwood as a result of additional Police action. To be followed up by a COPS street assessment on Beckhill Approach and a major evidence gather exercise to be launched jointly by NPT and ASBU.
- NPT stall at Carnival providing engagement opportunities. Theft from motor vehicle initiative in conjunction with Benfield Ford. 200 letters distributed to owners of Focus vehicles in the Chapel Allerton area invited to two open evenings first week of February where free crime prevention measures will be installed into radios and stickers placed on windows warning the vehicle has been secured. Residents will then also be provided with other crime prevention information.
- Frankland Place - Drug Dealing. Concerns raised by residents over drug dealing issues in Frankland Place, probably linked to increase in needles deposited at Frankland Nursery. Covert operation undertaken, 1 male arrested for supply and remanded in prison. Leafleting undertaken of local residents to explain the action taken.
- Potternewton and Saville Parks – Practical measures undertaken to prevent access to quad bikes and motor bikes.
- Operation BREECH - Tackling knives and youth violence. Has seen extra patrols on weekends in the Chapeltown and Meanwood areas by officers whose aim is to tackle youth violence and engage with young people around the dangers of knife crime. Hundreds of young people spoken with on the street and provided with details of the crimestoppers knife text service. Store keepers also engaged with and awareness posters displayed in shop windows. Also over 20 test purchase operations conducted looking at the issues of underage alcohol sales. 177 stores subject of text purchase and 13 positive sales made with fixed penalty notices given to the seller.
- VCOPS - Environmental survey - Work continues with partnership agencies to address the issues highlighted in the Autumn environmental survey of the Beckhill Approach area.
- Operation Champion. December 2009. Partners worked in the Hamiltons and Granges area to deliver leaflets promoting partnership working, contact details and PACT. Hundreds of homes visited and residents spoken to. ASB and Housing officers visited those had previously reported issues to agencies for reassurance as well as those who has suffered issues on Bonfire night. Environment teams tackled graffiti and dumping issues.
- Burglary issues - Boothroyds. Joint work to look at issues over use of bridleway to access properties for burglary. Distribution of trembler alarms and crime prevention advice. Displaying of burglary awareness tri-signs and extra patrols. Has seen a large reduction in offences of late.

- Issues of prostitution, Spencer Place. Increased patrols resulting in three arrests.
- A partnership vehicle crime prevention event was held over two days at Benfield Ford in February. Over 100 Ford Focus vehicles from the ward were invited to receive free crime prevention equipment (funded jointly by WYP and Benfield Ford) as well as window stickers to prevent their radios being targeted. The issues of TFMV from Ford Focus vehicles was an issue in the ward. Received publicity in Yorkshire Evening Post.
- Operation Breech was run throughout this period in the ward area. This is funded through Home Office money to pay for activities to target serious youth violence and knife crime as Chapel Allerton had been identified as having a specific issue.
- Officers `swept` streets / parks / shopping areas every Friday and Saturday night where ASB and violence had been an issue. Hundreds of young people were engaged with and provided with Crimestoppers info on how to report knife crime.
- Dozens of shops and other outlets displayed similar literature in their windows and 11 rounds of alcohol TP work was done. 143 licensed premises were visited resulting in 7 positive sales of alcohol (all received tickets). 15 premises were also visited with knife sale TP operatives. 4 sales of knives were made to under age people.
- An operation was run tackling the use / sale of drugs in pubs. 6 premises visited with 6 arrests for supply / possession offences.
- An operation against suspected Blues clubs on two weekends led to significant evidence to be recovered with further action to be taken by ENEHL. 12 people were arrested for immigration offences.
- Continuing work tackling racial abuse at a local shop has seen the NPT making 8 arrests of local youths. All of these have been charged and bailed with conditions which limit their associations and activities. Several have since been re-arrested for breach of bail. Partnership working has led to an agreed action plan for the Miles Hills linked to tasking and the ward ASB meeting. Activities include seeking camera installation, crime prevention work and a public reassurance exercise linked to information gathering with the prospect of ASBO`s and tenancy action against the perpetrators. A shop watch scheme has also been launched by ENEHL / ASBU and NPT on Scott Hall Road offering extra support to local businesses.
- Operation Champion in March focussed on the Beckhills area. Local residents surveyed leading to useful information being gathered concerning criminal activity. 100 Smartwater kits distributed as well as numerous trembler alarms. Work focussed on the streets which had suffered the most number of burglaries and also spread across to the Boothroyd Estate which has seen significant target hardening work. Burglaries have now stopped in this area and one local male arrested and admitted 3 of the offences. The activation of a trembler alarm here prevented one burglary.
- A significant amount of work has also been done in the Chapeltown area fitting trembler alarms and offering crime prevention advice to tackle an emerging burglary issue. Most notable the Scott Halls, Riviera`s, St Martins area.

13. **Roundhay, Moortown**

- From the start of this period focus of partnership has been tackling the burglary dwelling sharp due to sharp rise in these offences.
- Various work streams ongoing focussed on enforcement and offender management, intelligence gathering and preventative work.
- Operation Greenhill - culmination of covert operation resulted in over 120 suspects

arrested. Many charged in relation to conspiracy to burgle in Roundhay, Alwoodley, Moortown. The imprisonment and disruption of these criminals has resulted in the reduction in offences. We have also arrested the person believed responsible specifically for the "beading" offences in Moortown and he is now remanded. This was assisted by ENELH.

- 20 April Operation Champion deployed in Moortown.
- 7 - 8 May Operation Impact – Roundhay and Gledhow. Included warrants executed, ANPR operations involving partners, crime reduction displays in Tesco's and Sainsbury, truancy sweeps, ASB/housing tenancy visits. CASAC target hardening identified vulnerable streets ongoing with Wardens. Community Payback clean-ups, school children involved in litter picks.
- 20 - 21 May Operation Impact - vulnerable victim focus. Working with partners regarding hate crime and domestic violence.
- 29 - 30 May Operation Impact - road safety and ANPR focus. ANPR operations involving partners.
- Week commencing 8 June 2009 National Drugs Week - Champion day of action in RAM 10 June. We conducted six warrants all resulting in drugs seizures and arrests. The noticeable area in which partnership work is ongoing is the cultivation of cannabis. We have discovered four "factories" in this period and investigations are ongoing into what is clearly organised crime in our area involving people trafficking.
- Operation Aphid - School holiday plan for Roundhay Park in conjunction with Parks & Countryside and Youth Services. Mainly to deter street robbery. Successful only three reports and two detected. (Local Policing Priority as per Roundhay PACT meeting through summer).
- Operation Buzzer - launched July. Feedback from shops positive. Patrols of ASB hotspots during holidays resulted in some alcohol seizures but none traced back to shops. Decrease in perceived ASB by youths. Ongoing with test purchase operations.
- Operation Bellweather - September launch of burglary prevention/reduction/detection plan. Including trembler alarms and smart water to victims and other vulnerable addresses. Focus on revisits. Intelligence push "Bag a Burglar" campaign around offenders. RAM is now under target for burglary and has had less burglary victims than last year which builds on five years of reductions. Main impact is on arresting offenders and disrupting their activity.
- Operation Brunette – 7 August 2009 visits to pubs and on licensed premises with drugs dog. Partnership with Pubwatch and Licensing.
- ASBO work ongoing into local priorities with excellent contribution from ENELH, ASBU, and new link officer PC Tony Sweeney QPM.
- Operation Buzzer continued - three further TP operations including one at On Licence premises. This was interesting as four premises sold, all sellers received £80 fixed penalty. General feedback about the bags was good and ASB relating to drink appears reduced.
- Operation Confidence - October and November across whole area/delivery of local newsletters.
- 5 warrants executed in conjunction with ENELH and ABSU in relation to premises highlighted through tasking.
- Make your community count event 22 October 2009.
- Bottle bank sited in Lidgett Lane on request from Local Pact Meetings.
- Firework Operation in run up to Bonfire with Trading Standards.
- Operation Champion in December in Roundhay ward.

- Operation Bellwether - continues regarding preventing and reducing burglary (a local priority for each ward). Tremblers and smart water still on offer to public.
- Operation Bellwether - targeting burglary hotspots and utilising offender management. Daily additional activity has maintained reduction in burglary across RAM. Several key nominal's now in custody. Utilised trembler alarms and smart water on PCSO revisits to reassure victims and neighbours.
- Operation Buzzer - although this has officially finished the test purchase operations have continued with focus on off licences selling to under age and also proxy sales to adults for under age. Three operations conducted. Fixed penalty tickets to five shops and two further on action plans with licensing.
- Operation Breech - targeting ASB and youth crime particularly around Allerton Grange High School and Roundhay High School. This includes truancy patrols and high visibility at end of school.

Thematic Sub Groups and Activities

14. The following are some examples of work co-ordinated via the thematic sub groups.

NE Divisional Property Marketing Initiative

15. An ultra violet pen was delivered to every household in the North East Division (128,000) with the quarterly NPT/tasking newsletters. The Police Community Safety Officers engaged face to face with approximately one in four people. Feedback has been positive and has contributed towards an increase in public confidence and satisfaction.

Burglary Reduction Initiative – Roundhay / Alwoodley / Moortown / Chapel Allerton

16. Funding applications to the Outer North East and Inner North East Area Committees were successful. Trembler alarms (£1,706.25) and smartwater kits (£4,500.00) have been purchased and police community safety officers continue to target households that have been victims of burglary .
17. Neighbourhood Wardens re-targeted Lincombe Drive for target hardening as highlighted as an hotspot with remaining ALMO pro-active funding.
18. A report was taken to the Inner North East and Outer North East Area Committees to fund trembler alarms in Roundhay, Alwoodley, Moortown and Chapel Allerton NPT's - £4875.00 in total. PCSO's continue to visit victims of burglary and fit these pro-actively in identified streets (average 2 per household). Feedback from victims of burglary has been positive. The fitting of trembler alarms has been successful in the prevention of a few burglaries resulting in the offender running off. The main hotspots targeted for proactive measures have been Roundhay - Gipton Woods/Oakwood, West Park, Lincombes and Brackenwood in Moortown - Far Meanwood Parksides Parklands, Carr Manors.

St. Martins Day of Action

19. On Sunday 16 August the Chapeltown Neighbourhood Police Team took part in a Day of Action in one of the PACT priority areas. The St. Martins area having suffered an increase in the number of burglaries over the last 3 months was made a PACT priority

by local residents. The majority of the burglaries had a similar M.O, mostly forced rear doors or forced open windows. This meant that a lot could be done to help the residents make their properties a harder target for this type of crime. With this in mind the Neighbourhood Police Team deployed in the area in a one day programme to visit as many properties as possible to provide burglary and home security advice and where appropriate fit free trembler alarms to the possible points of access.



Example of trembler alarm distributed to residents

20. As a result of this Day of Action over half the properties in the St. Martins area were visited by a member of the Neighbourhood Police Team, over 300 properties. In excess of 500 free trembler alarms were distributed amongst the residents with rear door and widows having the majority of alarms fitted. Throughout the day 6 Police Constables and 4 Police Community Support Officers were deployed in the area, proving a visible presents and invaluable reassurance to the local residents.

Street	Number of properties on street	Number of properties where resident received advice or free alarm	Number of properties where there was no answer	Total number of free alarms distributed
St. Martins Drive	12	9	3	18
Riviera Gardens	59	42	17	92
St Martins Road	74	41	33	90
Manor Grove	45	12	33	12
St. Martins Avenue	84	50	34	97
St. Martins Crescent	56	43	13	40
St. Martins Grove	76	49	27	53
St. Martins Gardens	77	37	40	81
St. Martins View	55	44	11	76
TOTAL	538	327	211	559

Operation Buzzer – Roundhay , Moortown and Alwoodley

21. Operation Buzzer is an initiative aimed at reducing consumption of alcoholic beverages by underage drinkers by limiting their ability to purchase or arrange for purchase on their behalf. 15 licensed premises were identified as suitable, operational planning ensued and the initiative was launched on 22 July 2009. 13 out of 15 identified premises signed up for the initiative and has been followed up with several test purchases.
22. Since commencing Operation Buzzer in Roundhay, Alwoodley and Moortown officers from the Neighbourhood Police Team have patrolled areas identified by the public as areas of concern with regard to under age drinking. Patrols have involved PC's and PCSO's with headcam's to capture evidence and community impact of any anti-social behaviour. Areas patrolled have included local priority locations for example in

Roundhay ward, Lincombe Drive and the Brackenwood and Chandos estates. In Alwoodley ward Wigton Moor playing fields, the Moor Allerton Centre, Cranmer Bank and Lingfield Drive. In Moortown ward Parkside Road including Meanwood cricket club and Moortown Corner. Officers have only come across underage youths with alcohol on ten occasions. In total about two hundred cans and bottles have been seized. None have been marked with a shop sticker involved in the scheme. Eight young people have been taken home and spoken to in front of parents. Two young people were arrested for drunk and disorderly.

23. We have seen a reduction in calls regarding youth drinking under age and causing anti-social behaviour. We have been pleased we have not come across large numbers of young people in possession of alcohol.
24. It is interesting that the public surveys conducted by the West Yorkshire Police Authority are positive in terms of peoples perceptions of reducing anti-social behaviour in Roundhay, Alwoodley and Moortown. In September 2008 15.9% of people thought ASB was getting worse. By September 2009 that figure had reduced to 8.4%. This is the second lowest perception of ASB in the Force area. Also perceptions that the Council and Police were tackling these sorts of issues have increased from a lowly 37.8% in December 2008 to 50.5% in December 2009 believing positive action is being taken.
25. We have introduced Safer Schools Officers into local schools they have worked to increase responsibility taken by young people. Youth Services have increased local provision at hotspot areas for example Wigton Moor, and at Open Door. Feedback from retailers has been positive and one shop has enquired about purchasing more stickers and bags.
26. The test purchase part of the operation has been very impactive. This is paying dividends across Roundhay Alwoodley and Moortown. It is making licensees more vigilant in sales to young people, and making it harder for young people to get alcohol even when an older person is trying to buy it on their behalf. Where licensees are failing in their responsibilities follow up action with Leeds City Council Licensing Department is ongoing. This will include loss of licence where appropriate. *' I do think this has really focussed their minds and made them think ' I must not sell',* said a WYP Licensing officer. Further test purchasing will now continue during 10/11 with additional funding by Area Committees.

Gang Prevention Strategy - Chapeltown

27. The steering group is now fully established and is driving the three work strands of the strategy which are Community Engagement/Cohesion, Diversionary Youth working/Education and Enforcement and Offender Management.

Community Engagement

28. **To develop and Independent local Advisory Group for Chapeltown to steer and advise on the groups (Gang prevention Strategy) activities:**
North East Leeds Police now have an established Independent Local Advisory Group made up of local people from a diverse range of backgrounds. The group meets once every 6 weeks, is constituted along ACPO guidelines with a constitution a "Pledge or agreement" governing WYP commitment to the process. Members of the group have

been allowed access to Police supervisors training as well as the chance to see major operations briefings and tactical deployments. The group are regularly updated on police activity in advance (where possible) or post event as part of the Community Impact Assessment process.

29. Undertake community mapping to assess fears and community concerns:

A community mapping exercise was undertaken in the summer of 2009 in the Chapeltown area. It was organised and run in conjunction with Ward Tasking members and resulted in over 330 completed surveys. The completed survey has been used to design Ward Tasking priorities after highlighting specific areas of concern for the community. Key issues related to ASB, litter, lighting, drug dealing and also highlighted specific areas of concern geographically.

30. Promote cohesion via key engagement events and opportunities:

Chapel Allerton NPT now, as a matter of course, design and deliver leaflets explaining policing activity within the neighbourhoods of Chapeltown. This process applies to both spontaneous and pre-planned events where increased Police activity may have the impact of raising fear locally. We are able to very quickly engage with the community and help improve confidence by explaining our actions. NPT officers attend regularly at local centres where young people gather. For example CYDC, Mandela Centre and Palace Youth project. We support local groups through POCA contributions and had allowed for join Police / community away days to venues such as Arial Extreme / Herd farm as well as funding of sports equipment (CYDC under 11's football shirts) and sporting events eg Chapeltwon Primary School football challenge cup. PCSO's have also supported key local organisations in their own work eg. CYDC by assisting in the application for grants, 10 – 2 club in their programme to reduce the fears associated with the criminal justice system by facilitating access to Police departments., including delivery of weapons and personal safety inputs. NPT support local publications such as 'Chapeltown and Harehills community news' and 'Community Highlights' using the opportunities to update local residents on policing matters and the role of NPT, their local contacts and PACT dates.

31. Develop a critical incident plan for Chapeltown:

As a result of Policing challenges during 2009 the Division is able to draw upon a tested and proven plan for managing Policing issues within the Chapeltown area. Critical to the plan is the use of local NPT staff for street engagement and the ability to sustain this activity for a protracted period of time with support from other departments as necessary. Community engagement is critical and therefore utilised the network of the IAG to circulate key messages and provide reassurance.

32. Undertake key engagement work:

In the Autumn of 2009 the Division was given permission to apply for additional funding of £25,000 from the Home Office to further address the issues of Youth Violence. The link to alcohol and drug abuse / mis-sale is well established in the research as was the need for engagement and communication.

33. 315 Alcohol TP events in 27 separate operations leading to 18 positive sales from off-licence premises and 6 from on-licences premises. 33 Knife TP events in 4 operations leading to 4 prosecutions from sales to underage people. Additional patrols in support of issues outside Allerton Grange School. Approx 1200 young people have received weapons and personal safety inputs. Over 50 Staysafe operations were planned and implemented leading to:

- 61 stops and searches
- 147 stop and account
- 16 alcohol seizures
- 55 items of actionable intelligence
- 129 shop premises engaged with and agreed to display anti knife and violence posters.
- 7 arrests
- 509 individual young people engaged with on the street and in public places, all given crime prevention advice and Crimestoppers information.
- 14 young people returned home from vulnerable situations

34. Identify and communicate with key and hard to reach groups:

Further to that the NPT is working in conjunction with and supporting Stop Hate UK in its work to access young people and assess their fears and concerns in relation to Policing in their area and developing a young person forum that links to the IAG.

Enforcement/Offender Management

35. Proactive enforcement action carried out by the Police and partners in the Chapeltown area through projects like Op. Quartz has continued to successfully prevent the emergence of gun and gang related problems experienced elsewhere in the UK. Police operations to keep drug and associated issues out of the area have been conducted as part of planned integrated offender management tactics to prevent and deter criminality and to rehabilitate and resettle ex-offenders. Information from the Chapeltown community has enabled enforcement teams to seize the proceeds of crime and reinvest these in local projects in the area thereby raising the quality of life and making Chapeltown a safer place to live and grow up. By working with partners and community groups the Integrated Offender Management and Neighbourhood Policing Teams have put the Chapeltown community at the centre of problem solving at both a strategic and neighbourhood level, making this success a team effort.

Diversionsary Youth working and Education

36. A workshop took place on 12 January 2010 with over 30 representatives from voluntary, statutory and community sector that were involved in delivering /co-ordinating youth activity in the area. The purpose of the meeting was to start to improve working relations between all sectors working with young people, with a vision of developing a more robust co-ordinated approach. A mapping and gapping exercise was undertaken of existing provision. Following the workshop, a report was compiled and the following recommendations made:

- To agree the development of a new, Chapeltown focussed, partnership between local youth providers to coordinate the activities of local youth providers within Chapeltown.
- To identify gaps and assist in developing local resources to fill gaps once identified (in particular identified gaps around NEET's and out of hours diversionsary activity).
- To agree that this group forms a sub group within the Neighbourhood Improvement Plan for Chapeltown and is led by the Neighbourhood Manager for the area. This would help provide a basis for wider partnership involvement (notably in communication and outreach services) and set it within a local delivery framework.

- Discuss the method for engagement and how best to develop this with all providers.
- It is recommended that this project attempts to take the opportunity to be fair, transparent and open to all.
- Secure the services of an organisation to help groups identify external funding sources and assist in developing bids for improvements in services in Chapeltown.

37. The partnership met for the first time at the end of May and are finalising key objectives and terms of reference etc. This work is key to ensuring that young people do not find themselves vulnerable to approach from organised criminals and prevent them being drawn into a life of crime and providing them with a choice in life.

Pre- Area Committee Events

38. Three events were delivered to Inner East, Inner North East and Outer North East Area Committees with the theme 'Working together to design out crime'. The purpose of the event was to provide an opportunity for community members involved and interested in helping reduce crime to come together with councillors and agencies across the area and share ideas, make new contacts and look at funding opportunities. The events were well received and attended.

Problematic Ginnels - ASB/Crime

- 39.
- **Miles Hill Ginnel, Meanwood** - Initial consultation has taken place with the majority in support. Ramblers are still objecting to gating off the ginnel. Discussions are underway looking at alternative problem solving and funding.
 - **St Martins Gardens** - Alleygates now installed and scheme completed
 - **Riveria Gardens** - Alleygates now installed and scheme completed
 - **Harehills Ave** - DIU produced 3 year crime report but unfortunately there was no evidence to support alleygating. Site visits undertaken and additional patrols by NPT. Highways however have fitted a guardrail at bottom end of the ginnel.

Hate Crime Sub Group

40. The North East Hate Crime Sub group continues to case study victims and perpetrators of hate crime. The group has been identified as using good practise and has now been replicated across Leeds.

Racially aggravated crime made up 95% of hate crime in the last police year (April-March 10- Total 382 offences). Compared to the previous year hate crime totals in the division were down by 12% - 336 offences (Please refer to breakdown in ward crime statistics).

Domestic Violence Sub Group

41. Domestic Violence article in quarterly neighbourhood management/NPT newsletter delivered to 130,000 homes across the division.

Domestic Violence MARAC

42. The North East Divisional MARAC continues to meet monthly to develop multi-agency interventions to support victims of domestic violence.

Total ASBO's in North East Division

43. 5 full ASBO's and 4 bolt on ASBO'S and have been secured across the NE Division in 2009/2010.

Current ASBO's by ward 09/10 :

- 44.
- Chapel Allerton : Nil (currently 4 live full ASBO's and 2 bolt ons in ward)
 - Roundhay – Nil (currently 1 live full ASBO in ward)
 - Moortown - Nil (currently 3 live ASBO's, 1 bolt on ASBO and 1 interim ASBO in place within ward)

ASBO warnings have been served:

- 45.
- Chapel Allerton : 8
 - Roundhay: Nil
 - Moortown : 1

Injunction Data

46. Analysis of data supplied by the Anti Social Behaviour Unit and Legal Services confirm that a total of 14 injunctions were secured across the whole division:
- Chapel Allerton- Nil
 - Roundhay - 1
 - Moortown - Nil

47. Overall Performance of North Divisional Community Safety Partnership and Ward Crime Statistics

North East Leeds DCSP - Performance Matrix 2009/10 (Year End)



Key Performance Indicators	09/10 Target	YTD	RAG Trend	Assessment
Reduce the level of serious acquisitive crime	7,547	7,239		Target achieved (variation =-308) Down 7.5% against previous year (590 fewer offences)
Reduce the level of assault with injury	1,917	1554		Target achieved (variation =-363) Down 20.6% against previous year (402 fewer offences)
Reduce the level of serious violent crimes	193	158		Target achieved (variation =-35) Down 19.8% against previous year (39 fewer offences)
Increase the proportion of residents who agree that their local area is a place where people from different communities get on well together	64.0%	68.3%		Target achieved (variation = 4.3%) A 5.4% improvement against previous year.
Reduce the proportion of residents who believe that anti-social behaviour increased in their local area	14.2%	13.6%		Target achieved (variation = -0.6%) A 1.6% improvement against previous year.
Increase the proportion of residents who agree that the police and local council are dealing with the ASB & crime issues that matter in their area	50.0%	53.7%		Target achieved (variation = 3.7%) A 8.8% improvement against previous year.
Reduce the percentage reduction in repeat victimisation for those domestic violence cases being managed by a MARAC	20.5%	22.0%		End of Q3 = Above standard to meet target
Increase the proportion of sanction detections for domestic violence	56.5%	52.8%		Target not achieved (variation =-3.7%)
Reduce the re-offending of priority offenders	-17.0%			N/Av

Police based operational targets

Crime & ASB: 09/10 – Roundhay

48. The below statistics show crime and anti-social behaviour from 1 April 2009 until 31 March 2010 compared to the same dates for previous year.

Crime & ASB Comparison: 2008/2009 to 2009/10

CRIME	Roundhay			
	08/09	09/10	Diff	% Inc / Dec
AGGRAVATED TWOC	2	7	5	250.00
ARSON	15	17	2	13.33
ASSAULT	183	113	-70	-38.25
BURGLARY DWELLING	356	305	-51	-14.33
BURGLARY OTHER	181	145	-36	-19.89
CRIMINAL DAMAGE - BUILDING NON DWELLING	45	20	-25	-55.56
CRIMINAL DAMAGE – DWELLING	73	66	-7	-9.59
CRIMINAL DAMAGE - MOTOR VEHICLE	175	155	-20	-11.43
CRIMINAL DAMAGE - NON SPECIFIC	30	27	-3	-10.00
ROBBERY	91	42	-49	-53.85
THEFT FROM PERSON	33	33	0	0
THEFT FROM VEHICLE	245	279	34	13.88
THEFT OF VEHICLE	34	22	-12	-35.29
TWOC	35	25	-10	-28.57
Grand Total	1498	1256	-242	-16.15
ANTISOCIAL BEHAVIOUR CALLS	780	894	114	14.62

49. **Public Confidence and User Satisfaction in the Police (Roundhay, Moortown and Alwoodley):**

Public Confidence	March 2009	March 2010	% Increase
Confidence in local policing	54.8%	66.8%	12%
NPT ASB			% Decrease
% of residents who think ASB has increased	8.2%	8.1%	-0.1%
NPT Awareness			% Increase
% of residents aware of their NPT	36.1%	52.3%	+16.2%
User Satisfaction	March 2009	March 2010	% Change
Overall satisfaction	88.7%	81.3%	-7.4%
Ease of contact	89.4%	92.2%	+2.8%
NPT Actions taken	81.8%	78.5%	-3.3%
NPT Progress	69.9%	66.1%	-3.8%
NPT Treatment	95.1%	93%	-2.1%

50. **Crime & ASB Comparison: 2008/ 09 to 2009/2010**

Moortown

CRIME	08/09	09/10	Diff	% Inc / Dec
AGGRAVATED TWOC	4	7	3	75.00
ARSON	6	8	2	33.33
ASSAULT	106	80	-26	-24.53
BURGLARY DWELLING	301	333	32	10.63
BURGLARY OTHER	128	62	-66	51.56
CRIMINAL DAMAGE - BUILDING NON DWELLING	43	19	-24	-55.81
CRIMINAL DAMAGE - DWELLING	70	59	-11	-15.71
CRIMINAL DAMAGE - MOTOR VEHICLE	103	96	-7	-6.80
CRIMINAL DAMAGE - NON SPECIFIC	24	20	-4	-16.67
ROBBERY	30	35	5	16.67
THEFT FROM PERSON	11	10	-1	9.09
THEFT FROM VEHICLE	325	208	-117	-36.00
THEFT OF VEHICLE	22	7	-15	-68.18
TWOC	23	13	-10	-43.48
Grand Total	1196	957	-239	-19.98
ANTISOCIAL BEHAVIOUR CALLS	707	838	131	18.53

51. **Crime & ASB Comparison: 2008-09 to 2009/2010**

Chapel Allerton Ward

CRIME	08/09	09/10	Diff	% Inc / Dec
AGGRAVATED TWOC	13	13	0	0.00
ARSON	15	19	4	26.67
ASSAULT	321	277	-44	-13.71
BURGLARY DWELLING	300	350	50	16.67
BURGLARY OTHER	113	82	-31	-27.43
CRIMINAL DAMAGE - BUILDING NON DWELLING	41	29	-12	-29.27
CRIMINAL DAMAGE - DWELLING	241	205	-36	-14.94
CRIMINAL DAMAGE - MOTOR VEHICLE	245	213	-32	-13.06
CRIMINAL DAMAGE - NON SPECIFIC	58	37	-21	-36.21
ROBBERY	118	103	-15	-12.71
THEFT FROM PERSON	49	29	-20	-40.82
THEFT FROM VEHICLE	235	241	6	2.55
THEFT OF VEHICLE	45	21	-24	-53.33
TWOC	32	34	2	6.25
Grand Total	1826	1653	-173	-9.47
ANTISOCIAL BEHAVIOUR CALLS	1487	1499	12	0.81

52. NPT Public Confidence and User Satisfaction in the Police (Chapel Allerton Ward)

Public Confidence	March 2009	March 2010	% Increase
Confidence in local policing	57.1%	57.7%	+9.4%
NPT ASB			% Decrease
% of residents who think ASB has increased	10.2%	10.5%	+0.3%
NPT Awareness			
% of residents aware of their NPT	42.2%	54.9%	+11.9%
User Satisfaction	March 2009	March 2010	% Change
Overall satisfaction	73.8%	78.2%	+4.6%
Ease of contact	88.9%	85%	-3.9%
NPT Actions Taken	74.2%	72.5%	-1.7%
NPT Progress	57.4%	61.9%	+4.5%
NPT Treatment	85.7%	90.8%	+5.1%

53. Hate Crime Statistics (all wards) – 09/10

BA Division 01/04/09 - 31/03/10 Hate crime type / Ward	Alwoodley	Burmantofts & Richmond H	Chapel Allerton	Crossgates & Whinmoor	Garforth & Swillington	Gipton & Harehills	Harewood	Killingbeck & Seacroft	Kippax & Methley	Moor town	Roundhay	Temple Newsam	Wetherby	Grand Total
AFFRAY	0	0	1	0	0	0	0	0	0	0	0	0	0	1
ARSON	0	0	0	1	0	0	0	0	0	0	0	1	0	2
ASSAULT	2	11	8	5	0	10	0	13	1	5	4	7	0	66
BURGLARY DWELLING	0	0	0	0	0	0	0	0	0	0	0	2	0	2
BURGLARY OTHER	0	0	0	0	0	0	0	1	0	0	0	0	0	1
CRIMINAL DAMAGE - BUILDING NON DWELLING	0	1	1	0	0	0	0	1	0	0	1	1	0	5
CRIMINAL DAMAGE - DWELLING	0	3	0	0	0	5	0	3	0	1	3	4	0	19
CRIMINAL DAMAGE - MOTOR VEHICLE	2	4	1	1	1	4	0	8	0	1	2	4	0	28
CRIMINAL DAMAGE - NON SPECIFIC	1	1	0	0	0	0	0	0	0	1	0	1	0	4
HARASSMENT	1	0	0	0	1	4	0	3	1	0	2	0	0	12
HATE - CRIME	0	0	0	0	0	0	0	0	0	0	0	1	0	1
INTIMIDATE WITNESS OR JUROR	0	0	0	0	0	1	0	0	0	0	0	0	0	1
MAKE OFF WITHOUT PAYMENT	0	1	0	0	1	0	0	0	0	0	0	2	0	4
NUISANCE TELEPHONE CALLS / TEXTS / EMAILS	2	0	4	0	1	4	1	2	0	2	1	0	0	17
PUBLIC ORDER	7	25	19	10	1	42	2	21	1	2	7	18	1	156
ROBBERY	0	0	0	0	0	4	0	1	0	0	0	1	0	6
THEFT FROM VEHICLE	0	2	0	0	0	1	0	1	0	0	0	0	0	4
THEFT NON SPECIFIC	1	2	0	0	0	0	0	0	0	0	0	0	0	3
THEFT SHOP	0	2	0	0	0	0	0	0	0	0	0	0	0	2
THREAT TO COMMIT CRIMINAL DAMAGE	0	0	0	1	0	0	0	0	0	0	0	0	0	1
TWOC	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Grand Total	16	53	34	18	5	75	3	54	3	12	20	42	1	336

Report on the multi agency Operation Champions

54. Operation Champion continues to be delivered in Inner North East Area as discussed in Paragraph 5 of the report.

CCTV Van Deployment

55. A separate reported on CCTV will be provided to area committees by Leeds Watch.

Implications for Council Policy and Governance

56. There are no implications for the Council policy and governance.

Legal and Resource Implications

57. There are no legal implications.
58. There are no resource implications. However, the Area Committee currently supports the Neighbourhood Management arrangements by delegating Well-being Budget to the Area Manager as an enabling fund for tasking teams.

Recommendations

59. The Area Committee is asked to note the contents of this report of the North East Divisional Community Safety Partnership.
60. Members are asked to continue supporting the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2010/11 through partnership work at neighbourhood level and the Area Delivery Plan.

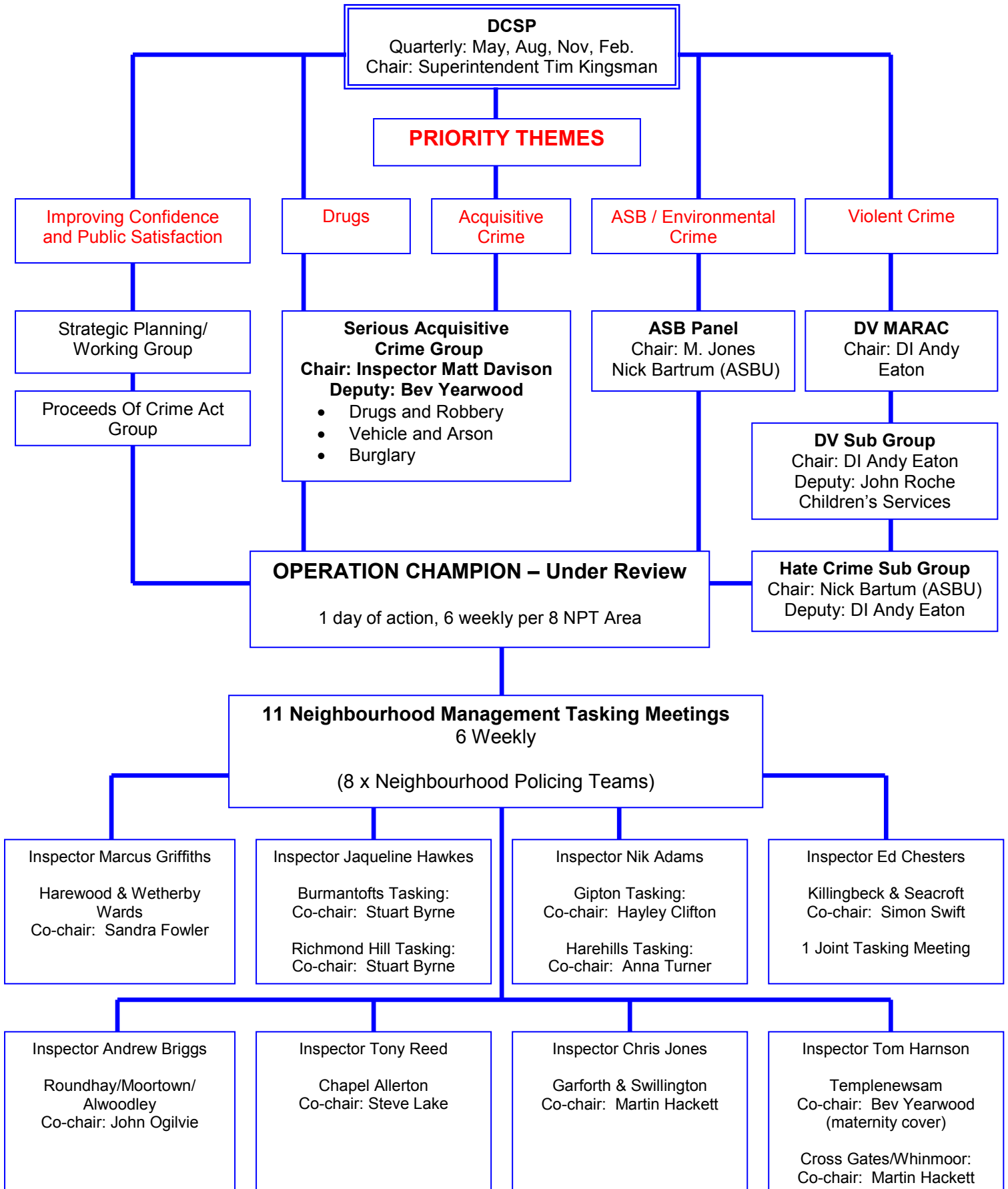
Background Papers

61. Crime Statistics, North East Division
Safer Leeds DCSP Executive Quarterly Reports

Divisional Targets 2010/11

	North East Leeds		
	2008/9 Outturn	2009/10 Outturn	2010/11 Target
<u>Increase Public Confidence and Satisfaction</u>			
1. Increase the proportion of residents who agree that the police and local council are dealing with the ASB and crime issues that matter locally	44.9%	53.7%	54.7%
2. Increase the proportion of residents who believe that the police do an excellent or good job in their local area	49.6%	57.7%	58.9%
3. Increase the overall satisfaction of service users	83.3%	82.9%	83.9%
4. Reduce the satisfaction gap between white and BME victims of crime	8.5%	7.6%	5.1%
<u>Reduce Crime and Offending</u>			
5. Reduce the level of acquisitive crime (house burglary, robbery and vehicle crime)	7829	7239	7051
6. Maintain or reduce the number of assaults resulting in injury	1956	1554	1554
<u>Tackle ASB and create stronger and more cohesive communities</u>			
7. Reduce the proportion of residents who believe that ASB has increased in their local area	15.2%	13.6%	13.1%
<u>Strengthen Protective Services and reduce risk to the public and vulnerable people</u>			
8. Maintain or reduce the number of serious violent crimes	197	158	158
9. Increase the sanction detection rate for domestic violence	56.6%	52.8%	54.0%
10. Increase the sanction detection rate for serious sexual offences	21.8%	21.1%	28.5%
11. Increase the volume of confiscation orders	23	26	23
12. Increase the value of confiscation orders	£41,185	£58,560	£325,000
<u>Strengthen Organisational Capacity</u>			
13. Maintain or increase the number of the workforce in public facing roles	566	608	566
14. Maintain or reduce the proportion of working hours lost to sickness	4.1%	3.3%	3.53%

North East Division
Divisional Community Safety Partnership



Champion Days of Action 2010

Temple Newsam	Burmantofts & Richmond Hill	Chapel Allerton	Roundhay Moortown Alwoodley	Wetherby & Harewood	Gipton & Harehills	Killingbeck & Seacroft	Garforth and Villages
4 Feb	15 Jan	20 Jan	29 Jan	18 Jan	7 Jan	14 Jan	6 Jan
18 Mar	19 Feb	3 Mar	12 Mar	1 Mar	11 Feb	25 Feb	24 Feb
29 Apr	7 Apr	14 Apr	23 Apr	12 Apr	25 Mar	8 Apr	7 Apr
10 June	13 May	2 June	4 June	24 May	6 May	20 May	19 May
22 July	30 June	14 July	16 July	5 July	17 June	1 July	30 June
2 Sept	6 Aug	25 Aug	27 Aug	16 Aug	29 July	12 Aug	11 Aug
14 Oct	16 Sept	6 Oct	8 Oct	27 Sept	9 Sept	23 Sept	22 Sept
25 Nov	29 Oct	17 Nov	19 Nov	8 Nov	21 Oct	4 Nov	3 Nov
6 Jan 11	15 Dec	29 Dec	31 Dec	20 Dec	2 Dec	16 Dec	15 Dec

Appendix D

Roundhay Alwoodley Moortown				
POCA Ref	Date	Brief Description	Organisation	Amount Paid
37	7.05.09	Funding to apply for sponsorship for our rugby team. I manage the u11's (soon to be u12's) rugby team at Moortown rugby union football club, situated in far moss, Alwoodley, Leeds We would like to apply for £500-00. The funds will be used to provide training kits for our current U11/12 rugby team and new players of this team for the forthcoming season (Curently16 players). We have no objection to publicity. We will also be applying for a small grant from the Outer NE Area Management Committee to buy new strips. We will gladly forward any information you may require to assist in this matter. I sincerely trust that you will be able to assist us in this matter and thank you in anticipation.	Moortown Rugby Union Football Club	£250
83	6.11.09	Boundary Hedging - The allotment site is being extended & new fencing put in place. The fencing does not prevent vandals from entering the site & we have had problems with theft & damage. We want to plant a native hedge to protect the site & increase the bio diversity. Funding will be spent on native hedging plants.	Roundhay Allotments & Gardens Association	£500
89	23.11.09	Gledhow Sports and Social Club - Provisions of secure storage for club assets by way of a container to secure equipment	Gledhow Sports and Social Club	£500
98	27.11.09	N.L.C.C Junior Growth Project - We are looking to grow our Junior Section by adding more teams , giving more children a chance to play cricket and train.	NLCC	£500
106	8.12.09	Purchase for Camping Tents - Camping activity and training. Monthly training.	24th North Scout Group	£250
115	4.01.10	Lingfield and Fir Trees Community Garden - Redesign work of a piece of council land on the Lingfield estate into a community garden for people to get involved in maintaining the area.	Open House Community Association	£500
125	20.01.10	Enterprise project for charity- Encouraging a small group of pupils at a school for pupils with behavioural, emotional and social difficulties to design and produce products that they can sell out of school hours to raise money for a charity (St Martins house hospice and the Yorkshire air ambulance pending agreement from the two charities)	Subject Leader in Science	£420
135	5.02.10	Football Kit - The Girls play regular matches in the West Riding Girls League. They need to replace playing kit and training kit. They Play and train almost every week in the year and they are still growing so kit does need replacing	Wigton Sports Association	£250
136	5.2.10	The Roundhay Schools' Primary Schools' Family Run for Fun - The aim of the group is to promote an active lifestyle and community spirit between families in the Roundhay/Moortown Area	Roundhay School	£500
138	9.02.10	Play Rugby - The project is aimed at introducing young people to the sport of rugby union through encouraging young people to have a go at participating in a outdoor sport, starting with tag rugby and contact rugby.	Moortown Rugby Union Football Club	£500
143	15.02.10	Security fence replacement - We intend to start to replace our lidgett lane perimeter security fence. The existing fence will be taken down by us and the new steel security fence erected by a contractor in March 2010	LLAA	£250

Chapel Allerton				
POCA Ref	Date	Brief Description	Organisation	Amount Paid
32	21.4.09	Improvements at the ground - paint dressing rooms & all internal walls, funding to pay for materials for paint all outside railings & spectators stands.	Yorkshire Armatures	£500
40	10.06.09	Grassroots Gardening Project - to provide educational activities for local people that support environmental sustainability which include vegetable growing and recycling activities such as grow and mend. Weekly sessions to take place between July and Oct 09. Funding would pay for Gardener/Tutor and resources.	Feel Good Factor	£500
47	26.6.09	Our Community, Our Vision - Chapeltown Community Fun Day is planned for 11 July - will also incorporate launch of Chapeltown Development Trust. Will have fun activities and information stalls. Funding for balloon release and laser quest activities.	Chapeltown Development Trust CIC	£450
50	27.7.09	Theme Park - To fund the coach cost for theme park trip on the 15th August which is £500 the parents will be making contribution to entrance cost	Chapeltown Young Peoples 10-2 Club	£500
53	30.7.09	Chapel Allerton Arts Festival - on 4th - 6th Sep 09.	Chapel Allerton Arts Festival	£500
54	4.8.09	Millfield Primary School Environmental Improvements - Millfield Primary School Nursery Area, new improved fence work. The £500.00 requested will pay towards the cost of bespoke metal railings, to secure the boundary of the play area.	Groundwork Leeds	£500
63	22.09.09	"Meanwood Children's Centre (Scott Hall) Opening - The centre is organising our official opening. It is taking place on the 9th October and you will shortly be receiving your invitation. I have asked Rev Angela Hughes to open the centre. We have had to delay the opening of the centre owing to the fire, however all the work is completed and it does look wonderful again. In the past Early Years has funded the opening, but times are hard now and they cannot fund it. I am applying for funding from Area Committee, but was wondering if I could apply for some Mice money. We will be inviting all the parents and carers in the reach area to the opening and will also have many professional and stalls (We hope!!)"	Meanwood Children's Centre	£250
72	6.10.09	Getaway Girls Cultivate Project - Young women have designed an anti gun & knife crime t-shirt for our Black History Event in half term (27th Oct 09). T-shirts will spread the word amongst young people & adults. Funding will be spent on design & artwork £147.50 & printing £450. Young people in Chapeltown, Harehills, Gipton areas will benefit from this along with their parents.	Getaway Girls	£500
85	17.11.09	Stainbeck Community Outreach and Development enterprise - To Replace boarded up broken windows to the gents toilet with safety glass prior to refurbishing the toilets (Venerable area now secure)	Stainbeck Church	£500
87	17.11.09	Pre Xmas fundraising Dinner and dance - The event will be taking place on Saturday 5th December 2009 at the Ramada Leeds Parkway Hotel, Otley Road.	St Kitts and Nevis Assocation	£250
112	17.12.09	Enhance security for Gledhow Valley Allotments - To install brackets and barbed wire surrounding wall. To be installed ASAP.	Gledhow Allotments Association	£360
126	26.1.10	Leeds Street Pastors - Street Patrols in Chapeltown and Harehills work with existing groups in Chapeltown	Leeds Street Pastors	£500

141	15.2.10	"PHAB - Finger ' new york deli' 60 x £8 a head plus VAT £480.00 (2010 price) Wine (usually only one glass) 6 x bottles £170.90 1 x Service (2009 price) Fresh orange juice 6 jugs £30.00 (2010 price) Additional out of hours charge(evening meeting) £65.00 (2009 price) The cost will be £645.90 plus VAT	PHAB	£500
145	19.02.10	Bridging the gap - Healthy Living Cooking and Eating sessions. Older members of the community from different cultures demonstrate and teach young people a variety of healthy recipes out of fresh ingredients. The project aim is to bring old and young together.	Chapelton Youth Development Centre	£500
157	16.3.10	After school / YOWZA Club project - The Club supports young people in their personal development, educationally and socially through offering out of school and holiday activities to those living in the immediate locality. We would like to reward these young people for their efforts by organising an excursion to visit the House of Commons and other interesting landmarks in the city of London.	Chapelton Young Peoples 10-2 Club	£500

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Originator:
Stacey Campbell
Tel: 2243470

Report of the Director of Environment and Neighbourhoods

Report to Inner North East Area Committee

Date: 17TH May 2010

Subject: Dog Control Orders

<p>Electoral Wards Affected:</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides information to area committees with regards to the Council's proposals to introduce Dog Control Orders in the City.

1.0 Purpose Of This Report

1.1 To seek feedback on the proposals to introduce Dog Control Orders across the City and inform committees of the consultation process with regards to these proposals.

2.0 Background Information

2.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on the Enforcement of Dog Fouling and issued a Statement in February 2009 setting out its conclusions and recommendations. One of the recommendations stipulated exploring the use of Dog Control Orders in the City.

2.2 Dog Control Orders are available under Section 55(1) of the Clean Neighbourhoods & Environment Act 2005, which states:-

“A primary or secondary authority may in accordance with this Chapter make an order providing for an offence or offences relating to the control of dogs in respect of any land in its area to which this Chapter applies.”

At present, Leeds has one Control Order in place and this relates to dog fouling.

2.3 There are a number of additional control orders that can be created under Section 55 of the Act. These are:-

2.4.1 **Dog on Lead** (ensuring a dog is kept on a lead at all times).

2.4.2 **Dog on Lead by Direction** (offence of not putting a dog on a lead when directed by an authorised officer).

2.4.3 **Dog Exclusion** (offence of permitting a dog to enter land from which it is excluded).

2.4.4 **Dog Specified Maximum** (offence of taking more than a specified number of dogs on to land).

2.4 Currently, where a person is found committing an offence of dog fouling, they will be issued with a fixed penalty notice. If they fail to pay the fixed penalty, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000.

2.5 A Multi Agency Project Board was set up to consider options for adopting Dog Control Orders and to develop an action plan for progressing the Orders. The Board is made up of representatives from Health and Environmental Action Service, Legal Services, Environmental Services (Streetscene), Education Leeds and Strategic Landlord (on behalf of the ALMO's).

2.6 Due to resource constraints faced by all Project Board Members, it was determined that Dog Control Orders will be implemented in a two stage process, to facilitate early delivery of the overall project. Phase 1 of the project will include the following proposals:-

2.6.1 **Dog Specified Maximum** – The Council is proposing to limit the number of dogs walked by an individual to 6.

2.6.2 **Dog on Leads By Direction Order** - This order will be underpinned by staff guidance stipulating the circumstances when a Direction would be given, for example if a dog was causing a nuisance.

2.6.3 **Dog Exclusion Orders**- The city wide schedule can be found on the Council's website. However the proposals with the Inner North East Committee Area are as follows:-

P&C Site Name	Playground Name	Wedge	Ward Name
Roundhay Park	Roundhay Park Playground	Inner North East	Roundhay
Meanwood Park	Meanwood Park Playground	Inner North East	Moortown
Potternewton Park	Potternewton Park Playground	Inner North East	Chapel Allerton
Meanwood Hospital POS	Meanwood Park Hospital	Inner North East	Moortown
Potternewton Playing Fields	Scott Hall Grove	Inner North East	Chapel Allerton
Chapel Allerton Park	Chapel Allerton Playground	Inner North East	Chapel Allerton
The Bumps	The Bumps Playground	Inner North East	Roundhay

P&C Site Name	Playground Name	Wedge	Ward Name
Beckhill Grove	Beckhill Play Area	Inner North East	Chapel Allerton
Buslingthorpe Recreation Grd	Norma Hutchinson Park Playground	Inner North East	Chapel Allerton
Reginald Terrace	Reginald Terrace Playground	Inner North East	Chapel Allerton
Chandos Gardens	Chandos Gardens Playground	Inner North East	Roundhay

2.7 The timescale for Phase One of the project will be winter 2010. Phase Two will be considered in summer 2011.

2.8 Prior to introducing any Dog Control Orders, the legislation stipulates that Local Authorities must undertake a minimum 6 week consultation process. The authority also advertises its intention in the media. To facilitate the consultation process, Health and Environmental Action Service has developed a website (www.leeds.gov.uk/dogs) which contains information on the proposals and an online survey for responses to the consultation. Hard copies of the survey are also available if needed. The website will be promoted through the media and a poster campaign.

3.0 Main Issues

3.1 Where a person is found committing an offence in breach of a dog control order they may be issued with a fixed penalty notice. If they fail to pay the fine, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000. The Council will also apply to the Courts for costs, though this is at the discretion of the courts.

3.2 The outcome of the consultation process will shape the proposals and determine a way forward with the Orders. The proposals are completely new to the City and are therefore likely to stimulate contrasting views, from both dog owners and none dog owners. The Council will assess and consider the responses through the Project Board, balancing any views with the overall project objective of promoting responsible dog ownership.

3.3 The Dog Specified Maximum Control Order proposal may encourage responses from Dog Walking Businesses in the City, however ad-hoc feedback to date has noted that most businesses of this type currently do not walk more than four dogs at one time, due to difficulties controlling the dogs and picking up faeces.

4.0 Implications for Council Policy and Governance

4.1 The decision to implement any Orders would through Delegated Executive Function.

5.0 Legal and Resource Implications

5.1 Adopting the new legislation has legal implications and the Section Head of Regulatory and Enforcement in the Council's Legal Services section is steering this aspect of the project.

5.2 There are resource and financial implications identified around signage for the Orders. Also, any orders agreed upon will be enforced by existing members of staff – no additional resources have been identified to enforce the orders.

- 5.3 As referred to in 2.6 above, the Dog Control Order Project has been split into two phases. It is proposed, in Phase 2, to consider extending Exclusion Orders to cover other land affected by dog fouling, such as Schools and Sports Pitches. However due to the vast amount of areas that could potentially be affected by such proposals, more time is required to identify the land and consider options for signing such land, as some land of this type does not have obvious boundaries.
- 5.4 Proposals to identify land where dogs have to be kept on leads at all times will also be explored under Phase 2 of the project.

6.0 Conclusions

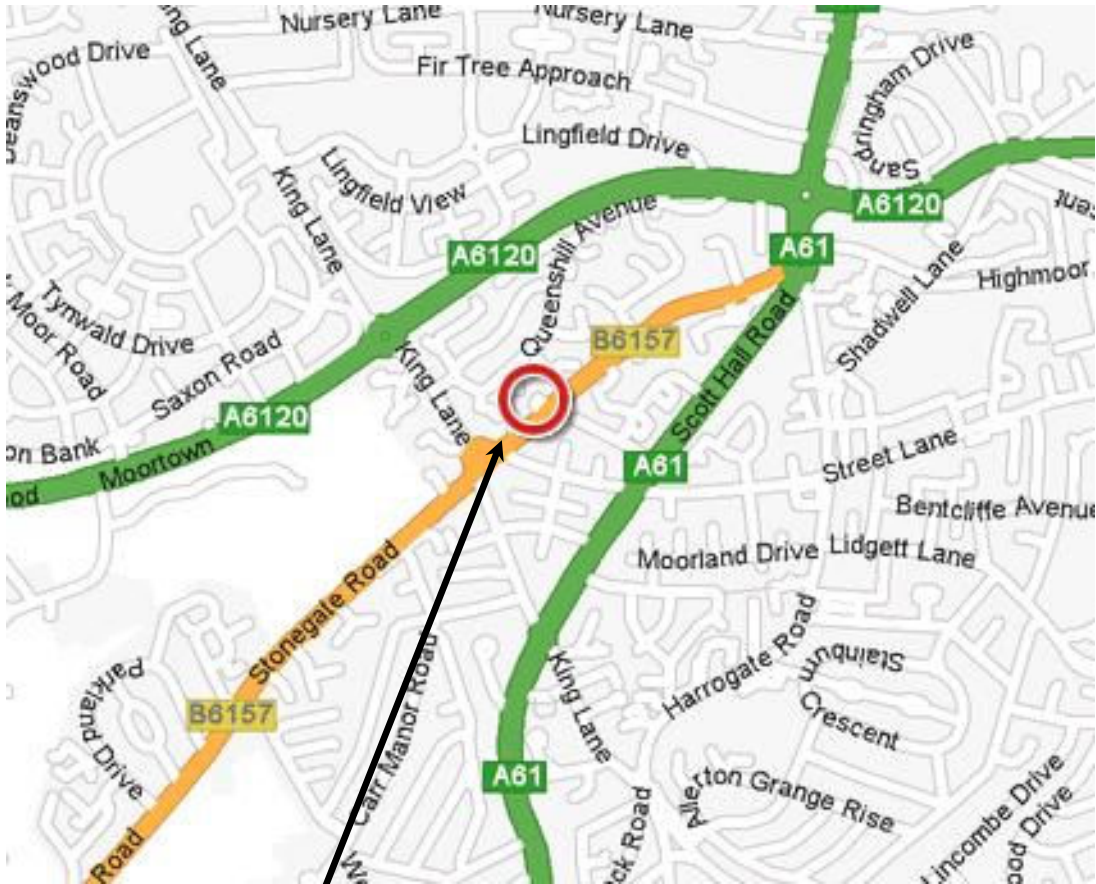
- 6.1 The proposals for the Orders are part of a Responsible Dog Ownership scheme being promoted by the Council. The problems created by irresponsible dog ownership, such as dog fouling and stray dogs, can be tackled using Dog Control Orders.

7.0 Recommendations

- 7.1 Members are asked to note and consider the proposals for Dog Control Orders contained within this report.
- 7.2 Members are invited to offer any comments on the proposals.

8.0 Background papers

Dog Control Orders of the Clean Neighbourhoods and Environment Act 2005
Scrutiny Board (Environment and Neighbourhoods) Statement on the Enforcement of Dog Fouling, February 2009.



Marjorie and Arnold Ziff Centre. 311 Stonegate Road, LS17 6AZ

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